

User Guide

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## Introduction

The steps below will guide users on how to enable password recovery using the Google Authenticator Application found in Android and Apple devices.

### Accessing Password Recovery with the Google Authenticator Application

1. Navigate to File>Users>Enable Password Recovery with the App.

Edit Recent Reports	Utilities	NH Central Fill C	ards Session Help	Version 10	(Onyx)						-	-
Resize		F7 - Doctor	F9 - Workflow	F10 - P	ckup	F11 - Drog	p-off F	12 - New F	tx Alt+X - Sta	rt		
Users Configuration Network Totals List Program Updates Exit		Change Password Associate Pharmacis Disassociate Pharma Enable Password Rec Work in Progra	t cist covery With App PSS	B		Notes	Inboun	d Docs	Outbound Fax	Mail		4 alendar
Beprint Rx	1		Overdu	e 0-1 hrs	1-4 hrs	4+ hrs	Tomorrow	Trouble	Total			
Gancel Rx		Rx's In Progress	ess 0	0	0	0	0	0	0			
Modify Specific Rx #		Input Data Verification		0	0	0	0	0	1	Rx Counts	2	

2. The 'Register Google Authenticator' window displays. Do not exit from this screen when proceeding to the upcoming steps.







#### Users who do not have the Google Authenticator app installed

These steps are specific for users who do not have the Google Authenticator App installed in their cell phones.

The links below are both for android and apple users have been provided to install the application on Android and Apple devices.

Android	Apple
https://support.google.com/accounts/answer/1066447?	https://support.google.com/accounts/answer/10664
co=GENIE.Platform%3DAndroid&hl=en	47?hl=en&co=GENIE.Platform=iOS

### Linking the Google Authenticator App

1. On the home screen of the Authenticator App click on the '+' button in the bottom of the screen.



2. Select 'Scan a barcode' at the bottom of the screen.







3. Point the camera of your phone at the barcode that was generated in the first section *Enabling the App unlock via Kroll PMS*.



4. The app will automatically generate a new key for your user. Type the six digit number from your phone (see below) in the Kroll PMS screen (see above).

