



Changes to the Doctor Card

Version 10 Service Pack 19

December 2019

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Introduction

In Service Pack 19, changes to the Kroll dispensary system were made to make Prescriber Licence maintenance easier.

The Doctor card can now accommodate more than 2 licences. In addition, this feature change makes it clearer to the user which licence is being used and which Licensing body is responsible for issuing the licence. This eliminates the Primary and Alternate licence fields.

The Program update will move the current licences to the new Licences tab. You can continue to fill and bill as usual.

The screenshot shows the 'Doctor' profile for David Waters. The 'Licences' tab is selected, showing the following data:

Licence Type	Licence #	Ref ID	Licensing Body
AB Doctor	28u01	81	College of Physicians and Surgeons of Alberta
SK Doctor	123456	71	College of Physicians and Surgeons of Saskatchewan

Adding new Doctor

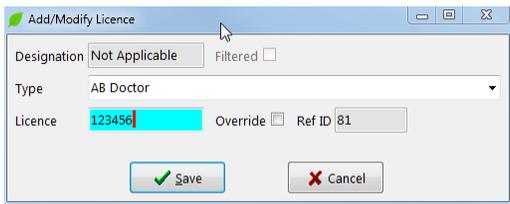
The only change to adding a new doctor is where you input the licence number. This will be done under the Licence tab.

You can do this in one of 4 ways:

1. Click on the INS button
2. Hit the insert key on your keyboard
3. Double click the highlighted area
4. Right click the highlighted area and choose insert

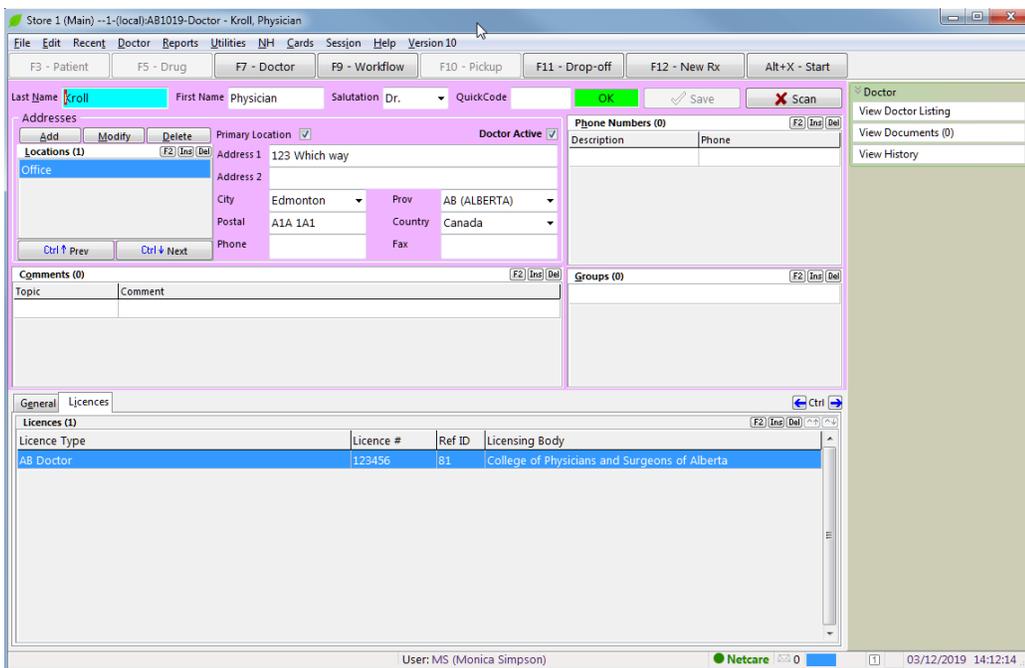
The Add/Modify Licence window will open.

1. Under **Type**, pick from the drop down the provincial Licence type and then input the Licence. Save this window



The dialog box 'Add/Modify Licence' contains the following fields:

- Designation: Not Applicable (with a 'Filtered' checkbox)
- Type: AB Doctor (dropdown menu)
- Licence: 123456 (text input field)
- Override:
- Ref ID: 81 (text input field)
- Buttons: Save (green checkmark), Cancel (red X)



The main application window shows the following details for a doctor:

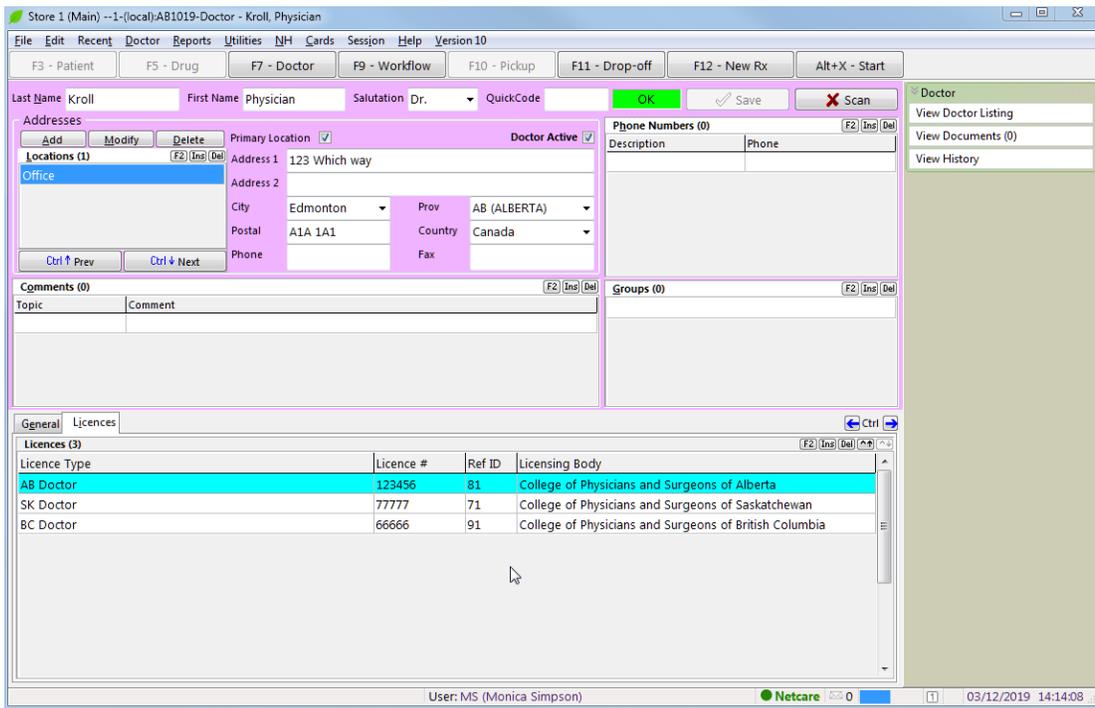
- General Tab:**
 - Last Name: Kroll
 - First Name: Physician
 - Salutation: Dr.
 - QuickCode: (empty)
 - Buttons: OK, Save, Scan
- Addresses Tab:**
 - Primary Location:
 - Doctor Active:
 - Locations (1):

Address 1	Address 2	City	Postal	Prov	Country
123 Which way		Edmonton	A1A 1A1	AB (ALBERTA)	Canada
 - Phone Numbers (0): (empty table)
 - Comments (0): (empty table)
 - Groups (0): (empty table)
- Licences Tab:**

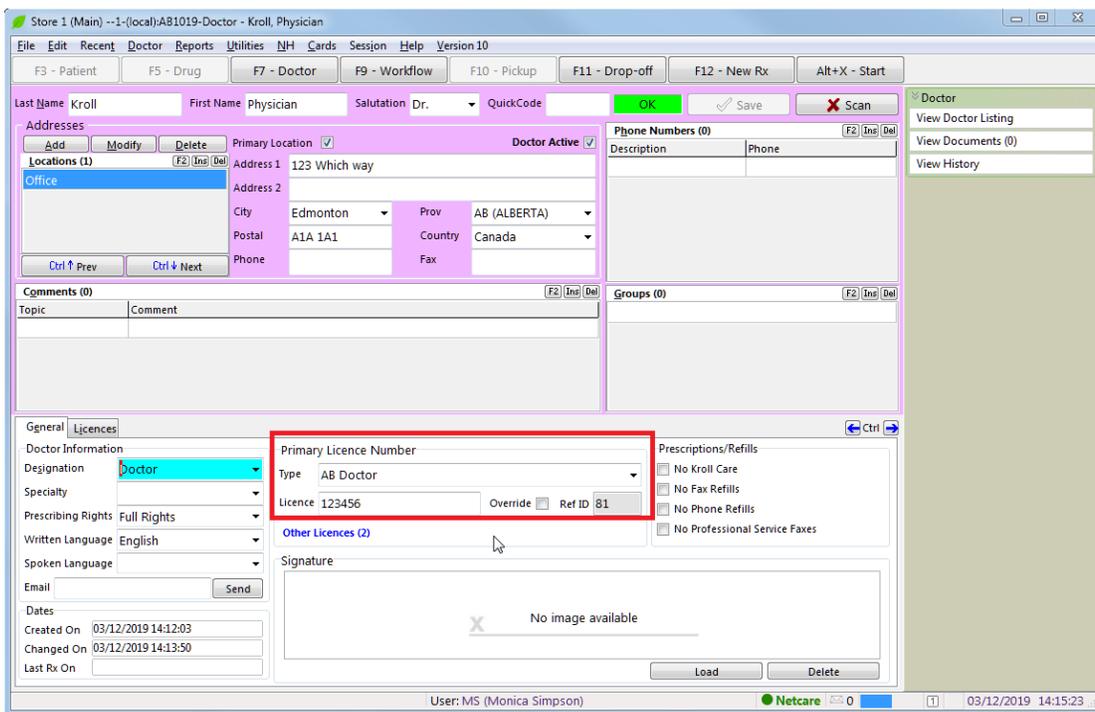
Licence Type	Licence #	Ref ID	Licensing Body
AB Doctor	123456	81	College of Physicians and Surgeons of Alberta

System tray: User: MS (Monica Simpson), Netcare 0, 03/12/2019 14:12:14

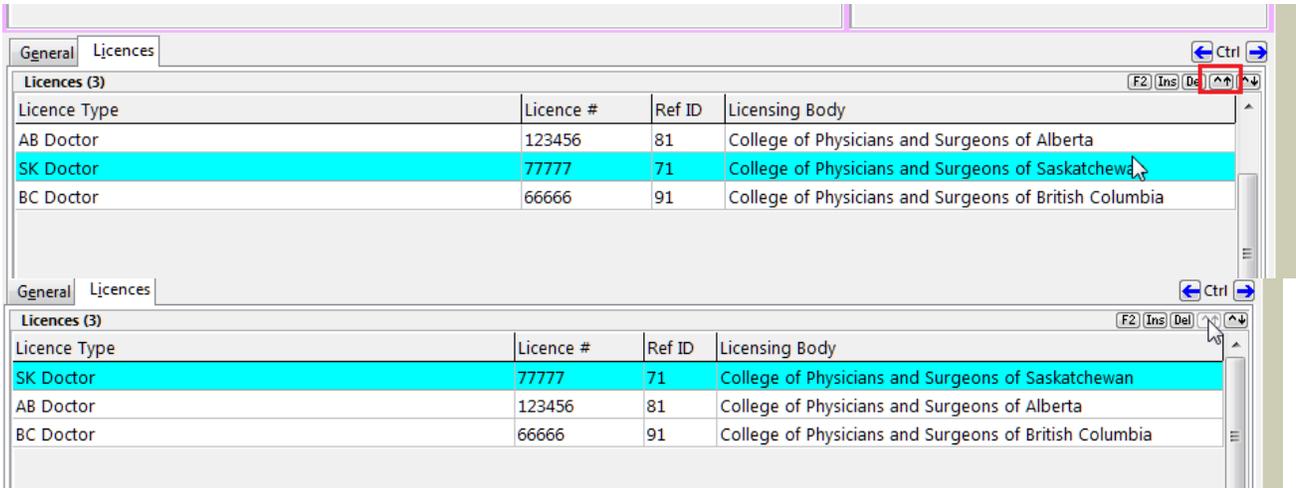
2. Continue to add more Licences if required.



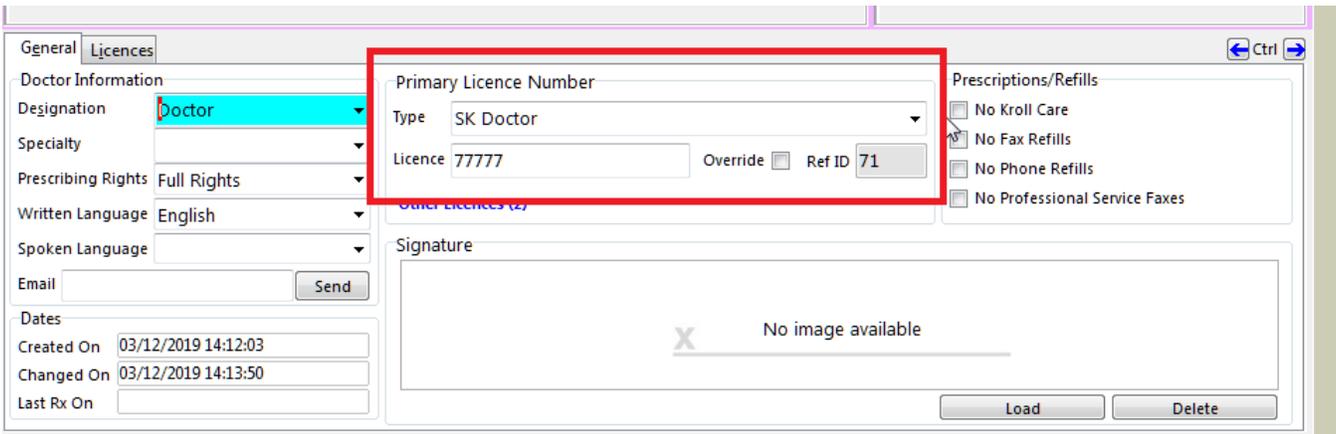
3. The Licence at the top of the Licences list will be the Primary Licence under the General tab.



- To change the Primary Licence on the General tab, go back to the Licences tab and highlight the entry to move to the top of the list. Then click on the up arrow to move it to the top.



- And now on the general tab, the SK doctor is showing as primary.



You can make changes to the Licence number itself (ex: correct an incorrect licence number) on the General tab however to make a change to the Type or what is noted as Primary must be done from the Licence tab.