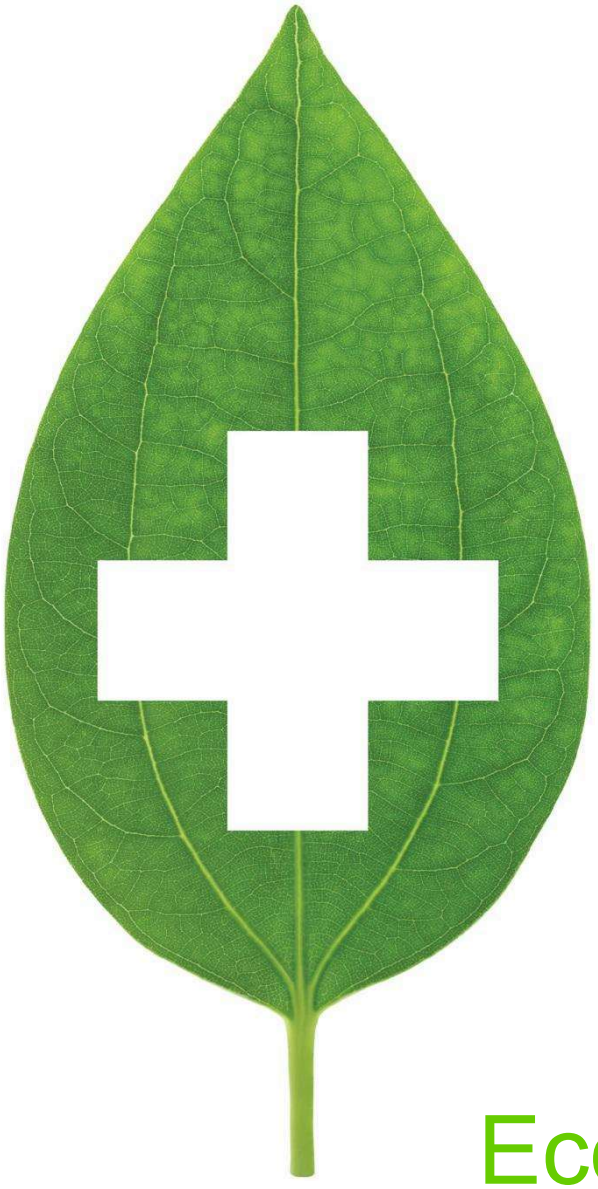

Ecolopharm EcoPill Report

November 2019

TELUS Health

TELUS Health

Kroll

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Electronic Hardcopy Report **2**

Patient 2

Electronic Hardcopy Report

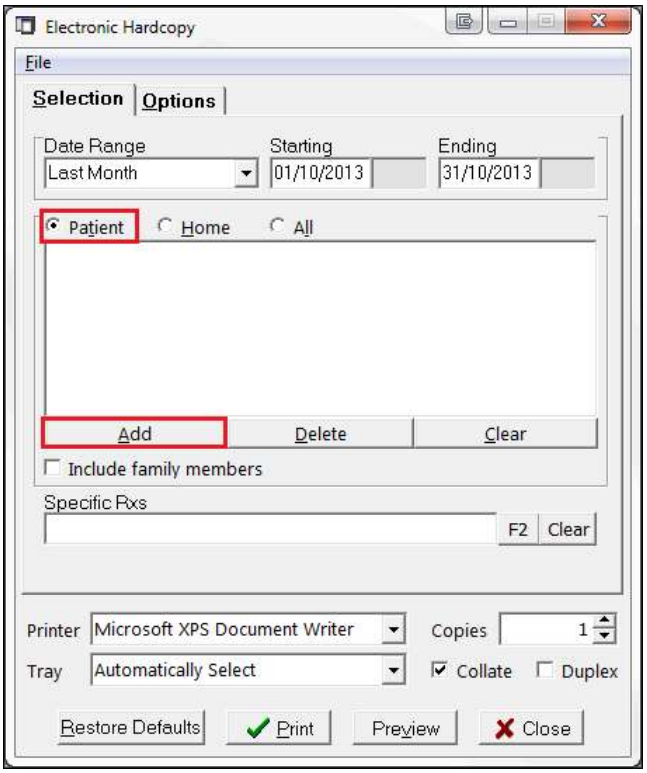
Kroll allows pharmacies to store electronic versions of prescription hardcopies, thus eliminating the need to print paper copies for filing purposes. Despite adopting a 'paperless' approach, pharmacies are still required from time to time to provide a 'hardcopy' for post-payment audit purposes or college inspector review. The Electronic Hardcopy Report provides the pharmacy with the ability to generate a paper hardcopy when needed. This document explains how to generate the Electronic Hardcopy Report for patients, nursing homes, and for specific Rxs.

Patient

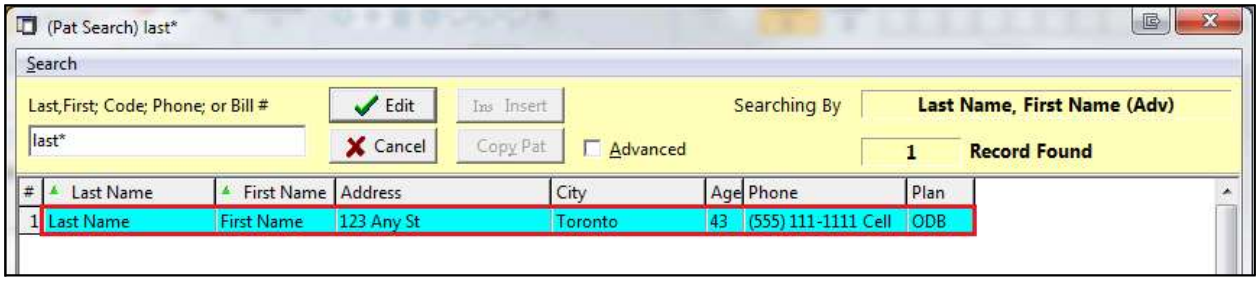
1. From the **Alt-X Start** screen, go to **Reports** > **Rx** > **Electronic Hardcopy**.

2. The **Electronic Hardcopy** form will appear. Select a Date Range and adjust the Starting and Ending dates, if necessary.

3. Select the Patient radio button and click **Add**.

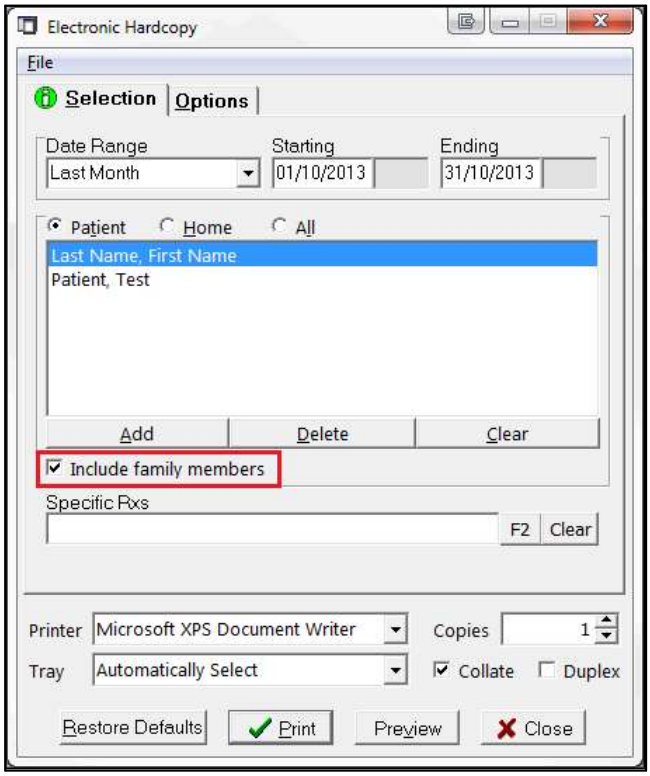


4. The **Pat Search** screen will appear. Search for the patient you want to generate the report for. Double-click the corresponding patient record and click **Select**.



1. Repeat steps 3-4 for each patient whose Rx hardcopies you want included in the report.

2. Check the **Include family members** checkbox if you want hardcopies for family members linked to the patient included in the report.



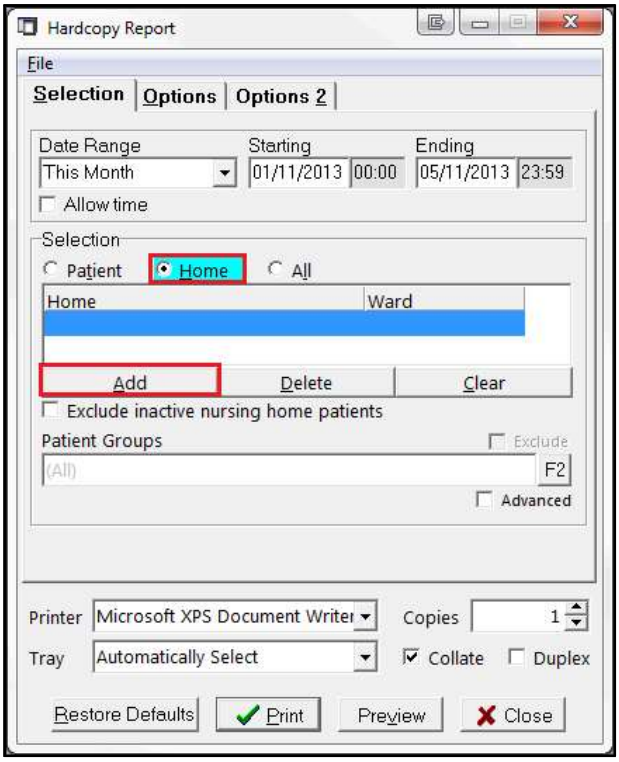
3. Click **Print** to generate the report.

Home

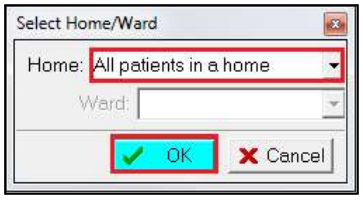
1. From the **Alt-X Start** screen, go to **Reports** > **Rx** > **Electronic Hardcopy**.

4. The **Electronic Hardcopy** form will appear. Select a **Date Range** and adjust the **Starting** and **Ending** dates, if necessary.

5. Select the **Home** radio button and click **Add**.



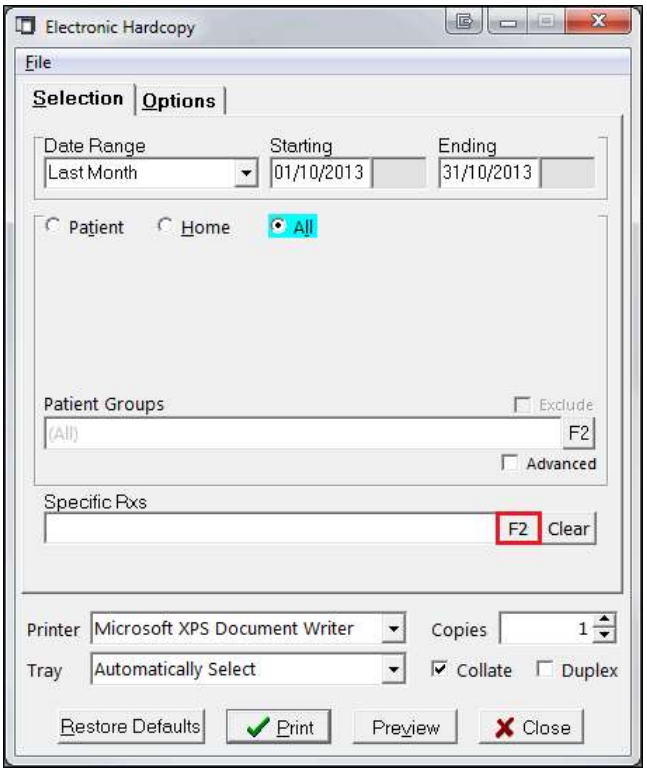
6. The **Select Home/Ward** form will appear. Select either **All patients in a home** or **All patients not in a home** from the **Home** dropdown menu and click **OK**.



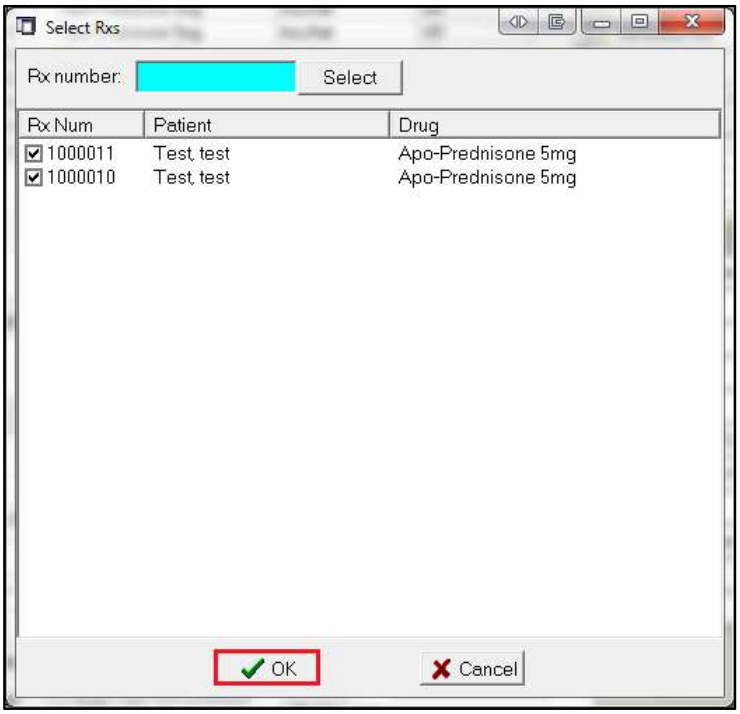
7. Click **Print** to generate the report.

Specific Rxs

1. From the **Alt-X Start** screen, go to **Reports** > **Rx** > **Electronic Hardcopy**.
2. Click the **F2** button next to the **Specific Rxs** field.

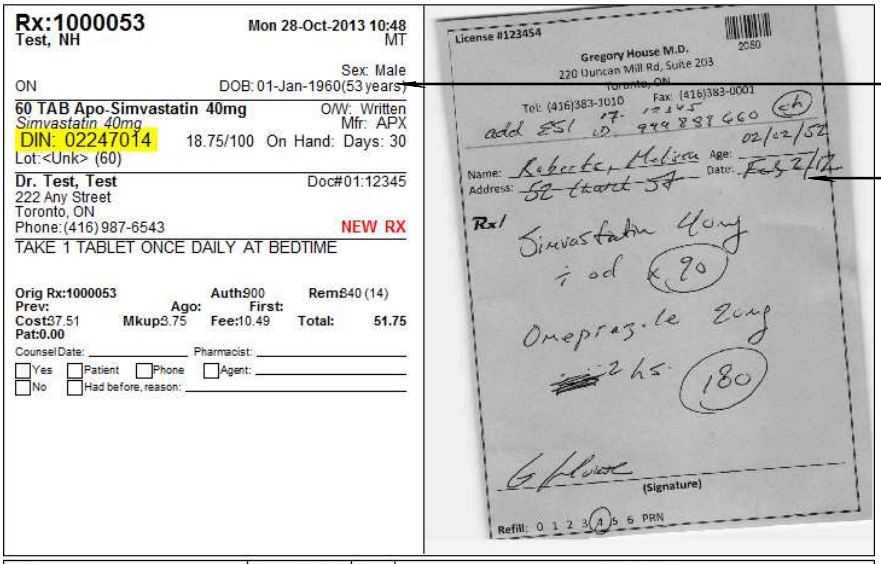


8. The **Select Rxs** search form will appear. Enter the Rx number you want included in the report and click **Select**. Repeat this step for each Rx you want included in the report and click **OK**.



9. Click **Print** to generate the report.

Sample Electronic Hardcopy Reports



Rx:1000053 Mon 28-Oct-2013 10:48 MT
Test, NH

Sex: Male
ON DOB: 01-Jan-1960(53 years)

60 TAB Apo-Simvastatin 40mg O/W: Written
Simvastatin 40mg Mfr: APX
DIN: 02247014 18.75/100 On Hand: Days: 30
Lot:<Unk> (60)

Dr. Test, Test Doc#01:12345
222 Any Street
Toronto, ON
Phone:(416) 987-6543 NEW RX

TAKE 1 TABLET ONCE DAILY AT BEDTIME

Orig Rx:1000053 **Auth**900 **Rem**840 (14)
Prev: **Ago:** **First:**
Cost37.51 **Mkup**3.75 **Fee:**10.49 **Total:** 51.75
Pat:0.00
Counsel Date: _____ Pharmacist: _____
☐Yes ☐Patient ☐Phone ☐Agent: _____
☐No ☐Had before, reason: _____

License #123454

Gregory House M.D.
220 Duncan Mill Rd, Suite 203
Toronto, ON
Tel: (416)383-1010 Fax: (416)383-0001

Name: Roberts, Melissa Age:
Address: 52 Heart St Date: Feb 2/12

Rx/
Simvastatin 40mg
1 od #90
Omeprazole 20mg
1 bid #180

(Signature)

Refill: 0 1 2 3 4 5 6 PRN

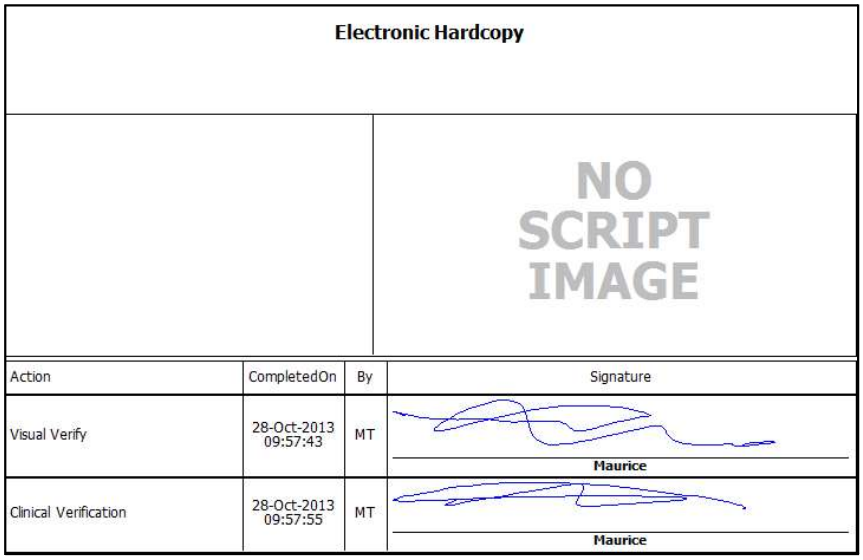
Hardcopy Image

Script Image

Action	CompletedOn	By	Signature
Visual Verify	28-Oct-2013 10:50:07	MT	Maurice
ClinicalVerification	28-Oct-2013 10:50:16	MT	Maurice

Digital Signature Captures

When the Rx has no scanned script image, the following output will generate:

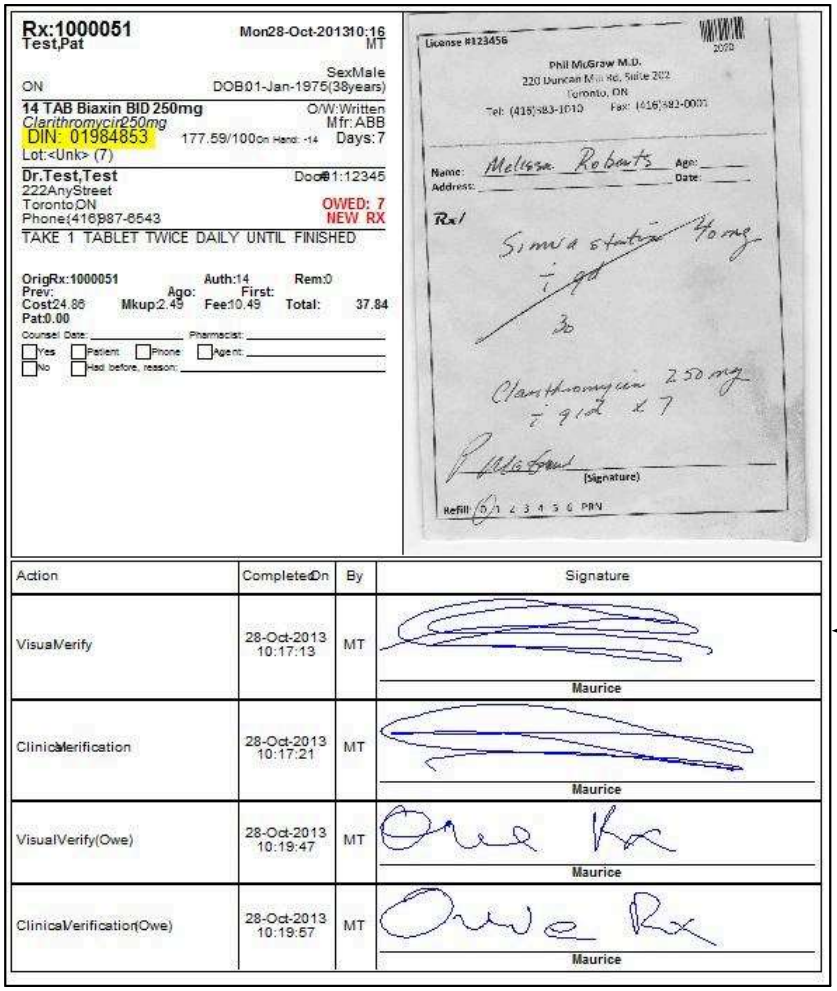


Electronic Hardcopy

NO SCRIPT IMAGE

Action	CompletedOn	By	Signature
Visual Verify	28-Oct-2013 09:57:43	MT	Maurice
Clinical Verification	28-Oct-2013 09:57:55	MT	Maurice

When the Rx has been dispensed in two parts in the event of an Owe, the following output will generate:



Rx:1000051
Test,Pat
Mon28-Oct-2013 10:16 MT
ON
Sex Male
DOB 01-Jan-1975 (38 years)
14 TAB Biaxin BID 250mg
Clarithromycin 250mg
DIN: 01984853
177.59/100 On Hand: -14
O/W: Written
Mfr: ABB
Days: 7
Lot:<Unk> (7)
Dr.Test,Test
222 Any Street
Toronto ON
Phone (416) 987-6543
Doc #1:12345
OWED: 7
NEW RX
TAKE 1 TABLET TWICE DAILY UNTIL FINISHED
Orig Rx:1000051
Prev:
Auth:14
Rem:0
Ago:
First:
Cost 24.86
Mkup 2.49
Fee 10.49
Total: 37.84
Pat 0.00
Counsel Date:
Pharmacist:
Yes
Patient
Phone
Agent:
No
Had before, reason:

License #123456
2013
Phil McGraw M.D.
220 Duncan Mill Rd, Suite 202
Toronto, ON
Tel: (416) 483-1010
Fax: (416) 482-0000
Name: Melissa Roberts
Age:
Address:
Date:
Rx/
Simva statin 40 mg
i qd
30
Clarithromycin 250 mg
i qid x 7
(Signature)
Refill: 0 1 2 3 4 5 6 PRN

Action	Completed On	By	Signature
Visual Verify	28-Oct-2013 10:17:13	MT	Maurice
Clinical Verification	28-Oct-2013 10:17:21	MT	Maurice
Visual Verify (Owe)	28-Oct-2013 10:19:47	MT	Maurice
Clinical Verification (Owe)	28-Oct-2013 10:19:57	MT	Maurice

Signatures associated with both the initial fill and the Owe fill are included