

## Newfoundland and Labrador

September 2020







## **Table of Contents**

Newfoundland and Labrador	1
Introduction	2
Rx Adaptation	2
Rx Adaptation of Paper Rx from the Rx filling screen	2
Viewing adaptation details	12
Adaptation from the local Patient Profile	13
Rx Extension	14
Rx Extension from the Local Patient profile	14
Viewing the Extension Details	





## Introduction

Prescription adaptation and extensions use a wizard to walk you through the process of creating a new Rx, informing the original prescriber, creating a fee for service transaction when appropriate and recording a separate professional service entry on the patient file that maintains a record of the work performed. A new Rx can be adapted using a paper prescription, a prescription on the provincial Drug Information System (DIS) network where available or from an existing prescription on the patient's local profile.

One or more prescriptions on the patient's local profile can be extended at the same time with all of them being consolidated on a single report in order to inform the original prescriber.

This document shows the processes for a system that is not integrated to a provincial DIS. If your system is integrated, you may want to refer to the adaptation/extension documentation that is specific to your provincial DIS.

# **Rx Adaptation**

The Rx Adaptation process is used when a change to a new or existing prescription is necessary. If you only need to extend an Rx due to the refill authorizations being exhausted, please use the Rx Extension process found in the next section.

A new Rx can be adapted using a paper prescription or an eRx (prescription on the network).

### Rx Adaptation of Paper Rx from the Rx filling screen

- 1. Use the following steps when a patient presents with a new prescription that needs to be adapted. That is, the Rx does not already exist on your system.
- 2. From the Start Screen, selects **F12-New Rx**. The Rx screen displays.
- Enter all of the fields on the F12 Rx screen using the Original Rx from the prescriber for the initial data entry.





<u>File Edit Recent Rx View Labels Profile Rep</u>	orts Networ <u>k U</u> tilities	<u>NH C</u> ards Sess <u>i</u> on <u>H</u> elp V	ersion 10					
F3 - Patient F5 - Drug F7 - Doo	tor F9 - Workflov	v F10 - Pickup F11 -	Drop-off	F12 - Fill	Rx .	Alt+X - Start		
New Rx Pending Adj		Rx Start Date Latest Fill 02/05/2017 0 Q	tv	Init	🗸 Looku	p 🗶 Cancel	×Rx	
Priority Default Wait Time F2 Due in 1	9 mins Forward Rx		Delivery	Pickup	•		Make Rx Unfilled	The family doctor prescribed
Patient Search Name Krollo, Newton Jr Age: 43	Drug Search Brand Apo-Amoxi	Pack 100	• D <u>o</u> c Sea Name	Dr. Blanchard, A	Loc ( Angie Sharon	Office 🔻	Make Rx Stock Transfer	Amoxicillin 500mg capsules to
Address         765a Sainte Anne Street         Male           City         Tickle Cove         Prov         NL           Phone         Home         (456) 558-8879         V	Generic Amoxicillin Tri Pack 100 Form C Purch \$3		Address City Phone	Box 6209 Bay Roberts		Prov NL	Add Rx Image	a patient who is positive for
Plan NL.DIS Client ID	DIN 00628123	Min Qty 0	Lic# Hi ther	e	Alt. Li	# 590398	Call Doctor	Strep Throat.
Allergies (0)	Sig 1C TID F10D	ES A DAY FOR 10 DAYS	Init Disp <u>Q</u> ty Days	KP 80 Refills( 10 3 - Pharmacis	+) Rem Qty G.P. % Acq Cost	30 1 30 1 51.88 \$10.25	Cinical Interactions	Patient has indicated that they are having difficulty swallowing.
Conditions (0)	Route of Admin Dosage Form	Oral	O/W Labels	1 F2	Cost Markup Fee Total	\$10.25 \$0.00 \$11.05 \$21.30	Plan Information     Patient Plan Information     Generic Equivalents     Unit Dose Info	Pharmacist decides that the
Plans Pricing Dates Comments Indications Ir Rx Plans Plan Pays Extra Info (F2 Edits)	nages Other	Unit Dose (Ctrl-U): Disabled Warnings					Work Order Rx Counseling History	liquid would be better and decides to adapt the Rx.
NL.DIS         Not Adjud.         DUE Only           Cash         21.30         Deduct: \$21.30		<ul> <li>Drug already in profile (Rx:</li> <li>Delivery Label will be printe</li> <li>Drg Pack Tier Id: 1</li> </ul>		16/02/2016)			Workflow	
Next Disp Qty Min Interval	Enable Auto-Refill Rx Comments (0)						Workflow Push Queues Rx's In Progress Adjudication Packaging Pickup Completion	
	Ţ	ser KP (Kroll Pharmacist)			🗎 DIS  🖂 2	N		

After completing the initial data entry,

4. Click on the Adapt Rx button on the right side navigation bar.

<u>File E</u> dit Recen <u>t R</u> x <u>V</u> iew <u>Labels</u> Pr <u>o</u> file Reports Networ <u>k</u> <u>U</u> tilities <u>N</u> H <u>C</u> ards Session <u>H</u> elp	Version 10
F3 - Patient F5 - Drug F7 - Doctor F9 - Workflow F10 - Pickup F1	1 - Drop-off F12 - Adapt Rx Alt+X - Start
New Rx         Adapt Pending         Rx Start Date         Latest Fill           02:05/2017         0         0         0	Qty Init Lookup 🗶 Cancel Rx
Priority Default Wait Time	F2 Delivery Pickup
Patient Search Pack 100	Doc Search Loc Office     Make Rx Stock Transfer
Name Krollo, Newton Jr Age: 43 Brand Apo-Amoxi 500mg	Name Dr. Blanchard, Angie Sharon 🐰 Adapt Rx
	C(Apr Address Box 6209
City Tickle Cove Prov NL Pack 100 Form CAP Sched 1	
Phone Home (456) 558-8879 Purch \$34.17 OnHand 0	Phone Transfer Rx Front Another Store
Plan NL.DIS Client ID DIN 00628123 Min Qty 0	Hithere
	Section 2 Counsel A tient on Pitcup
Allergies (0) Sig 1C TID F10D	Init KP Auth Qty 30 1 View
TAKE 1 CAPSULE 3 TIMES A DAY FOR 10 DAYS	Disp Qty 30 Refills(+) Rem Qty 30 1 (1) Clinical Interactions
	Days 10 G.P. % 0 dil Plan Information
	Prod Sel 3 - Pharmacis'  Acq Cost S0.00 Prod Sel 3 - Pharmacis'  Acq Cost S0.00
Conditions (0)	Cost \$0.00
Route of Admin Oral	O/W Markup S0.00 E Generic Equivalents
	Labels 1 F2 Fee S0.00 C Unit Dominio
Dosage Form Capsule	Total \$0.00 Work Order
Plans Pricing Dates Comments Indications Images Other Unit Dose (Ctrl-U): Disabled	Rx Counseling History
Rx Plans Plan Pays Extra Info (F2 Edits) Warnings	Workflow
NL.DIS   Not Adjud. DUE Only  Drug already in profile (	
Cash   O.00 Deduct: \$0.00  Vou will be prompted to	adapt this Rx after you press F12
🕕 Delivery Label will be pri	Workflow Push Queues
Opg Pack Tier Id: 1	Rx's In Progress
	Adjudication
Next Disp Oty Min Interval Enable Auto-Refill	Packaging
Rx Comments (0)	Pickup Completion
×	
User KP (Kroll Pharmacist)	OIS ≥ 2 NUM 02/05/2017 13:19:14

The data entered remains, however the pharmacist is presented with an activated Adapt Rx button, the function key F12 is now labelled F12-Adapt Rx and a warning nessage displays indicating that he pharmacist will be prompted to 'Adapt the Rx'.

**NOTE:** For an Electronic (**eRx**) prescription, go the Network Patient profile, right click the Order to **Create Local Rx** and then choose **Adapt Rx** on the Rx filling screen.





 Click/Press F12 – Adapt Rx. Create Rx order message is sent to the network and then Rx Adaptation Screen displays.

of 1-(local):NL1010-New Rx for Krollo, New	ton Ir		-					0 E _ E X
File Edit Professional Service View F		Session Help Ve	rsion 10					
F3 - Patient F5 - Drug			-	11 - Drop-off	F12 - New	Rx	Alt+X - Start	
I						, L		Service
Rx Adaptation			Consent Pro	ovided by Kro	llo, Newton Jr		F2	Select Doctors for Letter
Patient Krollo, Newton Jr		Birth	24/06/1973	43 years	Male	Phone	(456) 558-8879	View Follow Ups
Address 765a Sainte Anne Street		Client II	)			Plan	NL.DIS	∀View
Allergies (0)		Conditio	ons (0)					Patient Charting
								Patient Documents (0)
								Patient Professional Services (1)
								Profile
Rx Comments								All Rxs
Original Rx								Active Rxs
-								Active Rxs w/Passtimes
Amoxicillin Trihydrate 500mg	Disp Qty 30			= Auth Qty 30		E 1 CAPS	SULE 3 TIMES	Pricing Profile
(Apo-Amoxi)	Days Supply 10		Unlimited Refi	ills Until 🗌 🔄		arron.	U DATS	Not Disp/OTC Profile
Angie Sharon Blanchard	Route Oral				Ψ			
Adapted Rx								
Reasons for Adaptation								
<not answered=""></not>	•							
Amoxicillin Trihydrate 500mg	F2 Disp Qty 30	CAP +	Refills	= Auth Qty 30	TAK	E 1 CAPS	ULE 3 TIMES	
(Apo-Amoxi)	Days Supply 10		Unlimited Refi		A D	AY FOR :	0 DAYS	
Doctor	Route Oral				-			
Angie Sharon Blanchard		TD F10D						
🗙 Abort							📀 <u>N</u> ext	
		User KP (Kroll	Pharmacist)		0	DIS 🖂	2 N	UM 02/05/2017 13:21:03

- 6. Click the down arrow on the 'Reasons for Adaptation' field. Select the appropriate option.
- 7. If necessary, click on the F2 button that is adjacent to the highlighted drug name to initiate the drug search. Select the appropriate drug card.
- 8. If necessary, edit any of the remaining fields, **Disp Qty**, **Days Supply**, **Refills**, **Route** and **Directions** that are reflective of that drug and/or the adaptation being performed.
- 9. If you are not the pharmacist performing the adaptation, click the down arrow on the **Doctor** field and select the pharmacist who is adapting the Rx.





▼ 1-(local):NL1010-New Rx for Krollo, Newton Jr	inere and in the second se		
Eile Edit Professional Service View Profile Utilities NH Cards Sess	ion <u>H</u> elp Version 10		
F3 - Patient F5 - Drug F7 - Doctor F9 - Workfle	ow F10 - Pickup F11 - Drop-off	F12 - New Rx Alt+X - Start	
Rx Adaptation	Consent Provided by Krollo,	Newton Jr F2	Service
KX Adaptation	Consent Provided by Krono,		Select Doctors for Letter
Patient Krollo, Newton Jr	Birth 24/06/1973 43 years	Male Phone (456) 558-8879	View Follow Ups
Address 765a Sainte Anne Street	Client ID	Plan NL.DIS	∀View
Allergies (0)	Conditions (0)		Patient Charting
			Patient Documents (0)
			Patient Professional Services (1)
			Profile
Rx Comments			All Rxs
			Active Rxs
Original Rx			Active Rxs w/Passtimes
Amoxicillin Trihydrate 500mg Disp Qty 30 C	AP + Refills = Auth Qty 30	TAKE 1 CAPSULE 3 TIMES A DAY FOR 10 DAYS	Pricing Profile
(Apo-Amoxi) Days Supply 10	Unlimited Refills Until 🗌	A DAY FOR 10 DAYS	Not Disp/OTC Profile
Angie Sharon Blanchard Route Oral		Ŧ	
Adapted Rx			
Reasons for Adaptation			
Formulation or dosage form modification 👻			
Amoxicillin Trihydrate 250mg/5ml F2 Disp Qty 150	1L + Refills = Auth Qty 150	TAKE 2 TEASPOONSFUL	
(Apo-Amoxi Oral Susp) Days Supply 10	Unlimited Refills Until	(10MLS) 3 TIMES A DAY	
Doctor Route Oral		FOR 10 DAYS	
Kroll Pharmacist (KP)	10D		
X Abort		S Next	
	User KP (Kroll Pharmacist)	\varTheta DIS 🖂 2 📃 🛚	JM 02/05/2017 13:23:46

10. Click on Next or the Comments tab. The Comments tab screen displays.

11. Enter any appropriate notes/comments that you wish to have documented.

▼ 1-(local):NL1010-New Rx for Krollo, Newton Jr									
<u>File Edit Professional Service View Profile Utilities NH Cards Session</u>	<u>H</u> elp Ver <u>s</u> ion 10								
F3 - Patient F5 - Drug F7 - Doctor F9 - Workflow	F10 - Pickup F11 - Drop-off F12	2 - New Rx Alt+X - Start							
Rx Adaptation	Consent Provided by Krollo, New	vton Jr F2	<sup>⊗</sup> Service						
	,		Select Doctors for Letter						
Patient Krollo, Newton Jr	Birth 24/06/1973 43 years	Male Phone (456) 558-8879	View <u>F</u> ollow Ups						
Address 765a Sainte Anne Street	Client ID	Plan NL.DIS	View						
Allergies (0)	Conditions (0)		Patient Charting						
			Patient Documents (0)						
			Patient Professional Services (1)						
	]		Profile						
Rx Comments			All Rxs						
			Active Rxs						
Will contact patient in 3 days to evaluate product dispensed.			Active Rxs w/Passtimes						
			Pricing Profile						
Patient Communication			Not Disp/OTC Profile						
	KP (Kroll Pharmacist)	Finalize Adaptation	UM 02/05/2017 13:27:52						





- 12. Click Finalize Adaptation.
- 13. Pharmacist is prompted if they would like to claim a profession service fee?



- Claim Fee Now: After the new adapted Rx is completed, the system will return you to the F12 screen and automatically complete the necessary fields for the professional service.
- **Claim Fee Later:** Will place the fee for service Rx into the ToDo queue so that you can complete it later.
- **Do Not Claim Fee:** Will complete the adapted Rx and not create a fee for service Rx.
- 14. Choose the appropriate option and then **OK**.
- 15. If you have a signature capture pad and have electronic signatures enabled for professional services, you will be prompted to sign the electronic signature tablet.

 Please sign on the signature tablet
V-C
Pharmacist Kroll

- 16. The Send Letter to Doctors form displays.
- 17. From here, you can select which prescriber and their location is to receive the Pharmacist Prescription Adaptation Notification.

**NOTE:** The contents of this list are dependent upon the prescribers noted on prescriptions in the patient's profile. Pharmacist selects the Prescriber(s) and their respective locations.





<ul> <li>☑ <u>Office</u></li> <li>☑ Office 2</li> </ul>	1/1 doctor(s) selected Print Letter Print Letter	d to Box 6209 / Bay Rob to N/A	Ins erts						
			erts						
Office 2	Print Letter	to N/A							
ng									
Show letter print/fax options when sending  OK  Cancel									

If the pharmacist wishes to send the Notification form to more physicians, they can click on **Ins** which will launch a prescriber search.

They then search and then select the appropriate prescribers. The selected prescribers will then be included on the Send Letter to Doctors form.

**NOTE:** To enable the Fax Letter option, electronic signature capture must be enabled, there must be a fax number associated to the doctor in that specific location and the doctor must not have the **No Professional Service Faxes** option enabled. Otherwise, only the '**Print Letter**' option is available and will appear read-only in the Send Letter to Doctors form.

 If you enable the Show letter print/fax options when sending, when you click OK, the Professional Services Doctor Letter form displays.

**NOTE**: Leaving this option disabled will use the options previously selected and will skip this form, automatically printing or faxing the report.

🐨 Professional S	ervices Docto	r Letter	-		×
<u>File</u> <u>V</u> ersion 10 (	Moonstone)				
<u>O</u> ptions					
□ Print cove □ Print allerg ☑ Print comr	gies/conditic	ins			
Print in langu	age				
English		~			
Send to Printer	Printer	DummyLaser	~	Copies	1 🗘
○ Fax	Tray	(Default tray)	~	Collate	2
<u>R</u> estore	Defaults	✓ Print Preview	×	Close	

19. Make the appropriate selections and click on **Print** or **Fax**, if available.

**NOTE:** If Kroll Fax is available, ensure Sent to=Fax.





20. Click **Print.** The **Pharmacist Prescription Adaptation Notification** form is either generated or faxed via Kroll Fax.

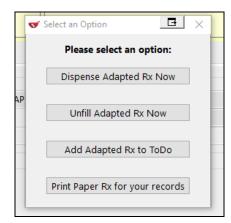
	Dr. Blanchard, Angie Sharon F Box6209 Bay Roberts NL A0A 1G0	From	Kroll Pharmacy 204Freshwater St. John'sNL A1A 1A1 Tel: (709) 555-1:		
Date	02-May-2017 P	Pharmacist	Fax:N/A Pharmacist, Kroll	(945624)	
Patient	765a Sainte Anne Street	Date of Birth Gender Health Card #	24-Jun-1973 Male N/A		
<b>Allergi</b> Ask Pat		<b>Conditions</b> AskPatient			
	CONFIDENTI	AL			
Dear Di	r. Angie Sharon Blanchard				
COMM Patient was Str liquid fo	presented with and Rx for Amoxicilin 500mg Cpasules, 1 ca ep Throat. He indicated that he was experiencing difficulty i rmulation.	ap TID for 10 d	lavs. Patient confi	irmed that di the Rx and p	agnosis provide the
COMM Patient was Str liquid fo REASC Formula Origina Ar Dr.	ENTS presented with and Rx for Amoxicilin 500mg Cpasules. 1 ca per Throat. He indicated that he was experiencing difficulty is imulation. N ation or dosage form modification sprescriptionInformation moxiciliin Trihydrate S00mg (Apor Amoxi) Angie Sharon Blanchard (Reg #:) / Box 5209 / Bay Roberts	ap TID for 10 d	days. Patient confi Decided to Adapt DispQty Total AuthQty	30 CAP	agnosis provide the
COMM Patient was Str liquid fo REASC Formula Origina Dr. TA Dr. TA Pharm	ENTS presented with and Rx for Amoxicilin 500mg Cpasules. 1 ca ep Throat. He indicated that he was experiencing difficulty i irmulation. N ation or dosage form modification aPrescriptionInformation <b>moxicilin Trihydrate 500mg</b> (Apo-Amoxi)	ap TID for 10 c	days. Patient confi Decided to Adapt DispQty	the Rx and p	agnosis rovide the
COMM Patient was Str liquid fo Formula Origina Dr. TA Pharm Ar TA	ENTS presented with and Rx for Amoxicillin 500mg Cpasules. 1 ca per Throat. He indicated that he was experiencing difficulty i irmulation. Na astion or dosage form modification prescriptionInformation moxicillin Trihydrate 500mg (Apor-Amoxi) Angie Sharon Blanchard (Rag +1) / Blox 5009 / Bay Roberts KE1CAPSULE3TIMESADAYFOR10DAYS sacistAdaptedPrescriptionInformation moxicillin Trihydrate 250mg / Sml (Apor-AmoxDraft)	ap TID for 10 c	Jays, Patient confi Decided to Adapt DispQty Total AuthQty Route DispQty Total AuthQty	30 CAP 30 CAP 0ral 150 ML 150 ML	sagnosis rrovide the
COMM Patient was Str liquid fc Formula Origina Origina Dr. TA Pharm Ar TA FOLLO Will com	ENTS presented with and Rx for Amoxicilin 500mg Cpasules. 1 ca presented with and Rx for Amoxicilin 500mg Cpasules. 1 ca prescription indicated that he was experiencing difficulty i mutation.  N  Ston or dosage form modification aPrescriptionInformation moxicilin Trihydrate 500mg (Apo-Amoxi) Angie Sharon Blanchard (Reg #1)/Box 500/ Bay Roberts KE1CAPSULE3TURES DAYFOR IDDAYS acitAdaptedPrescriptionInformation moxicilin Trihydrate 250mg/Sml (Apo-AmoxOral cE2TEASPOONSFUL(IDMLS) 3TIMESADAYFOR IDDAYS  W-UP PLAN AND RESULTS tactpatient in 3 days to evaluate product dispensed. have any questions or concerns, I would be pleased to speak	ap TID for 10 G in swallowing.	days, Patient confi Decided to Adapt DispQty Total AuthQty Route DispQty Total AuthQty Route	30 CAP 30 CAP 0ral 150 ML 150 ML	agnosis rovide the

**NOTE:** If you do not have electronic signature capture enabled, the form will print for you to sign pen to paper and then manually fax to the prescriber.

- 21. Click Close.
- 22. You are then presented with a number of options:







Select **Dispense Adapted Rx Now** if the Rx is to be dispensed immediately Select **Unfill Adapted Rx Now** if the Rx is to be dispensed some time in the future. Select **Add Adapted Rx to ToDo** if the Rx is to be placed into Workflow. Select **Print Paper Rx for your records** if a paper copy of the adapted Rx is required for Rx processing and filing

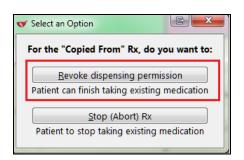
23. Click **Dispense Adapted Rx Now**. The Adapted Prescription form prints.

Patient	Krollo, Newton Jr 765a Sainte Anne Street Tickle Cove NL F0B 1C8 (456) 558-8879	Date of Birth Gender Health Care Number	24-Jun-1973 Male
Original Prescriber	Dr. Blanchard, Angie Sharon (Reg #: ) Box 6209 Bay Roberts NL A0A 1G0 Tel: N/A Fax:N/A	Original Rx Written Date	2 02-May-2017
AdaptedBy	Mrs. Pharmacist, Kroll (Reg #: 945624) 204Freshwater Road 51. John'sNL A 1A 1A1 Tel: (709) 555-1234 Fax: N/A	DateRxAdapted	02-May-2017
Dr. Angie Share	•Information <b>Trihydrate 500mg</b> (Apo-Amoxi) on Blanchard (Reg ≇: ) / Box 6209 / Bay Roberts .E3TIMESA DAY FOR10DAYS	Total AuthQty 3	80 CAP 80 CAP Dral
Amoxicillin	PrescriptionInformation Trihydrate 250mg/5ml (Apo-AmoxOraBusp) DONSFUL(10MLS)3TIMESADAYFOR10DAYS	Total AuthQty 1	L50 ML L50 ML Dral
Amoxicillin	Trihydrate 250mg/5ml (Apo-AmoxDraEusp)	Total AuthQty 1	50 ML





24. Patient is prompted For the "Copied From" Rx, do you want to:.. Choose Revoke dispensing permission.



25. The F12 Rx screen displays with the adapted Rx information displayed. The Physician is entered as the original prescriber is required.

▼ 1-(local):NL1010-New Rx for Krollo, Newton Jr			-					
<u>File E</u> dit Recen <u>t Rx V</u> iew Labels Pr <u>o</u> file Re	orts Networ <u>k U</u> tilities	<u>N</u> H <u>C</u> ards Sessi	ion <u>H</u> elp Ver	<u>s</u> ion 10				
F3 - Patient F5 - Drug F7 - Do	ctor F9 - Workflow	!'		rop-off	F12 - Fill F	kx 🛛	Alt+X - Start	
New Rx Pending Adj		Rx Start Date La 02/05/2017 0	test Fill Qty		Init	🖌 Looki	ip 🗶 Cancel	× Rx
Priority Default Wait Time	55s ago Forward Rx	F2 Work Order	579 F2	Delivery	Dickup			Make Rx Unfilled
						•		R Make Rx Not Dispensed
Patient Search	Drug Search	Pack		D <u>o</u> c Sear			Office 🔻	Make Rx Stock Transfer
Name         Krollo, Newton Jr         Age: 43           Address         765a Sainte Anne Street         Male	Brand Apo-Amoxi O Generic Amoxicillin Tr		250mg/5ml APX (Apt	Name	Dr. Blanchard, Ar Box 6209	ngie Sharon		🐰 Adapt Rx
City Tickle Cove Prov NL	Pack 100 Form	-	АРА (Арс	City	Bay Roberts		Prov NL	🖶 Add Rx I <u>m</u> age
Phone Home (456) 558-8879		5.40 OnHand 0	No image	Phone				Transfer Rx From Another
Plan NL.DIS Client ID	DIN 00628158	Min Qty 0		Lic# Hi there		Alt. Li	c# 590398	G Call Doctor
								Lounsel Patient on Pickup
Allergies (0)	Allergies (0) Sig 2TS TID F10D					Auth Qty	150 1	C Owe Quantity
TAKE 2 TEASPOONSFUL (10MLS) 3 TIMES A DAY FOR 10				Init Disp <u>O</u> ty	KP 150 Refills(+	-	150 1	View
DAYS				Days	10	G.P. %	57.7	Clinical Interactions
				1 1	3 - Pharmacis 🔻	Acq Cost	\$8.10	Plan Information
Conditions (0)	1			0/W	Written	Cost	\$8.10	Restient Plan Information
	Route of Admin	Oral	•	Labels	1 F2	Markup	\$0.00	<u> </u>
	Dosage Form	Suspension, Reconst	tituted. Oral ( 👻	Labels	1 12	Fee Total	\$11.05 \$19.15	E Generic Equivalents
						Total	\$19.15	C Unit Dose Info
Plans Pricing Dates Comments Indications In	mages Other	Unit Dose (Ctrl-U): [	Disabled					🖒 Work Order
Rx Plans Plan Pays Extra Info (F2 Edits) NLDIS  VICTOR Not Adjud. DUE Only		Warnings						Rx Counseling History
Cash • 19.15 Deduct: \$19.15		UIS units: Bottl		; available.				Workflow
		To Do: Rx Ada						V Send Rx to Trouble
		Drg Pack Tier J		led				🚛 View Workflow Detail
		• orgrade ner /						Workflow Push Queues
Next Disp Qty 0 Min Interval	Enable Auto-Refill							Rx's In Progress
increase of the second	Rx Comments (0)							Adjudication
	*							Packaging
	-							Pickup Completion -
	L	Iser KP (Kroll Pharm	nacist)		6	DIS 🖂	2 NU	JM 02/05/2017 13:42:33

**NOTE**: If you do not have electronic signature capture enabled, an adapted prescription order will print for you to sign pen to paper and then scan back into the system. Otherwise, an electronic version of the prescription image of the adapted Rx is automatically attached to the Rx and viewable by clicking on the View Script Image button in the right panel.





- 1. Click **F12-Fill Rx** to continue processing the adapted prescription.
- 2. The **NL Medication Management** is now automatically entered for billing to NLPDP. Press F12 to complete sending to NLPDP. A Fee For Service Label will print when complete.

▼ 1-(local):NL1010-New Rx for Krollo, Newton Jr									X-
Eile Edit Recent Bx View Labels Profile Re	norts Network Utilities	NH Cards Session	<u>H</u> elp Ver	sion 10					
F3 - Patient F5 - Drug F7 - Do			F11 - D			12 - Fill R		Alt+X - Start	
rs Patient PS - Drug P7 - Do		Rx Start Date Latest	JL	Top-on	F.	12 - Fill K	× ′	AILTA - Start	1
New Rx Pending Adj		02/05/2017 0	Qty		Ir	nit 📃	🗸 Looku	o 🗙 Cancel	<sup>⊗</sup> Rx
Priority Default Wait Time - F2 Due in	19 mins Forward Rx	F2 Work Order 579	F2	Delivery	Pickup		-		Add Rx Image
Patient Search	Drug Search	1	✓ Pack	Doc Sear			Loc C	office -	Transfer Rx From Another Store
Name Krollo, Newton Jr Age: 43		edication Management	+ Pack	Name	_	armacist, I		vince t	Call Doctor
Address 765a Sainte Anne Street Male		cation Management				shwater Ro			Scounsel Patient on Pickup
City Tickle Cove Prov NL		Form Sched 1		City	St.John	's		Prov NL	View
Phone Home (456) 558-8879	NLPDP(Lowest)		No image		(709) 55	5-1234			() Clinical Interactions
Plan NLPDP.E Client ID 9988556644	DIN 00999	1882 Min Qty 0		Lic#	945624		Alt. Lic	# 945624	🚛 Plan Information
									🁌 Patient Plan Information
Allergies (0)	Sig Rx Adaptation Fee			Init	КР		Auth Qty	1 1	E Generic Equivalents
	RX ADAPTATION FEE			Disp <u>Q</u> ty	1	Refills(+)	Rem Qty	1 1	🔁 Unit Dose Info
				Days	1		G.P. %	100	¢> Work Order
				Prod Sel	3 - Pha	rmacis 👻	Acq Cost	\$0.00	Rx Counseling History
Conditions (0)	1			0/W	Written	•	Cost	\$0.00	Workflow
	Route of Admin		-	Labels	1	F2	Markup Fee	\$0.00 \$10.90	V Send Rx to Trouble
	Dosage Form		-	-			Total	\$10.90	View Workflow Detail
Plans Pricing Dates Comments Indications I	mages Other	Unit Dose (Ctrl-U): Disal	bled						Workflow Push Queues
Rx Plans Plan Pays Extra Info (F2 Edits)	-	Warnings							Rx's In Progress
NLPDP.E - Not Adjud.		The clinical plan w	as removed	for this	fee for	service			Adjudication
Cash   Not Adjud. Deduct: \$0.00		To Do: Rx Adaptat							Packaging
(More Plans Available)		This is a Fee for S	ervice Pres	ription					Pickup Completion
		Oelivery Label will	be printed						Pickup Completion
		🕇 Drg Pack Tier Id: 1	L .						
Next Disp Qty Min Interval	Enable Auto-Refill								
	Rx Comments (0)								
	*								
<u> </u>	*		0			-			
	L. L.	Jser KP (Kroll Pharmaci	stj				DIS 🖂 2	N N	UM 02/05/2017 13:49:36





Krollo, Newton Jr NUMedicationManagement MedicationManagement Mrs.Pharmacist, Kroll 1	000789 Tue2-May-2017 Newton In cationManagement tionAanagement Ms Pharmacist,Kroll DAPTATION FEE	Send To: Krollo, Newton Jr 76553ainteAnneStreet Tidelcevel, Source Rx:1000739 Co-Pay:10.30 Send To: Krollo, Newton Jr 76563ainteAnneStreet Tidelcove NL Tidelcove NL Rx:1000789 Co-Pay:10.30
Rx:1000789 Krolo,NewtonJr     ue02-May-201713:60 KP       1     (45658-887) (1005254-101737(45))       1     00524-101737(45)       1     00524-101737(45)       1     00524-101737(45)       1     00524-101737(45)       1     00524-101737(45)       1     00524-101737(45)       1     00524-101737(45)       1     00524-101737(45)       1     00524-101737(45)       1     00599882       0     0.01       0     Harborit       0     0.001       0     Harborit       0     Harborit       0     Harborit       0     Harborit       0     Harborit       1     Harborit	Allergies Conditions NUMedicationManagement DINO Nocounselinginformationavailat	1999682 le
OFFICIAL PRESCRIPTION RECEIPT R: 1000789 Krolio, Newton Jr Tue 02-May-2017 76583einteAnneStreat Totale Cover H E981C8 (456858-8879 1 NUMedicationfAnagement NUMedicationfAnagement New XX Diverse Days 1 Mrs.Pharmacist/Roll Cost: 0.00 return Days 10.00 Fee: 10.90 Total: 10.90 Patient Pays: 10.90	PXBDAPTATIONFEE           150 Ao-Aretio Gail Stage Storgismi 02-Mile           17 AKE1CAPSULE ONCEADAY           23 Gravid25mg           04-Juli           17 AKE1CAPSULE ONCEADAY           23 Gravid25mg           10 Gails angreater Mine Lorder Antel           10 TAKE1CAPSULE ONCEADAY           17 AKE1CAPSULE ONCEADAY           17 AKE1CAPSULE ONCEADAY           17 AKE1CAPSULE ONCEADAY	-16 1000525 Rep.6 Fr0 1000526 Fr0 1000526 Fr0 1000526 Fr0 1000527 Rep.0 Fr0 1000515 Rep.6 Fr0 1000515 Rep.6 Fr0 1000513 Rep.7

### Viewing adaptation details

- 1. To view the details of the Adapted Prescription, display the Patient card.
  - a. From the View menu or ribbon bar, select All Rxs to display the profile.

E	ile	<u>E</u> dit Rece	n <u>t P</u> i	atient	<u>V</u> iew	Pr <u>o</u> file Ne	etwor <u>k R</u> e	ports <u>U</u> tilitie	es <u>N</u>	H <u>C</u> ar	ds Ses	s <u>i</u> on	<u>H</u> elp Ver <u>s</u> ion 10		
	F3	- Patient		F5 - D	Drug	F7	- Doctor	F9 - Wo	rkflov	N ]	F10 - F	ickup	F11 - Drop-off F12 - N	Jew Rx Alt+X -	Start
<u>L</u> a	ist Na	me Krol	0				First Nam	e Newton Jr			Salu	tation	▼ OK	🖉 Save 🛛 🗙 🕻	ancel
P	rofil	e - All Rx	5 (15)					ESC space		ck to P Irk mul			Refill <mark>R</mark> - Reprint D - D Modify C - Cancel I - In	etail E <u>x</u> tra Funct	ions 🔻
÷	Stat	us				Orig Rx	RxNum	Date	Ago	Qty	Auth	Rem	BrandName	Doctor	Sig 🔺
1	Fee	for Service				1000789	1000789	02/05/2017	0	1	1	0	NL Medication Management	Pharmacist, Kroll	Rx Ac
2	2					1000788	1000788	02/05/2017	0	150	150	0	Apo-Amoxi Oral Susp 250mg/5ml	Blanchard, Angie Sharor	2TS T
3	8 Unf	illed (Inact)	(Adap	ted)		1000787	1000787	02/05/2017	0	30	30	30	Apo-Amoxi 500mg	Blanchard, Angie Sharor	1СП _
4	1					1000528	1000529	04/07/2016	302	1	7	6	Prevacid 30mg	Blanchard, Angie Sharon	TAKE
5	5 Not	Disp. (Adm	in Stop	o date)		1000526	1000526	30/06/2016	306	2	2	2	Gravol 25mg	Blanchard, Angie Sharon	TUD
6	i Unf	illed				1000525	1000525	30/06/2016	306	100	100	100	Bricanyl Turbuhaler 0.5mg/dose	Blanchard, Angie Sharon	U UD
7	7					1000524	1000524	30/06/2016	306	30	30	0	@13 Ingredient Mixture Lotriderm Act	Blanchard, Angie Sharon	U UD
8	3 Ina	t (Transferr	ed Out	)		1000516	1000516	27/06/2016	309	7	240	233	Avalide 150/12.5mg	Blanchard, Angie Sharon	*1
9						1000515	1000515	27/06/2016	309	7	49	42	Prevacid 30mg	Blanchard, Angie Sharon	*1C
10 11	)					1000514	1000514	27/06/2016	309	7	49	42	Cymbalta 60mg	Blanchard, Angie Sharon	*1C
11						1000513	1000513	27/06/2016	309	7	56	49	Avalide 150/12.5mg	Blanchard, Angie Sharon	*1
12	Exp	ired				1000445	1000446	16/02/2016	441	60	210	120	Apo-Amoxi 250mg	Blanchard, Angie Sharon	2C TI

There will always be two Rx records in an Rx Adaptation scenario: The original from the prescriber with a Status=Unfilled (Inact) (Adapted) and the Adapted Rx that was dispensed to the patient. Optionally, a fee for service transaction may also appear.





b. From the View menu or ribbon bar, select Professional Services.

On the highlighted record, select/press F2 to display the details.

reated 02/05/2017 13:20 S	atus	Completed Electronic Fee Status Claimed	Fee Rx 1000
arted 02/05/2017 13:20 R	eviewed By	Kroll Pharmacist	
ompleted 02/05/2017 13:50 C	onsent Provided by	Krollo, Newton Jr	
uration 7 mins			View Signatures
Comments			
Original Rx			
Amoxicillin Trihydrate 500mg	Disp Qty 30	CAP + Refills = Auth Qty 30	TAKE 1 CAPSULE 3 TIME
(Apo-Amoxi)	Days Supply 10	Unlimited Refills Until	A DAY FOR 10 DAYS
Angie Sharon Blanchard	Route 0	al	-
Formulation or dosage form m Amoxicillin Trihydrate 250 (Apo-Amoxi Oral Susp)			TAKE 2 TEASPOONSFUL (10MLS) 3 TIMES A DAY
Doctor	Route 0		FOR 10 DAYS
Kroll Pharmacist (KP)	-	s TID F10D	

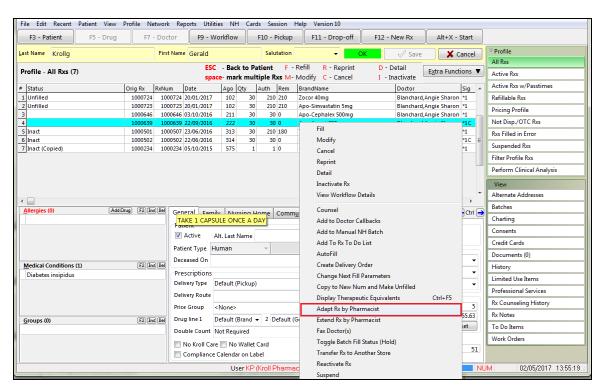
#### Adaptation from the local Patient Profile

You also have the ability to initiate the Adaptation process of an existing Rx from the local Patient profile.

**NOTE:** this requires that the Rx to be adapted has been entered into the system prior to initiating the adaptation.

- 1. Display the Patient profile.
- 2. Highlight the Rx to be adapted and right-click or select the Extra Functions button.





- 3. Select 'Adapt Rx by Pharmacist'.
- 4. The Rx Adaptation form immediately appears with the original prescription information already shown. Continue the adaptation process from that step on, shown in the previous section.

### **Rx Extension**

#### Rx Extension from the Local Patient profile

If you need to extend one or more prescriptions due to the refill authorizations being exhausted, this can be performed directly from the local patient profile.

- 1. From the patient card, display the patient profile and tag one or more prescriptions that need to be extended.
- 2. Right-click on the highlighted Rx(s) or press the **Extra Functions** button and select **Extend Rx by Pharmacist**.

Krol





y 1-(local):NL1010-P	2.							iner .				
File Edit Recent	Patient View	Profile N	etwork Re	ports Utilit	ies NH	Card	s Session	-ir		1		
F3 - Patient	F5 - Drug	F7	- Doctor	F9 - W	orkflow	F	F10 - Pickup	F11 - Drop-off	F12 - New Rx	Alt+X -	Start	
ast Name Krollg			First Name	Gerald			Salutation	<b>→</b>	OK 🖉 🖉 Save	×	Cancel	<sup>∨</sup> Profile
			-	ESC	- Baci	to Pat	tient F -	Refill R - Reprint	D - Detail			All Rxs
Profile - All Rxs (7	)							Modify C - Cancel	I - Inactivate	Extra Fund	tions V	Active Rxs
Status		Orig Rx	RxNum	Date	Ago	Qty /	Auth Rem	BrandName	Doctor		Sig 🔺	Active Rxs w/Passtimes
L		1000790		02/05/2017	0	30	30 0	Apo-Amoxi 250mg		l,Angie Sharon		Refillable Rxs
Unfilled Unfilled		1000724		20/01/2017 20/01/2017	102	30 30	210 210 210 210	Zocor 40mg		Angie Sharon		Pricing Profile
Unfilled		1000723		20/01/2017	211	30	30 0	Apo-Simvastatin 5mg	Dianchard	Angie Sharon	*1	Not Disp./OTC Rxs
Inact (Adapted)		1000639		22/09/2016	222	30	30 0	Fill			*1C	Rxs Filled in Error
Inact		1000501		23/06/2016	313	30	210 180	Modify			*1 =	Suspended Rxs
Inact		1000502		22/06/2016	314	30	30 0	Cancel			*1C	
Inact (Copied)		1000234	1000234	05/10/2015	575	1	1 0	Reprint			*1	Filter Profile Rxs
								Detail				Perform Clinical Analysis
								Inactivate Rx				View
								View Workflow De	etails		-	Alternate Addresses
			2000					Counsel			•	Batches
Allergies (0)	Add	Drug) [F2][Ir	Cen	eral Fami		sing He	me Comm				🕞 Ctrl 📄	Charting
			Par	KE 1 TABLE	TONCE	DAILY	ļ	Add to Doctor Cal				
			V	Active A	Nt. Last N	lame		Add to Manual Ni				Consents
			Pati	ent Type H	uman		-	Add To Rx To Do I	List			Credit Cards
				eased On				AutoFill			<b>_</b>	Documents (0)
Medical Conditions	(1)	F2 Ir	is Del					Create Delivery Or	rder			History
Diabetes insipidus				scriptions				Change Next Fill P	arameters		<b></b>	Limited Use Items
				very Type [	)efault (F	vickup)		Copy to New Nun	n and Make Unfilled		-	Professional Services (1)
				very Route				Display Therapeut	tic Equivalents	Ctrl+F5		Rx Counseling History
			Pric	e Group	<none></none>			Adapt Rx by Pharr	macist		5	
<u>G</u> roups (0)		[F2] [I	s Del Dru	g line 1 [	Default	•	2 Default	Extend Rx by Phar	macist		155.63	Rx Notes
			Dou	ble Count	Not Requ	ired		Fax Doctor(s)			eset	To Do Items
				No Kroll Care	No.	Wallet C	ard	Toggle Batch Fill S	Status (Hold)			Work Orders
				Compliance				Transfer Rx to And	other Store		51	
				complainee				Reactivate Rx				
					Us	er KP (I	Kroll Pharma	Suspend			NU	JM 02/05/2017 15:00:5

The Extend Rx(s) form displays.

☞ Extend Rx(s)		Darlin Jud Das David			
Rx Summary					
Rx Num	Orig Rx Num	Drug	Doctor	Status	
1000646	1000646	Apo-Cephalex 500mg	Dr. Blanchard, Angie Sharon	OK to Extend	
					Rxs that have no restrictions will have their Status
					highlighted in Green.
					Rxs previously prescribed by a Pharmacist will have
					their status highlighted in Orange
					Rxs that have restrictions and cannot be extended w
					have their status highlighted in Red.
		✓ <u>E</u> xtend Eligible Rxs	🗙 Cancel		

3. Click **Extend Eligible Rxs**. The Rx Extension screen displays. Click the down arrow adjacent to the '**Rationale'** field. Select the most appropriate reason for extending the Rx. Key enter any other data elements that required changing.





of 1-(local):NL1010-Patient - Krollg, Gerald		
<u>File Edit Professional Service View Profile Utilities NH Cards Sess</u>	n <u>H</u> elp Ver <u>s</u> ion 10	
F3 - Patient F5 - Drug F7 - Doctor F9 - Workfield	v F10 - Pickup F11 - Drop-off F12 - N	ew Rx Alt+X - Start
Rx Extension	Consent Provided by Krollg, Gerald	F2 Service Select Doctors for Letter
Patient Krollg, Gerald	Birth 08/09/1972 44 years Male	Phone (456) 558-8871 View <u>F</u> ollow Ups
Address Apartment # 207,756 Sainte Anne Street	Client ID	Plan NLDIS View
Allergies (0)	Conditions (1)	Patient Charting
	Diabetes insipidus	Patient Documents (0)
		Patient Professional Services (2)
		FDB Info
Rxs Comments		Print Kroll Care
connens		Rx Refill History
Rationale Extending refill(s) during physician absence 👻		Profile
Rxs to Extend		All Rxs
Cephalexin 500mg Disp Qty 7	TAB + Rem Qty = Auth Qty 7	TAKE 1 TABLET ONCE
(Apo-Cephalex) Days Supply 7		DAILY Active Rxs w/Passtimes
		Pricing Profile
Sig *1		Not Disp/OTC Profile
X Abort	ser KP (Kroll Pharmacist)	● DIS  2

4. Click either the **Next** button or the '**Comments'** Tab. The Comments screen displays. Enter any appropriate notes/comments that you wish to have documented.

👽 1-(local):NL1010-Patient - Krollg, Gerald		
Eile Edit Professional Service View Profile Utilities NH Cards Session	delp Version 10	
F3 - Patient F5 - Drug F7 - Doctor F9 - Worldlow	F10 - Pickup F11 - Drop-off F12 - New R	Alt+X - Start
Rx Extension	Consent Provided by Krollg, Gerald	F2 Service
	·	Select Doctors for Letter
Patient Krollg, Gerald	Birth 08/09/1972 44 years Male	Phone (456) 558-8871 View <u>F</u> ollow Ups
Address Apartment # 207,756 Sainte Anne Street	Client ID	Plan NL.DIS View
Allergies (0)	Conditions (1)	Patient Charting
	Diabetes insipidus	Patient Documents (0)
		Patient Professional Services (2)
		FDB Info
Rxs Comments		Print Kroll Care
		Rx Refill History
Will contact patient in 3 days		Profile
		All Res
Patient Communication		Active Rxs
		Active Rxs w/Passtimes
		Pricing Profile
Comments		Not Disp/OTC Profile
Comments		
X Abort		P8 Finalize Extension
Comments User I	(P (Kroll Pharmacist)	DIS 🖂 2 NUM 02/05/2017 15:05:18

5. Click Finalize Extension.

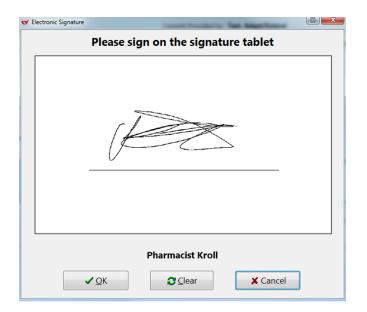




6. If you are in a province that supports a professional service fee for the extension, the following prompt will appear:

Professional Service Fee Billing	<b>X</b>
Would you like to claim a professional service fee?	
<ul> <li>Claim Fee <u>N</u>ow</li> <li>Claim Fee <u>L</u>ater</li> </ul>	
○ Do No <u>t</u> Claim Fee	

- Claim Fee Now: After the Rx extension is completed, the system will return you to the F12 screen and automatically complete de necessary fields for the professional service.
- **Claim Fee Later:** Will place the fee for service Rx into the ToDo queue so that you can complete it later.
- **Do Not Claim Fee:** Will complete the Rx extension and not create a fee for service Rx.
- 7. If you have a signature capture pad and have electronic signatures enabled for professional services, you will be prompted to sign the electronic signature tablet.



- 8. The Send Letter to Doctors form displays.
- 9. From here, you can select which prescriber(s) and their location(s) are to receive the Pharmacist Prescription Extension Notification.

NOTE: The contents of this list are dependent upon the prescriber(s) notes on the original prescription(s).





Send Letter to Doctors					
<ul> <li>Select / deselect all doctors</li> <li>Blanchard, Angie Sharon Doctor (Physician)</li> </ul>	1 Rx Ø Office No Rxs Office 2	1/1 doctor(s) selected Print Letter Print Letter	Ins to Box 6209 / Bay Roberts to N/A	-	If you wish to send the Notification form to more physicians, click on <b>Ins</b> which will launch a prescriber search. Search and select the appropriate prescribers. The selected prescribers will then be included on the <b>Send</b> <b>Letter to Doctors</b> form.
Show letter print/fax options w	hen sending	X Cancel			

**NOTE**: To enable the Fax Letter option, there must be a fax number associated to the doctor in that specific location. Otherwise, only the '**Print Letter**' option is available and will appear read-only in the **Send Letter to Doctors** form.

10. If you enable the Show letter print/fax options when sending, when you click OK, the **Professional Services Doctor Letter** form displays.

**NOTE:** Leaving this option disabled will use the options previously selected and will skip this form, automatically printing or faxing the report.

✓ Professional Services Doctor Letter	_	
Eile Version 10 (Moonstone)		
Options		
<ul> <li>□ Print cover page</li> <li>□ Print comments</li> <li>○ Print comments</li> <li>Print in language</li> <li>English </li> </ul>		
Send to Printer DummyLaser	$\sim$	Copies 1 📮
© Finter O Fax Tray (Default tray)	~	Collate
Restore Defaults Preview Preview	7	Close

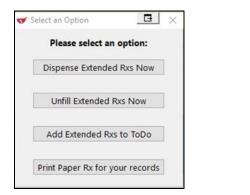




11. Make the appropriate selections and click on the **Print** of **Fax**, if available. The Notification form is either generated or faxed via Kroll FaxRx.

**NOTE:** If you do not have electronic signature capture enabled, an extended prescription order will print for you to sign pen to paper and then scan back into the system. Otherwise, an electronic version of the prescription image of the extended Rx(s) is automatically attached to the Rx(s) and viewable by clicking the on the **View Script** Image button in the right panel.

12. Once the report prints, click **Close**. The pharmacist is then presented with a number of options:



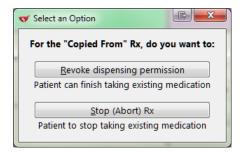
- Select **Dispense Extended Rxs Now** if the Rx(s) is to be dispensed immediately. Select **Unfill Extended Rx Now** if the Rx is to be dispensed some time in the future. Select **Add Extended Rx to ToDo** if the Rx is to be placed into Workflow. Select **Print Paper Rx for your records** if a paper copy of the extended Rx is required for Rx processing and filing.
- 13. Click Dispense Extended Rxs Now.
- 14. The Prescription Extension report prints.





		Prescription I	Extension	
ExtendedBy	<ul> <li>Mrs. Pharmacist,</li> <li>204Freshwater Rist. John's NL</li> <li>A1A 1A1</li> <li>Tel: (709) 555-12</li> <li>Fax: N/A</li> </ul>		Date	02-May-2017
Patient	Krollg, Gerald Apartment # 207, North West River (456) 558-8871	.756 Sainte Anne Street NL EOA 1B8	Date ofBirth Gender Health Care Number	08-Sep-1972 Male
	Cephalexin 50 (Apo-Cephalex) TAKE 1 TABLET ON	-	Disp Qty Total Auth C	7 TAB Qty 7 TAB
		THERE IS 1 ITEM 0	N THIS PAGE	
			N THIS PAGE	
			N THIS PAGE	
			N THIS PAGE	
			N THIS PAGE	
			N THIS PAGE	
			N THIS PAGE	
			N THIS PAGE	
			N THIS PAGE	
			N THIS PAGE	
			N THIS PAGE	
			N THIS PAGE	
Pharmacist S	Signature		N THIS PAGE	

15. User is prompted For the "Copied From" Rx, do you want to:



- 16. Choose Revoke dispensing permission.
- 17. The F12 Rx screen displays with the extended Rx information displayed.





<u>File Edit Recent Rx View Labels Profile Reg</u>	orts Networ <u>k U</u> tilities	<u>N</u> H <u>C</u> ards Sess	ion <u>H</u> elp Ver	sion 10				
F3 - Patient F5 - Drug F7 - Do	F9 - Workflo	W F10 - Pickup	F11 - D	rop-off	F12 - Fi	ll Rx	Alt+X - Start	
New Rx Pending Alj (Extension)		Rx Start Dat	e Latest Fill-Co 0 03/10/2016	y 11 05-20	COALEE TOPE	P V Lool	up 🗶 Cancel	≪ Rx ▲
							🔯 Make Rx Unfilled	
Priority Default Wait Time - F2 Due 1m	11s ago Forward Rx	F2 Work Order	581 F2	Delivery	Pickup	-		😡 Make Rx Not Dispensed
Patient Search	Drug Search	Pack	100 👻	D <u>o</u> c Sear	ch	Loc	Office 🔻	🛞 Make Rx Stock Transfer
Name Krolig, Gerald Age: 44	Brand Apo-Cephalex	t i	500mg		Dr. Blanchard,	Angie Sharo	۱	🐰 Adapt Rx
Address Apartment # 207,756 Sainte Anne Stree Male	Generic Cephalexin		APX (Apo	Address City	Box 6209 Bay Roberts		Prov NL	🛱 Add Rx Image
City         North West River         Prov         NL           Phone         Home         (456) 558-8871         Image: North West River         Image: North West River	Pack 100 Form 1 Purch S4	AB Sched 1 15.00 OnHand 970		Phone	Day KUDEIIS		PIOV NL	Transfer Rx From Another
Plan NL.DIS Client ID	DIN 00768715	Min Qty 0		Lic#		Alt.	Lic# 590398	
sdf	· · · · · · · · · · · · · · · · · · ·			Hi there				Call Doctor
								Scounsel Patient on Pickup
Allergies (0)	Sig *1			Init	KP	Auth Qt		C Owe Quantity
	TAKE 1 TABLET ONCE	Disp <u>Q</u> ty	7 <u>R</u> efill			View		
		Days	7	G.P. %	77.82	(1) Clinical Interactions		
Conditions (1)			Prod Sel	None	Acq Cost	t \$3.15 \$3.15	📲 Plan Information 🗧	
Diabetes insipidus	]	(a		0/W	Written	Markup	\$0.00	🏖 Patient Plan Information
	Route of Admin	Oral	•	<u>L</u> abels	1 F2	Fee	\$11.05	E Generic Equivalents
	Dosage Form	Tablet	•			Total	\$14.20	🔁 Unit Dose Info
Plans Pricing Dates Comments Indications In	mages Other	Unit Dose (Ctrl-U):	Disabled					♦ Work Order
Rx Plans Plan Pays Extra Info (F2 Edits)		Warnings					Rx Counseling History	
NL.DIS Vot Adjud. DUE Only		👎 Rx was refilled	181 days late	Workflow				
Cash • 14.20 Deduct: \$14.20		🕇 To Do: Rx Exte	insion	Visikilow V Send Rx to Trouble				
		ODelivery Label will be printed						View Workflow Detail
		Drg Pack Tier I	Id: 1					
								Workflow Push Queues
Next Disp Qty 0 Min Interval	Enable Auto-Refill							Rx's In Progress
	Rx Comments (0)							Adjudication
	<u>^</u>							Packaging
	-	Pickup Completion						
	L	iser KP (Kroll Pharm	nacist)			\varTheta DIS 🖂	2 N	UM 02/05/2017 15:11:21

- 18. Click F12-Fill Rx to continue adjudication on the extended prescription
- 19. If claiming a fee the **NL Medication Management** will automatically entered into the Rx filling screen to be adjudicated to NLPDP.

<u>File Edit Recent Rx View Labels Profile Repor</u>	ts Networ <u>k U</u> tilities	; <u>N</u> H <u>C</u> ards Sess <u>i</u> on	<u>H</u> elp Ver	sion 10				
F3 - Patient F5 - Drug F7 - Docto	F9 - Workflo	w F10 - Pickup	F11 - D	rop-off	F12 - Fill R	<a></a>	Alt+X - Start	
New Rx Pending Adj	Init	🖌 Looku	p 🗙 Cancel	≪Rx				
		02/05/2017 0	Qty			<u> </u>		Add Rx Image
Priority Default Wait Time <b>F2</b> Due in 19	mins Forward Rx	F2 Work Order 581	F2	Delivery		•		Transfer Rx From Another Store
	Drug Search	1		D <u>o</u> c Searc		Loc (	Office 🔻	🕞 Call Doctor
		edication Management			Mrs. Pharmacist, H 204 Freshwater Ro			👆 Counsel Patient on Pickup
		cation Management Form Sched 1		Address City	204 Freshwater Ro St.John's	ad	Prov NL	∀View
	NLPDP(Lowest)		No image		(709) 555-1234		PIOV NL	Clinical Interactions
	DIN 00999		No image		945624	Alt. Li	c# 945624	-
sdf								📲 Plan Information
								👌 Patient Plan Information
Allergies (0)	Sig Rx Extension Fee			Init		Auth Qty	1 1	E Generic Equivalents
	RX EXTENSION FEE			Disp <u>Q</u> ty	1 Refills(+)	Rem Qty	1 1	🔁 Unit Dose Info
				Days	1	G.P. %	100	🕸 Work Order
Conditions (1)				Prod Sel	3 - Pharmacis' 👻	Acq Cost	\$0.00	Rx Counseling History
Diabetes insipidus				0/W	Written 👻	Cost Markup	\$0.00 \$0.00	Workflow
· · · · · · · · · · · · · · · · · · ·	Route of Admin		Ŧ	<u>L</u> abels	1 F2	Fee	\$10.90	V Send Rx to Trouble
	Dosage Form		Ŧ			Total	\$10.90	🚛 View Workflow Detail
Plans Pricing Dates Comments Indications Ima	ges Other	Unit Dose (Ctrl-U): Disat	led					Workflow Push Queues
Rx Plans Plan Pays Extra Info (F2 Edits)		Warnings						Rx's In Progress
NLPDP.E - Not Adjud.		👎 The clinical plan wa	as remove	d for this	fee for service			Adjudication
Cash   Not Adjud. Deduct: \$0.00		To Do: Rx Extensio	in	Packaging				
		This is a Fee for Se	ervice Pres	ription				Pickup Completion
		Delivery Label will						
		Drg Pack Tier Id: 1						
Next Disp Qty Min Interval	Enable Auto-Refill							
	Rx Comments (0)							
	~							
	-							
	L	Jser KP (Kroll Pharmacis	st)		0	DIS 🖂 2	! NU	JM 02/05/2017 15:13:41

20. Click F12-Fill Rx to adjudicate the Fee.





21. Prescription label prints Fee for Service.

Krollg, Gerald Krollg, NUMedicationManagement NUMedicationManagement MedicationManagement Mrs.Pharmagist.Kroll 1	000782         Tu62.46y.2017         Send To Young, Oceand to Send To Young, Oce
Rx:1000792 Tue02-May-201715:14 Krolig.Gerald Kp Apartmen#207.7505ainteAnneStreet (45056-8871 North WeitRiver, NL, EQA JBB DOB.08-Sep-1972(44y) INDPPE: 83-U1053550644	Allergies Conditions Dabetes mapidus
f. III.Modicationtifinargement         OW William           Duble Objection         Duble Objection           Mar.Planmatist/coll         Duble Objection           Duble Objection         Duble Objection           Mar.Planmatist/coll         Duble Objection           Duble Objection         Pacel Objection           Mar.Planmatist/coll         Duble Objection           Duble Objection         Pacel Objection           Mar.Planmatist/coll         Duble Objection           Duble Objection         Pacel Obj	NLMedicationNanagement DN0099882 Nocourselingutormationavailable
CF3CLAL PRESCRIPTION RECEPT Rec 100/07/2 Network and the second	Krolg,Genald         02.May-17 1000792           Rub,Richterkampsement         02.May-17 1000792           Rub,Richterkampsement         02.May-17 1000792           Matterkampsement         02.May-17 1000792           Rub,Richterkampsement         02.May-17 1000792           Stopp-Annox/Group         02.May-17 1000793           TAKET/TABLETON/CEMALY         Rep. 7           TAKET/TABLETON/CEMALY         Rep. 7
Pharmacief®ignature	

#### Viewing the Extension Details

1. To view the details of the extended prescription(s), display the Patient card. From the **View** menu or ribbon bar, select **All Rxs** to display the profile.

ile <u>E</u> dit Recen <u>t</u> Patient <u>V</u> iew Pr <u>o</u> file Ne	vor <u>k R</u> eports <u>U</u> tilities <u>N</u> H <u>C</u> ards Session <u>H</u> elp Vergion 1	0	
F3 - Patient F5 - Drug F7 -	Doctor F9 - Workflow F10 - Pickup F11 - Dre	pp-off F12 - New Rx Alt+X - Start	
st Name Krollg	First Name Gerald Salutation	OK Save X Cancel	<sup>⊗</sup> Profile
	ESC - Back to Patient F - Refill R - R	eprint D - Detail	All Rxs
rofile - All Rxs (10)	space- mark multiple Rxs M- Modify C - C		Active Rxs
Status Orig Rx	Num Date Ago Qty Auth Rem BrandName	Doctor Sig A	Active Rxs w/Passtimes
Fee for Service 1000792	1000792 02/05/2017 0 1 1 0 NL Medication		Refillable Rxs
Extension 1000791	1000791 02/05/2017 0 7 7 0 Apo-Cephalex		Pricing Profile
1000790 Unfilled 1000724	1000790 02/05/2017 0 30 30 0 Apo-Amoxi 250 1000724 20/01/2017 102 30 210 210 Zocor 40mg	mg Blanchard, Angie Sharon *1C Blanchard, Angie Sharon *1	Not Disp./OTC Rxs
Unfilled 1000723	1000723 20/01/2017 102 30 210 210 Apo-Simvastati		Rys Filled in Error
Inact (Copied) 1000646	1000646 03/10/2016 211 30 30 0 Apo-Cephalex	500mg Blanchard, Angie Sharon *1	
Inact (Adapted) 1000639	1000639 22/09/2016 222 30 30 0 Apo-Amoxi 250		Suspended Rxs
Inact 1000501	1000507 23/06/2016 313 30 210 180 Teva-Pindolol 5		Filter Profile Rxs
Inact 1000502	1000502 22/06/2016 314 30 30 0 Prevacid 30mg	Blanchard, Angie Sharon *1C	Perform Clinical Analysis
Inact (Copied) 1000234	1000234 05/10/2015 575 1 1 0 Glumetza 500r	ng Blanchard, Angie Sharon *1	Perform Clinical Analysis
Allergies (0) (Add Drug) (F2) [Ins	TAKE 1 TABLET ONCE DAILY	ther Ctrl	Batches Charting
	Fauenc	Consent Privacy Unknown	Consents
	Active Alt. Last Name		Credit Cards
	Patient Type Human -	Unit Dose	Documents (0)
dedical Conditions (1) F2 Ins		Type <none> •</none>	History
Diabetes insipidus	Prescriptions Delivery Type Default (Pickup)	Cycle <none> •</none>	Limited Use Items
		Price Group <default> (<none>)</none></default>	Professional Services (2)
	Delivery Route Price Group <none></none>	Rx Totals     Rx Count 7	Rx Counseling History
		Dollar value     S186.13	Rx Notes
roups (0) (F2) Ins		Reset date     Reset	To Do Items
	Double Count Not Required	•	Work Orders
	🔲 No Kroll Care 📃 No Wallet Card	Snap Caps Requested ID 51	Lines of the second seco
	Compliance Calendar on Label	Snap Caps Documented	
	User KP (Kroll Pharmacist)	\varTheta DIS 🖂 2 📃 N	UM 02/05/2017 15:17

**NOTE:** There will always be two Rx records in an Rx extension scenario: the original with a status of Inact (Copied) and the extended Rx that was dispensed to the patient with a Status of Extension. Optionally, a fee for service transaction may also appear.





2. From View menu or ribbon bar, select **Professional Services.** 

🥣 1-(local)	NL1010-Pat	ient - Krol	lg, Gerald								-						
<u>Eile Edit</u>	Recent P	atient <u>V</u>	iew Pr <u>o</u> fi	le Ne	twork	Report	ts <u>U</u> tilitie	s <u>N</u> H	Cards	Sessjon <u>H</u> e	lp Version	10					
F3 - Pa	tient	F5 - Di	rug	F7	- Docto	r [	F9 - Wo	rkflow	F10	- Pickup	F11 - D	rop-off	F12 - N	ew Rx	Alt+X - Start		
Last Name	Krollg				First N	lame 🤇	ierald		s	alutation		- (	ОК	🖉 Save	X Cance		<sup>⊗</sup> Profile
Address 1	Apartmen	# 207.75	i6 Sainta	Anno S	treet	Pho	ne Number	rs (1)		F2 Ins De	Birthdate	08/00/10	72			=	All Rxs
Address 2	Apartmen	(# 207,75	o sance .	Anne 2	ueer	Desc	iption	Phone				44 years	12				Active Rxs
City	North We			Dear	NI <del>-</del>	Hom	e	(456) 5	58-8871		Gender	Male	•				Active Rxs w/Passtimes
				PTOV							Language			No in	nage available		Refillable Rxs
Postal	E0A 188	Country	Canada	-	-						Height	English					Pricing Profile
Email					Send	Famil	/ Doctor				-						Not Disp./OTC Rxs
Quick Code										F2 Clear	Weight			Load	Delete		Rxs Filled in Error
Profess	ional Sei	vices															Suspended Rxs
N - New	P . Pr	int/Repr	int		E . (	Call u	,	с.	Cancel	laim		Show Rever	reals			_	Perform Clinical Analysis
			t Decline	Ы			t Refused		Follow-						Extra Functions	▼	View
Items (2)															F2 Ins		Alternate Addresses
Type Rx Extension									Status	leted Electror		Fee Status Claimed	;	Create	d Completed	L_	Batches
Rx Extension										leted Electron		Declined E	Rv User		2017 02/05/2017		Charting
Torradptot									comp	letes Electro		Deciment	<i>,</i> , , , , , , , , , , , , , , , , , , ,	02/03/		1	Consents
																	Credit Cards
																	Documents (0)
																=	History
																	Limited Use Items
																	Professional Services (2)
																	Rx Counseling History
																ш	Rx Notes
																	To Do Items
																	Work Orders
																-	
						_		Use	r KP (Kro	ll Pharmaci	st)			\varTheta DIS 🛽	⊴ 2	NU	JM 02/05/2017 15:17:5

On the highlighted record, select/press **F2** to display the details.