

Rx Adaptation and Extension

Saskatchewan

September 2020







Table of Contents

Saskacthewan	Error! Bookmark not defined.
Introduction	2
Rx Adaptation	2
Rx Adaptation of Paper Rx from the Rx filling screen	2
Viewing adaptation details	
Adaptation from the local Patient Profile	
Rx Extension	
Rx Extension from the Local Patient profile	
Viewing the Extension Details	
Rx Extension from Network Patient Profile	





Introduction

Prescription adaptation and extensions use a wizard to walk you through the process of creating a new Rx, informing the original prescriber, creating a fee for service transaction when appropriate and recording a separate professional service entry on the patient file that maintains a record of the work performed. A new Rx can be adapted using a paper prescription, a prescription on the provincial Drug Information System (DIS) network where available or from an existing prescription on the patient's local profile.

One or more prescriptions on the patient's local profile can be extended at the same time with all of them being consolidated on a single report in order to inform the original prescriber.

This document shows the processes for a system that is not integrated to a provincial DIS. If your system is integrated, you may want to refer to the adaptation/extension documentation that is specific to your provincial DIS.

Rx Adaptation

A new Rx can be adapted using a paper prescription or an eRx (prescription on the network).

Rx Adaptation of Paper Rx from the Rx filling screen

- 1. Use the following steps when a patient presents with a new prescription that needs to be adapted. That is, the Rx does not already exist on your system.
- 2. From the start screen, select F12-New Rx. The Rx screen displays.
- 3. Enter all of the fields on the F12 Rx screen using the Original Rx from the prescriber for the initial data entry.

File Edit Recent Rx View Labels Profile Repo	rts Network Utilities NH Cards Session Help Ve	rsion 10		
F3 - Patient F5 - Drug F7 - Doct				
New Rx Pending Adj	Rx Start Date Latest Fill 01/05/2017 0 Qty		[⊗] Rx Ø Make Rx Unfilled	
Piordty Colcult Walt Time		KP Auth Cty 30 1 Init KP Auth Cty 30 1 Disp Qty 30 Getillac/P Cty 30 1 Days 10 6.9.% 54.53 54.53 54.53	Make R. Nat Dispended Make R. Nat Dispender Make R. Stock Transfer Make R. Stock Transfer Add Riv Image Tander R. From Another Store Call Doctr Course dient on Fickup Course dient on Fickup View View View O Linical Directions	The family doctor prescribed Amoxicillin 500mg capsules to patient who is positive for Stre Throat. Patient has indicated that they a
Conditions (0)	Route of Admin Oral - Dosage Form Capsule - Same Other Unit Dose (Ctrl-U): Disabled	Prod Sel 3 - Pharmacis Acq Cost \$10.25 O/W Cost \$10.25 \$10.25 D/W Markup \$11.54 \$11.54 Labels 1 F2 Fee \$10.75 Total \$22.54 \$22.54 \$22.54	Plan Info nation Patient Plan Information Control Con	having difficulty swallowing.
Plans Pincing Dates: Comments: Indications. Im Re Bans Plan Pay: Extra Info (F2 Edits) SKPP Not Adjud. DUE Only Cash Not Adjud. Deduct: 50.00	ages Unit Dose (Ctrl VI): Disabled Warnings Warnings ① Delivery Label will be printed ① Counsel Patient on Pickup Enable Auto-Retill Rc Comments (B) ^	1	♦ Work Order Rx Counseling History Workflow Workflow Path Queues Rx's In Progress Pickup Completion	Pharmacist decides that the liq would be better and decides t adapt the Rx.
	User KP (Kroll1 Pharmacist)	● PIP № 0 NU	JM 01/05/2017 14:21:41	





After completing the initial data entry,

- <u>File Edit Recent Bx View Labels</u> Profile Reports Network Utilities <u>NH</u> Cards Session <u>H</u>elp Version10 F3 - Patient F5 - Drug F7 - Doctor F9 - Workflow F10 - Pickup F11 - Drop-off F12 - Adapt Rx Alt+X - Start Rx Start Date Latest Fill 01/05/2017 0 Rx New Rx Adapt Pending Qty 🖌 Lookup 🗙 Cancel Init Make Rx Unfilled Priority Default Wait Time ▼ F2 Due in 19 mins Forward Rx F2 Work Order 0 F2 Delivery Pickup 🔞 Make Rx Not Dispensed Drug Search Patient Search 500 Pac Doc Search Loc (Make Rx Stock Transfer The data entered remains, Name Kroll, Nr Age: 34 Brand Teva-Amoxicill Name Dr. Physician, Krol 🐰 Adapt Rx Addres Female Address 123 Quincy Way NOP (N illin Trihyd 🕞 Add Rx Image City Regina Phone (306) 451-5422 Prov SK Sched 1 City Pack 500 Form CAF however the pharmacist is \$170.85 OnHand 0 Phone Purch Transfer Rx From er Sto Lic# Alt. Lic# Client ID 105123404 00406716 Plan SPDP DIN Min Qty 0 99998 presented with an activated 🔂 Call tor 🛓 Counsel Pa nt on Pi Adapt Rx button, the function lergies (0) Sig 1C TID F2 Init KP Auth Qty 30 1 × View TAKE 1 CAPSULE 3 TIMES A DAY Disp Qty 30 Refills(+) Rem Qty 30 1 Clinical Interactions key F12 is now labelled F12-10 G.P. % 🔠 Plan Information Days \$0.00 Prod Sel 3 - Pharmacis 👻 Acq Cost Adapt Rx and a warning 壮 Patient Plan Information onditions (0) Cost \$0.00 0/W (E) Generic Equivalents \$0.00 Markup message displays indicating that Route of Admin Oral 1 F2 Labels Fee \$0.00 🔁 Unit Dose Inf Capsule Dosage Form Total \$0.00 ¢W Orde the pharmacist will be prompted Rx Counseling History Plans Pricing Dates Comments Indications Images Other Unit Dose (Ctrl-U): Disabled to 'Adapt the Rx'. Plan Pays Extra Info (F2 Edits) Not Adjud. Rx Plans Warnings Workflow -SPDP Vou will be prompted to adapt this Rx after you press F12 🚛 View Workflow Detail Not Adjud. DUE Only SKPIP **•** [Delivery Label will be printed Not Adjud, Deduct: \$0.00 Workflow Push Queues Cash • Rx's In Progress Pickup Completion Enable Auto-Refill Next Disp Qty Min Interval Rx Comments (0) User KP (Kroll1 Pharmacist) ⊖ PIP ⊠ 0 NUM 01/05/2017 14:22:41
- 4. Pharmacist then Clicks the Adapt Rx button on the right side Navigation Bar.

NOTE: For an Electronic (**eRx**) prescription, go the Network Patient profile, right click the Order to **Create Local Rx** and then choose **Adapt Rx** on the Rx filling screen.

 Click/Press F12 – Adapt Rx. Create Rx order message is sent to the network and then Rx Adaptation Screen displays.





▼ 1-(local):SK1010-New Rx for Kroll, Nn		Tana I		
<u>File</u> Edit Professional Service View P	rofile Utilities <u>N</u> H <u>C</u> ards Session	Help Version 10		
F3 - Patient F5 - Drug	F7 - Doctor F9 - Workflow	F10 - Pickup F11 - Drop-off	F12 - New Rx Alt+X - Start	
Rx Adaptation		Consent Provided by Krol	l Nn	2 Service
To Adaptation				Select Doctors for Letter
Patient Kroll, Nn		Birth 02/07/1982 34 years	Female Phone	View <u>F</u> ollow Ups
Address		Client ID 105123404	Plan SPDP	View
Allergies (0)		Conditions (0)		Patient Charting
				Patient Documents (0)
				Patient Professional Services (2)
				Profile
Rx Additional Info				All Rxs
Original By				Active Rxs
Original Rx				Active Rxs w/Passtimes
Amoxicillin Trihydrate 500mg	Disp Qty 30 CAP	+ Refills = Auth Qty 30	TAKE 1 CAPSULE 3 TIMES A DAY	Pricing Profile
(Teva-Amoxicillin)	Days Supply 10	Unlimited Refills Until 🗌		Not Disp/OTC Profile
Kroll Physician	Route Oral		Ŧ	
Adapted Rx				
Reasons for Adaptation				
<not answered=""></not>	-			
STYDE HISWEICU?				
Amoxicillin Trihydrate 500mg	F2 Disp Qty 30 CAP	+ Refills = Auth Qty 30	TAKE 1 CAPSULE 3 TIMES A DAY	
(Teva-Amoxicillin)	Days Supply 10	Unlimited Refills Until 📃	A DAY	
Doctor	Route Oral		•	
Kroll Physician	 Directions 1C TID 			
X Abort			S Next	
	User	KP (Kroll1 Pharmacist)	\varTheta PIP 🖾 0	NUM 01/05/2017 14:24:56

- 6. Click the down arrow on the 'Reasons for Adaptation' field. Select the appropriate option.
- 7. If necessary, click on the F2 button that is adjacent to the highlighted drug name to initiate the drug search. Select the appropriate drug card.
- 8. If necessary, edit any of the remaining fields, **Disp Qty**, **Days Supply**, **Refills**, **Route** and **Directions** that are reflective of that drug and/or the adaptation being performed.
- 9. If you are not the pharmacist performing the adaptation, click the down arrow on the **Doctor** field and select the pharmacist who is adapting the Rx.





▼ 1-(local):SK1010-New Rx for Kroll, Nn				
Eile Edit Professional Service View Profile Utilities NH	Cards Session Help Version	10		
F3 - Patient F5 - Drug F7 - Doctor	F9 - Workflow F10 - Pick	up F11 - Drop-off F1	L2 - New Rx Alt+X - S	tart
Rx Adaptation	(onsent Provided by Kroll, Nn		F2 Service
in Aduptudon				Select Doctors for Letter
😒 Patient Kroll, Nn	Birth 02	/07/1982 34 years	Female Phone	View <u>F</u> ollow Ups
Address	Client ID 10	5123404	Plan SPDP	∀View
Allergies (0)	Conditions	0)		Patient Charting
				Patient Documents (0)
				Patient Professional Services (2)
				Profile
Rx Additional Info				All Rxs
Original Rx				Active Rxs
				Active Rxs w/Passtimes
Amoxicillin Trihydrate 500mg Disp Qty	30 CAP + Re		A DAY	ES Pricing Profile
(Teva-Amoxicillin) Days Supp	y 10 Unl	mited Refills Until 🗌		Not Disp/OTC Profile
Kroll Physician Route	Oral		T	
Adapted Rx				
Reasons for Adaptation				
Formulation or dosage form modification 👻				
Amoxicillin Trihydrate 250mg/5ml F2 Disp Qty	300 ML + Re	ills = Auth Qty 300	TAKE 2 TEASPOONFUL	3
(Novamoxin Oral Susp) Days Supp	y 10 Uni	mited Refills Until 📃	TIMES A DAY	
Doctor Route	Oral		•	
Kroll1 Pharmacist (KP)	T 2 TSP TID			
				<u> </u>
X Abort			S Ne	xt
	User KP (Kroll1 Ph	armacist)	\varTheta PIP 🖾 0	NUM 01/05/2017 14:26:47

10. Click Next or the Additional Info tab. The Addition info screen displays.

11. Enter any appropriate notes/comments that you wish to have documented.

of 1-(local):SK1010-New Rx for Kroll, Nn	Team Contract of C	
<u>File Edit Professional Service View Profile Utilities NH Cards Session</u>	Help Version 10	
F3 - Patient F5 - Drug F7 - Doctor F9 - Workflow	F10 - Pickup F11 - Drop-off F12 - New Rx Alt+X - Sta	rt
Rx Adaptation	Consent Provided by Kroll, Nn	F2 Service Select Doctors for Letter
📀 Patient Kroll, Nn	Birth 02/07/1982 34 years Female Phone	View <u>F</u> ollow Ups
Address	Client ID 105123404 Plan SPDP	∀View
Allergies (0)	Conditions (0)	Patient Charting
		Patient Documents (0)
		Patient Professional Services (2)
		Profile
Rx Additional Info		All Rxs
Consent received and provided verbally		Active Rxs
		Active Rxs w/Passtimes
Patient to contact their physician's office to make an appointment to review the	neir drug therapy within the next week -	Pricing Profile
Will contact patient in 3 days tp evaluate product dispensed.		Not Disp/OTC Profile
Patient Communication		_
Patient Communication		
Patient presented with an Rx fro Amoxicillin 500mg Capsules, 1 cap TID for 1	.0 days. Patient confirmed that diagnosis was Strep Throat. She indicated tha	t
she was experiencing difficulty in swallowing. Decided to Adapt the Rx and p	provide the liquid formulation.	
X Abort	Pd Finalize Adaptatio	on
Comments User	KP (Kroll1 Pharmacist) 🛛 😔 PIP 🖾 0	01/05/2017 14:30:38

12. Click Finalize Adaptation.





13. Pharmacist is prompted if they would like to claim a profession service fee?



- Claim Fee Now: After the new adapted Rx is completed, the system will return you to the F12 screen and automatically complete the necessary fields for the professional service.
- **Claim Fee Later:** Will place the fee for service Rx into the ToDo queue so that you can complete it later.
- **Do Not Claim Fee:** Will complete the adapted Rx and not create a fee for service Rx.
- 14. If you have a signature capture pad and have electronic signatures enabled for professional services, you will be prompted to sign the electronic signature tablet.

	Please sign on th	ne <mark>signatur</mark> e	tablet	
Þ	(Fee	2		
	Pharma	acist Kroll		

- 15. The Send Letter to Doctors form displays.
- 16. From here, you can select which prescriber and their location is to receive the Pharmacist Prescription Adaptation Notification.

NOTE: The contents of this list are dependent upon the prescriber noted on the original prescription.





Send Letter to Doctors					
Select / deselect all do	octors	1/1 doct	or(s) selected		Ins
Physician, Kroll	1 Rx 🗹 Of	fice - Phone: (306) 451-5422	Print Letter	to 123 Quincy Way / Re	gina
Family Doctor	No Rxs 📃 ho	spital - Phone: (306) 888-8888	Print Letter	to Grey Nuns / Saskato	on
Show letter print/fa	coptions when send	ding			
		🖌 ок 🛛 🗙	Cancel		

If the pharmacist wishes to send the Notification form to more physicians, they can click on **Ins** which will launch a prescriber search.

They then search and then select the appropriate prescribers. The selected prescribers will then be included on the Send Letter to Doctors form.

NOTE: To enable the Fax Letter option, electronic signature capture must be enabled, there must be a fax number associated to the doctor in that specific location and the doctor must not have the **No Professional Service Faxes** option enabled. Otherwise, only the '**Print Letter**' option is available and will appear read-only in the **Send Letter to Doctors** form.

17. If you enable the Show letter print/fax options when sending, when you click OK, the Professional Services Doctor Letter form displays.

NOTE: Leaving this option disabled will use the options previously selected and will skip this form, automatically printing or faxing the report.

🥑 Professional Se	rvices Docto	r Letter	-	
<u>File Version 10 (N</u>	Moonstone)			
<u>O</u> ptions				
 □ Print cover □ Print allerg ☑ Print comm Print in langua 	ies/conditic ients	ns		
English	iye	~		
Englion		-		
Send to	Printer	DummyLaser	~	Copies 1
Printer	_			
◯ Fax	Tray	(Default tray)	~	Collate
Restore [Defaults	✓ Print Preview	*	Close

- 18. Make the appropriate selections and click on **Print** or **Fax**, if available.
- 19. The notification form is either generated or faxed via Kroll FaxRx.





NOTE: If Kroll Fax is available, ensure Sent to = Fax.

20. Click Print. The Pharmacist Prescription Adaptation Notification form is either generated or faxed via

Kroll Fax.

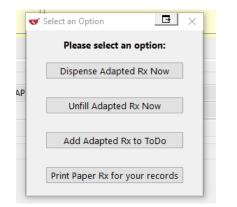
17		Pharmacist Prese	ларион Адартатіон	Notrication		
То	Dr. Physician, 123Quincy W Regina SK A1A 1A1 Tel: (306) 45:	ay	From	Kroll Computer S 123Dispensary v Saskatoon SK A1A1A1 Tel: (306) 555-4 Fax: N/A	vay	
Date	01-May-2017	,	Pharmacist	Pharmacist, Krol	(D9993)	
Patient	Kroll, Nn SK		Date of Birth Gender Health Card #	Female		
Allergi Ask Pati	ent		Conditions AskPatient			
			CONFIDENTIAL			
Dear Dr	. Kroll Physicia	in				
COMM Patient Strep Tl liquid fo	ENTS presented with rroat. She india rmulation.	h an Rx fro Amoxicillin 500m cated that she was experier	g Capsules, 1 cap TID for 10 d icing difficulty in swallowing. D	ays. Patient confir ecided to Adapt th	med that diag e Rx and pro	nosis was vide the
COMM Patient Strep TI liquid fo REASO	ENTS presented with proat. She indi- rmulation.	h an Rx fro Amoxicillin 500m cated that she was experier e form modification	g Capsules, 1 cap TID for 10 di cicing difficulty in swallowing. D	ays. Patient confir ecided to Adapt th	med that diag e Rx and pro	nosis was vide the
Strep Ti liquid fo REASO Formula Origina Dr.	ENTS presented with rroat. She indi- rmulation. N tion or dosage PrescriptionInfo toxicillin Tr	cated that she was experier e form modification ormation ihydrate 500mg (Tew (Reg #: 9998)/123 Quincy Wi	icing difficulty in swallowing. D	ays. Patient confir ecided to Adapt th DispQty Total AuthQty Route	med that diag e Rx and prov 30 CAP 30 CAP Oral	gnosis was vide the
COMIM Patient Strep Ti liquid fo REASO Formula Origina Origina Dr.i TAP Pharma An	ENTS presented with rroat. She india rroulation. N tion or dosage PrescriptionInfr toXicillin Tr Kroll Physician (icitAdaptedPre toXicillin Tr toXicilin Tr	cated that she was experier e form modification ormation ihydrate 500mg (Tew (Reg #: 9998)/123 Quincy W	icing difficulty in swallowing. D a-Amoxicillin) ay/ Regina	DispQty Total AuthQty	BRX and pro 30 CAP 30 CAP	nosis was vide the
COMM Patient Strep Ti liquid fo REASO Formula Origina Origina Dr. TAP Pharma Ann TAP	ENTS presented with road. She indi- rmulation. N tion or dosage PrescriptionInf toxicillin Tr (cell Physical (cell Physical (c	cated that she was experient form modification intyUrate 500mg (Tevi flight) for the source of the source of the Reg # 39998) (122 Quincy Wi THESADAY INTESADAY SOURCE SOURCE ON THE SOURCE ON THE SOURCE ON THE SOURCE ON THE FULLITIMESADAY	icing difficulty in swallowing, D a-Amoxicilin) sy/ Regina I (NovamoxinOraBusp) eview their drug therapy withi	DispQty TotalAuthQty Route DispQty TotalAuthQty Route	30 CAP 30 CAP 0 CAP 0 ral 300 ML 300 ML	gnosis was vide the
COMMI Patient Strep Ti liquid fo REASO Formula Origina Dr.I TAP Pharma An TAP	ENTS presented with rmulation. N tion or dosage PrescriptionInfi DoxicCIIIn T Croll Physician (ELCAPSULE37 cicalAdpte28* noxicCIIIn T viezTEASPOON Instructed the p acist' additist tact patientin : ave any quest	cated that she was experient form modification formation intydrate 5000mg (Tevi flydrate 5000mg (Tevi flydrate 2500mg / Sm Full STIMESADAY patient to call your office to to onabomments: 3 days to evaluate product of	icing difficulty in swallowing, D a-Amoxicilin) sy/Regina I (NovamoxinOraBusp) eview their drug therapy withi	DispQty Total AuthQty Route DispQty Total AuthQty Route n the next week.	30 CAP 30 CAP 0 CAP 0 ral 300 ML 300 ML	gnosis was vide the
COMM Patient Strep Ti liquid for REASO Formula Origina An Dr. TAH Pharma An Dr. TAH Pharma Will con If you h Sincerel	ENTS presented with road. She industry mulation. N ition or dosage PrescriptionInfi toxiciliin TT (coll Physician (coll Physician (coll Physician (coll Physician)) (coll Physician)) (c	cated that she was experier ormation intydrate S00mg (Tev. (Reg.er s9998) / 123 Quincy Wi TIMES ADAY explorting the S00mg / 5m FIULSTINES ADAY patient to call your office tor onacomments: 3 days to evaluate product of sions or concerns, I would be	icing difficulty in swallowing, D a-Amoxicilin) py/ Regina I (NovamoxinOralSusp) eview their drug therapy with ispensed.	DispQty Total AuthQty Route DispQty Total AuthQty Route n the next week.	30 CAP 30 CAP 0 CAP 0 ral 300 ML 300 ML	gnosis was

NOTE: If you do not have electronic signature capture enabled, the form will print for you to sign pen to paper and then manually fax to the prescriber.

- 21. Click **Close** on the report form.
- 22. You are then presented with a number of options:







Select **Dispense Adapted Rx Now** if the Rx is to be dispensed immediately Select **Unfill Adapted Rx Now** if the Rx is to be dispensed some time in the future. Select **Add Adapted Rx to ToDo** if the Rx is to placed into Workflow. Select **Print Paper Rx for your records** if a paper copy of the adapted Rx is required for Rx processing and filing

23. Click **Dispense Adapted Rx Now**. The F12 Rx screen displays with the adapted Rx information displayed.

Patient	Kroll, Nn	Date of Birth	02-Jul-1982
	SK	Gender Health Care Number	Female 105123404
Original Prescriber	Dr. Physician, Kroll (Reg #: 99998) 123 Quincy Way Regins SK A1A IA1 Tel: (305) 451-5422 Fax:N/A	Original Rx Written Da	ite 01-May-2017
AdaptedBy	Mrs. Pharmacist, Kroll (Reg ≠: D9993) 123 Dispensary way Sadkatoon 5K A JA JA1 Tel: (306) 555-4566 Fax: N/A	DateRxAdapted	01-May-2017
	nInformation Trihydrate 500mg (Teva-Amoxicillin) ian (Reg #: 99998)/123 Quincy Way/ Regina	DispQty Total AuthQty	30 CAP 30 CAP
TAKE1 CAPSUL	LE3TIMES A DAY	Route	Oral
TAKE1CAPSUL PharmacistAdapted Amoxicillin	ar (veg. v. 5550), EE Quincy Veg. (Veg. Integrine EFITMESADA PrescriptionInformation Trihydrate 250mg/5ml (NovamoxinOraBusp) ONFULITIMESADAY	Route DispQty Total AuthQty Route	Oral 300 ML 300 ML Oral
TAKE1CAPSUL PharmacistAdapted Amoxicillin	LESTIMESADAY PrescriptionInformation Trihydrate 250mg/5ml (NovamoxinOralSusp)	DispQty Total AuthQty	300 ML 300 ML





24. The F12 Rx screen displays with the adapted Rx information displayed.

v 1-(local):SK1010-New Rx for Kroll, Nn		_		-		-		
	orts Networ <u>k U</u> tilities	NH Cards Sessio	n Help Ver	rion 10		-		
				-	540 SH 5		Alt+X - Start	
New Rx Pending Adj		01/05/2017 0	est Fill Qty		Init	🖌 Look	up 🗙 Cancel	×Rx
Priority Default Wait Time	cs ago Forward Rx	F2 Work Order	2150 F2	Delivery	Pickup	-		Make Rx Unfilled
Patient Search	Drug Search	150	✓ Pack	Doc Sear			Office 🔻	Make Rx Not Dispensed
Name Kroll, Nn Age: 34	Brand Novamoxir		250mg/5ml	Name	Mrs. Pharmacist.	_	once 🗸	Make Rx Stock Transfer
Address Female	Generic Amoxicillin		NOP (No		-			🔏 Adapt Rx
City Prov SK	Pack 150 Form		5	City	Saskatoon		Prov SK	🖶 Add Rx I <u>m</u> age
Phone	SK Lowest	\$8.10 OnHand 0	No image	Phone	(306) 555-4566			Transfer Rx From Another Store
Plan SPDP Client ID 105123404	DIN 00452130	Min Qty 0		Lic#	D9993	Alt. L	ic# D8888	🕞 Call Doctor
								👌 Counsel Patient on Pickup
Allergies (0)	Sig TAKE 2 TEASPOON	IS 3 TIMES EVERY DAY I	FOR 10 DA F2	Init	КР	Auth Qty	300 1	C Owe Quantity
	TAKE 2 TEASPOONS 3	TIMES EVERY DAY FOR	10 DAYS	Disp <u>Q</u> ty	300 <u>R</u> efills(+	Rem Qty	300 1	View
				Days	10	G.P. %	50.72	🕞 Rx Images
Conditions (0)				Prod Sel	3 - Pharmacis 👻	Acq Cost	\$14.08	() Clinical Interactions
		-		O/W	Written 👻	Cost Markup	\$1.62	📰 Plan Information
	Route of Admin	Oral	•	<u>L</u> abels	1 F2	Fee	\$10.75	👌 Patient Plan Information
	Dosage Form	Suspension, Reconstit	tuted, Oral (👻			Total	\$28.57	E Generic Equivalents
Plans Pricing Dates Comments Indications In	nages Other	Unit Dose (Ctrl-U): Di	isabled					C Unit Dose Info
Rx Plans Plan Pays Extra Info (F2 Edits)		Warnings						¢ Work Order
SPDP Vot Adjud.			illilitre. Other units available.					Rx Counseling History
SKPIP Not Adjud. DUE Only	This is a Pharmacist Prescribe - an Rx Order will be sent					Workflow		
Cash Not Adjud. Deduct: \$0.00		To Do: Rx Adap	•					V Send Rx to Trouble
		Delivery Label w Counsel Patient						View Workflow Detail
	Enable Auto-Refill	Counsel Patient	оп Ріскир					Workflow Push Queues
Next Disp Qty 0 Min Interval	Rx Comments (0)							Rx's In Progress
	*							Pickup Completion
	-							
	L	Jser KP (Kroll1 Pharm	nacist)		6	PIP 🖂	0 NI	JM 01/05/2017 14:56:45

The Pharmacist Pres	scribe reason is	automatic	cally entered on the Rx Order /Dispense information window.
🐨 Rx Order / Dispense Information	No. of Concession, Name		
Rx Order			
Note			
Patient Measurement - Height	Patient Measurement - W	leight	
	•	•	
Treatment Type	Substitution Not Allowed	Reason	
one time	 Not specified 	-	
Dispense			
Note			
Substitution Type	Substitution Reason		
None	 Not specified 	-	
Quantity Units of Measure			
150 Millilitre	▼ [Jse <u>D</u> efault	
Emergency fill			
Pharmacist Prescribe Reason			
Formulation or dosage form mo	odification	-	
🗸 ок	X Cancel		
			I

25. Click **F12-Fill Rx** to continue processing the adapted prescription.





26. Electronic Copy for the Pharmacist Rx prints.



27. The **SK Enhanced Prescriptive Authority Fee** is now automatically entered for billing to SPDP. Press F12 to complete sending to SPDP. A Med Assessment Label will print when complete.

Eile Edit Recent Rx View Labels Profile Reports Network Utilities NH Cards Session Help Version 10											
F3 - Patient F5 - Drug F7 - Doctor F9 - W	orkflow F10 - Pickup F11 - I	Drop-off	F12 - Fill R	x A	lt+X - Start						
New Rx Pending Adj	Rx Start Date Latest Fill 01/05/2017 0 Qt		Init	🖌 Lookup	X Cancel	([⊗] Rx					
				• • • • • • •		Add Rx Image					
Priority Default Wait Time F2 Due in 19 mins Forw	ard Rx F2 Work Order 2150 F2	Delivery	Pickup	•		nansfer Rx From Another Store					
Patient Search Drug Search	1 • Pac	_		Loc Of	fice 🔻	Call Doctor					
	hanced Prescriptive Authori	Name	Mrs. Pharmacist, 123 Dispensary w			Scounsel Patient on Pickup					
	ge Form Form Sched 1	City	Saskatoon	ay	Prov SK	View					
Phone SK Devest	\$6.00 OnHand 0 No image	Phone	(306) 555-4566		TTOV SK	() Clinical Interactions					
Plan SPDP Client ID 105123404 DIN 0095	Ito intege	Lic#	D9993	Alt. Lic#	≠ D8888	Plan Information					
						Patient Plan Information					
Allergies (0) Sig Rx Adaptatio	n F2	Init	КР	Auth Qty	1 1	E Generic Equivalents					
RX ADAPTATIO		Disp Qty	1 Refills(+)		1 1						
		Days	1	G.P. %	100	t> Work Order					
		1	3 - Pharmacis 👻	Acq Cost	\$0.00	Rx Counseling History					
Conditions (0)		0/W	Written 👻	Cost	\$6.00	Workflow					
Route of Admin		Labels	1 F2	Markup	\$0.00	Vorknow					
Dosage Form				Fee Total	\$0.00 \$6.00	Wiew Workflow Detail					
				Total	30.00						
Plans Pricing Dates Comments Indications Images Other Rx Plans Plan Pays Extra Info (F2 Edits) Extra Info (F2 Edits) Extra Info (F2 Edits)	Unit Dose (Ctrl-U): Disabled					Workflow Push Queues					
Rx Plans Plan Pays Extra Info (F2 Edits) SPDP V Not Adjud.	Warnings			Rx's In Progress							
Cash Vot Adjud. Deduct: \$0.00	The clinical plan was removed			Pickup Completion							
(More Plans Available)	Structured Sig Warning: Und To Do: Rx Adaptation	onfigured									
	This is a Fee for Service Pre	cription									
	Delivery Label will be printe										
Next Disp Qty Min Interval Enable Auto-Ref											
Rx Comments (0											
	-										
	User KP (Kroll1 Pharmacist)		0	PIP 🖂 0	N	UM 01/05/2017 15:02:59					





Mrs Pharmacist, Kroll KP 01-May-2017 Mrs Pha 1 SKEnhanced Prescriptive Authority 1 SKEr Dosage Form Din: 00951081 Dill: 00	Send To: Kroll, Nn SK macist,Kroll KP 01-May-2017 hanced Prescriptive Authority \$Form \$Form STOR1 APTATION	
Rx:1303317 Mon01-May-201715:04 Kroll, Nn KP		
SK DOB:02-Jul-1982(34y) SPDP: 105123404		
1 SK Enhanced Prescriptive Authority O/W:Written Dosage Form DIN: 00951081 0.00/1 On Hand: Days: 1		
Mrs.Pharmacist/roll Doo#f6:D9993 123 Dispensaryway Mexis sessment Saskatoon SK A1A 1A1 Phone (308)555-4588		
RX ADAPTATION OrigRx:1303317 Auth:1 Rem:0 Costb.00 Mkup0.00 Fee0.00 Total:5.00 Pat0.00 Trotal:5.00 Total:5.00 Total:5.00		
ND Counsel: D PetRefused D Language D Delivered D Cancel	Kroll, Nn 300 Novemoxin Oral Susp 250mg/5ml 01-May-17 1303316 TAKE2TEASPOONS3TIMESEVERY DAY FOR 10DAYS 30Auro-Finasteride1mg 28-Apr-17 1303302 TAKE1TABLETONCEDAILY Rep:0 Approximation (Colspan="2">TAKE1TABLETONCEDAILY Rep:0 TAKE1TABLETONCEDAILY Rep:0 Approximation (Colspan="2") TAKE1TABLETONCEDAILY Rep:0 Approximation (Colspan="2") Approximation (Colspan="2") Approximation (Colspan="2") Approximation (Colspan="2") Approximation (Colspan="2") Approximation (Colspan="2") <td c<="" td=""></td>	
Rx: 1303317 KP D9993 Kroll, Nn Mon 01-May-2017 SK Med Assessment for SKEnhancedPrescriptiveAuthority Dosage Form NEW RX DIN: 00951081 Days: 1 Mrs.PharmacistKroll Doc#76:D9993 Total: 6.00 SPDPInformation Sent: Sent: 01-May-2017/5:04:51 PataprovedCost: 6.00	Patient Counselling Messages SKEnhanced PrescriptiveAuthority DIN: 00951081 Nocounselinginformationavailable	





Viewing adaptation details

- 1. To view the details of the Adapted Prescription, display the Patient card.
 - a. From the View menu or ribbon bar, select All Rxs to display the profile.

<u>File Edit Recent</u> Patient <u>V</u> iew	v Pr <u>o</u> file	Networ <u>k</u>	<u>R</u> eports	<u>U</u> tilities <u>N</u> H	Care	ls Se	ss <u>i</u> on	<u>H</u> elp	Ver <u>s</u> ion 10		
F3 - Patient F5 - Dru	g	F7 - Docto	r 📔	F9 - Workflow		F10 -	Pickup		F11 - Drop-off F12 - New F	x Alt+X - Start	
Last Name Kroll		First N	lame Nn	1		Salu	utation		- ОК	Save X Cancel	[⊗] Profile
			_					0.60			All Rxs
Profile - All Rxs (76)				ESC - Bacl space- mar	c to Pa k muh			Refill Mod		te Extra Functions ▼	Active Rxs
# Status	Orig Rx	RxNum [DIN	Date	Ago (Qty	Auth	Rem	BrandName	Doctor 🔺	Active Rxs w/Passtimes
1 Med Assessment	1303317	1303317 0	0951081	01/05/2017	0	1	1	0	SK Enhanced Prescriptive Authority	Pharmacist, Kroll =	Refillable Rxs
2	1303316	1303316 0	0452130	01/05/2017	0	300	300	0	Novamoxin Oral Susp 250mg/5ml	Pharmacist, Kroll	Pricing Profile
3 Unfilled (Inact) (Adapted)	1303315	1303315 0	0406716	01/05/2017	0	30	30	30	Teva-Amoxicillin 500mg	Physician, Kroll	Pricing Profile
4 Transferred In	1303302	1303302 0	2428148	28/04/2017	3	30	180	150	Auro-Finasteride 1mg	Physician, Kroll	Not Disp./OTC Rxs
5 Prescriptive Authority	1303301	1303301 0	0951078	28/04/2017	3	1	1	0	SK Enhanced Prescriptive Authority	Pharmacist, Kroll	Rxs Filled in Error
6 Extension	1303300	1303300 0	2426900	28/04/2017	3	15	15	0	Ursodiol Tablets 250mg	Pharmacist, Kroll	
7 Unfilled (Inact) (Copied) (Transfer	1303299	1303299 0	2426900	28/04/2017	3	30	30	30	Ursodiol Tablets 250mg	Physician, Kroll	Suspended Rxs
8 Unfilled	1303107	1303107 9	6899994	13/03/2017	49	1	1	1	Aerochamber, Max "Adult" Mask	Physician, Kroll	Filter Profile Rxs
9	1303106	1303106 0	2425483	13/03/2017	49	1	1	0	Invokana 100mg	Physician, Kroll	Defense Clinical Analysis
10 Inact (Transferred Out)	1303103	1303103 0	2165503	13/03/2017	49	1	7	6	Prevacid 15mg	Physician, Kroll	Perform Clinical Analysis
11 Inact	1303102	1303102 0	2423235	13/03/2017	49	1	1	0	Jamp-Ezetimibe 10mg	Physician, Kroll	View
12 Inact (Transferred Out)	1303099	1303099 0	2418231	13/03/2017	49	1	7	6	Jamp-Irbesartan/HCTZ 300/12.5mg	Physician, Kroll 🗸	Alternate Addresses

There will always be two Rx records in an Rx Adaptation scenario: The original from the prescriber with a Status=Unfilled (Inact) (Adapted) and the Adapted Rx that was dispensed to the patient. Optionally, a fee for service transaction may also appear.

b. From the View menu or ribbon bar, select Professional Services.





File Edit	Recent	Patient	View	Profile	Network	Rep	orts Utilitie	s NH	Cards Session H	lelp Versio	n 10				_	
F3 - Pa	tient	F5	- Drug		F7 - Doc	or	F9 - Wo	rkflow	F10 - Pickup	F11 - C	Drop-off F	12 - Ne	ew Rx	Alt+X - Start		
<u>L</u> ast Name	Kroll				First	Name	Nn		Salutation		▼ ОК		🖉 Save	X Cancel	ור	[⊗] Profile
Address 1						P <u>h</u>	one Number	s (0)	F2 Ins D	e Birthdate	02/07/1982				-	All Rxs
Address 2						Des	cription	Phone		Age	34 years					Active Rxs
City					rov SK					Gender	Female	•				Active Rxs w/Passtimes
				- P		-				Language		Ţ	No im	age available		Refillable Rxs
Postal		Cour	ntry							Height	English					Pricing Profile
Email					Send		nily Doctor									Not Disp./OTC Rxs
Quick Code						Phy	sician, Krol	1	F2 Clear	Weight			Load	Delete		Rxs Filled in Error
Profess	ional	Service	s													Suspended Rxs
N - New	Р	- Print/R	eprint		F	Call	an	C -	Cancel Claim		Show Reversals		(Perform Clinical Analysis
		- Pharma	•	clined			nt Refused		Follow-ups				Į	Extra Functions		View
Items (2)														F2 Ins I		Alternate Addresses
Туре									Status Completed Electro		Fee Status Claimed		Created	Completed 017 01/05/2017	1	Batches
Rx Adaptati	on								Completed Electro	onic	Claimed		01/05/2	017 01/05/2017	Ш	Charting
															Ш	Consents
															Ш	Credit Cards
															-	Documents (0)
																History
															Ш	Immunizations
															Ш	Professional Services (2)
															Ш	Rx Counseling History
														L	1	Rx Notes
																To Do Items
																Work Orders
								Lines	KP (Kroll1 Pharma						- NU	M 01/05/2017 15:12:37
								User	NP (Nruii1 Pharma	icisi)			\varTheta PIP 🖂		UΝ	M 01/05/2017 15:12:37

c. On the highlighted record, select/press **F2** to display the details.

tarted 01/05/2017 14:23 Reviewed By Kroll Pharmacist ompleted 01/05/2017 15:04 Consent Provided by Kroll Nn uration 7 mins Yiew Signatures Prin Rx Additional Info Original Rx Additional Info Additional Info Original Rx Image: CAP + Refills = Auth Qty 30 TAKE 1 CAPSULE 3 TIME A DAY Kroll Physician Route Oral Image: CAP Adapted Rx Reasons for Adaptation Formulation or dosage form modification Image: CAP Image: CAP	reated 01/05/2017 14:23	Status	Completed	l Electronic	Fee Status Clai	med	Fee Rx 1303
Ompleted 01/05/2017 15:04 Consent Provided by Kroll. Nn uration 7 mins View Signatures Prin Rx Additional Info Additional Info TAKE 1 CAPSULE 3 TIME Original Rx Amoxicillin Trihydrate 500mg Disp Qty 30 CAP + Refills = Auth Qty 30 TAKE 1 CAPSULE 3 TIME (Teva-Amoxicillin) Days Supply 10 Unlimited Refills Until A DAY Kroll Physician Route Oral Image: Carse of the physician of the physician of the physician of the physician TAKE 1 CAPSULE 3 TIME Adapted Rx Reasons for Adaptation Formulation or dosage form modification TAKE 2 TEASPOONFUL 1 Amoxicillin Trihydrate 250 [F2] Disp Qty 300 ML + Refills = Auth Qty 300 TAKE 2 TEASPOONFUL 1 (Novamoxin Oral Susp) Days Supply 10 Unlimited Refills Until TIMES A DAY Doctor Route Oral Oral Image: Carse of the physican							
Rx Additional Info Original Rx Amoxicillin Trihydrate 500mg Disp Qty 30 CAP Y Hefills Y Auth Qty Y TAKE 1 CAPSULE 3 TIME ADAY ADAY Y Y	ompleted 01/05/2017 15:04	Consent Provided	by Kroll, Nn				
Original Rx Amoxicillin Trihydrate 500mg Disp Qty 30 CAP + Refills = Auth Qty 30 TAKE 1 CAPSULE 3 TIME (Teva-Amoxicillin) Days Supply 10 Unlimited Refills III A DAY Kroll Physician Route Oral IIII IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	ration 7 mins					⊻ie	w Signatures
Amoxicillin Trihydrate 500mg Disp Qty 30 CAP + Refills = Auth Qty 30 TAKE 1 CAPSULE 3 TIME (Teva-Amoxicillin) Days Supply 10 Unlimited Refills Unlimited Refills A DAY Kroll Physician Route Oral Image: Capsular and the second	Additional Info						
Amoxicillin Trihydrate 500mg Disp Qty 30 CAP + Refills = Auth Qty 30 TAKE 1 CAPSULE 3 TIME (Teva-Amoxicillin) Days Supply 10 Unlimited Refills Unlimited Refills A DAY Kroll Physician Route Oral Image: Capsular and the second	Original Rx						
(Teva-Amoxicillin) Days Supply 10 Unlimited Refills Until A DAY Kroll Physician Route Oral A Adapted Rx Reasons for Adaptation Formulation or dosage form modification Formulation or dosage form modification Amoxicillin Trihydrate 250 [F2] Disp Qty 300 ML + Refills = Auth Qty 300 TAKE 2 TEASPOONFUL 3 (Novamoxin Oral Susp) Days Supply 10 Unlimited Refills Until TIMES A DAY Doctor Route Oral Oral TIMES A DAY	-	ng Disp Qty	30 CAP	+ Refills	= Auth Qty	30	TAKE 1 CAPSULE 3 TIMES
Adapted Rx Reasons for Adaptation Formulation or dosage form modification Amoxicillin Trihydrate 250(F2) Disp Qty 300 ML + Refills = Auth Qty 300 TAKE 2 TEASPOONFUL S (Novamoxin Oral Susp) Days Supply Doctor Route Oral	(Teva-Amoxicillin)	Days Supply	10	Unlimited			A DAY
Reasons for Adaptation Formulation or dosage form modification Amoxicillin Trihydrate 250 (F2) Disp Qty 300 ML + Refills = Auth Qty 300 TAKE 2 TEASPOONFUL 3 (Novamoxin Oral Susp) Days Supply 10 Unlimited Refills Until TIMES A DAY Doctor Route Oral Take 2 TEASPOONFUL 3 TIMES A DAY	Kroll Physician	Route	Oral			~	
(Novamoxin Oral Susp) Days Supply 10 Unlimited Refills Until TIMES A DAY Doctor Route Oral		modification					
(Novamoxin Oral Susp) Days Supply 10 Unlimited Rehils Until	Amoxicillin Trihydrate 250	E2 Disp Qty	300 ML	+ Refills	= Auth Qty		TAKE 2 TEASPOONFUL 3
	(Novamoxin Oral Susp)	Days Supply	10	Unlimited	d Refills Until 🗌		TIMES A DAY
Kroll1 Pharmacist (KP) v Directions T 2 TSP TID		Route	Oral				
	Kroll1 Pharmacist (KP)	 Directions 	T 2 TSP TID				





Adaptation from the local Patient Profile

The pharmacist also has the ability to initiate the Adaptation process from the Patient Profile.

NOTE: This requires that the Rx to be adapted has been entered into the system prior to initiating the adaptation.

- 1. Display the local patient profile.
- 2. Highlight the Rx to be adapted and right-click or select the Extra Functions button.

File Edit Recent Patient Vie	w Profile	Network	Reports	Utilities NH	l Ca	rds Sess	sion	Help	Version 10					
F3 - Patient F5 - Dru	ig 🛛	F7 - Doct	or	F9 - Workflow		F10 - P	ickup		F11 - Drop-off	F12 ·	- New Rx	Alt	+X - Start	
Last Name Kroll		First	Name Gg			Salut	ation		-	ок	🖉 Save		X Cancel	[⊗] Profile
				ESC - Bac		Patient	-	Refill			- Detail		··	All Rxs
Profile - All Rxs (70)				space- mar					R - Reprint fy C - Cancel		· Inactivate	E <u>x</u> tra	Functions 🔻	Active Rxs
# Status	Orig Rx	RxNum	DIN	Date	Ago	Qty 4	uth	Rem	BrandName		Doc	tor	*	Active Rxs w/Passtimes
1 Unfilled	1303269	1303269	02084090	25/04/2017	6	30	30	30	Apo-Minocycline	50mg	Pha	rmacist, I	Kroll	Refillable Rxs
2	1303268			25/04/2017	6	20	20		Apo-Erythro-S 25			rmacist, I		Pricing Profile
3	1302969			04/04/2017	27	30	210	150	Aspirin - Tablets	325mg	Phy	sician, Kr		Not Disp./OTC Rxs
4	1303164			04/04/2017 04/04/2017	27	30		Fill					oll oll	· · ·
6 Inact (Copied)	1303163 1303097			04/04/2017	53	1	-	Mod	ifv				oll	Rxs Filled in Error
7 Cancelled (Inact)	1303094		02242924		53	30	-	Cano	al l				oll	Suspended Rxs
8 Inact (Copied)	1303093			09/03/2017	53	30	-	Repri	-				oll	Filter Profile Rxs
9 Inact (Copied)	1302970	1302970	00585114	26/01/2017	95	30							oll	Perform Clinical Analysis
10	1302968			26/01/2017	95	30		Detai					oll	Perform Clinical Analysis
11	1302967			26/01/2017	95	15	_		ivate Rx				oll	View
12	1302941	1302941	02295261	24/01/2017	97	30		View	Workflow Details				oll +	Alternate Addresses
Allergies (11)	Add Drug) (F	2 Inc Del	C	Family Nu				Cour	isel				4	Batches
Bacillus Firmus	laa bilagj			TABLET ONC				Add	to Doctor Callbac	cs			🗲 Ctrl 📑	Charting
Beta-Adrenergic Agents			anene			_	-	Add	to Manual NH Bat	ch				Consents
codeine			Activ		Name			Add	To Rx To Do List					Credit Cards
Danshen (Salvia Miltiorrhiza)				ype Human				Auto	Fill					Documents (0)
Medical Conditions (0)	F	2 Ins Del	Deceased	l On				NH E	mergency Fill					History
			Prescrip	tions			-	Creat	e Delivery Order				-	
			Delivery T	ype Default (Pickup)		Chan	ige Next Fill Param	neters			-	Immunizations
			Delivery R	Route				Сору	to New Num and	l Make Unfi	illed			Professional Services
			Price Gro	up <none></none>				Displ	ay Therapeutic Eq	uivalents	Ctrl	+F5	144	Rx Counseling History
Groups (0)	E	2] Ins] Del]	Drug line	1 Default (Brand		f	Adap	t Rx by Pharmacis	t			\$3,428.00	Rx Notes
			Double C	ount Not Requ	uired			Exter	id Rx by Pharmaci	st			Reset	To Do Items
								Fax D	loctor(s)					Work Orders
				roll Care 📃 No				Toac	le Batch Fill Statu	s (Hold)			52	
			Comp	pliance Calenda	r on L	apei			fer Rx to Another					
				Us	ser KF	^{>} (Kroll1	∍		tivate Rx				N	JM 01/05/2017 16:19:00:
							_	rieac	uvate nx					

- 3. Select Adapt Rx by Pharmacist.
- 4. The **Rx Adaptation** form immediately appears with the original prescription information already shown. Continue the adaptation process from that step on, shown in the previous section.





Rx Extension

Rx Extension from the Local Patient profile

If you need to extend one or more prescriptions due to the refill authorizations being exhausted, this can be performed directly from the local patient profile.

1. From the patient card, display the patient profile and tag one or more prescriptions that need to be extended.

Eil	le <u>E</u> d	it Rece	ent	<u>P</u> atient	<u>V</u> iev	v Pr <u>o</u> file	Networ <u>k</u>	<u>R</u> eports	<u>U</u> tilities <u>N</u> H	<u>C</u> a	rds Se	ss <u>i</u> on	<u>H</u> elp	Version 10		
	F3 -	Patient		F5 -	Drug	g	F7 - Doct	or	F9 - Workflow		F10 -	Pickup		F11 - Drop-off F12 - New R	Alt+X - Start]
Las	st Nam	Krol	1				First	Name Kk			Sal	utation		- OK 🖉 S	ave 🔀 Cancel	[⊗] Profile
		_							ESC - Back			-	Refill	D Denviet D Detvil		All Rxs
P	rofile	- All Rx	xs (12	24)							Patient Itiple I			R - Reprint D - Detail ify C - Cancel I - Inactiva	Extra Functions ▼	Active Rxs
#	Status					Orig Rx	RxNum	DIN	Date	Ago	Qty	Auth	Rem	BrandName	Doctor 🖌	Active Rxs w/Passtimes
1	Extens	ion				1303256	1303256	02415542	21/04/2017	10	30	30	0	Apo-Azithromycin Z 250mg	Pharmacist, Kroll	Refillable Rxs
2	Unfille	d (Exten	nsion)			1303255	1303255	02426218	21/04/2017	10	7	7	7	Mint-Hydrochlorothiazide 50mg	Pharmacist, Kroll	Pricing Profile
3						9212477	9212477	02370433	06/04/2017	25	30	30	0	Sublinox 10mg	Physician, Kroll	Friding Frome
4						1303181	1303181	02237824	06/04/2017	25	30	30	0	Wellbutrin SR 100mg	Physician, Kroll	Not Disp./OTC Rxs
5						1303180	1303180	00707570	06/04/2017	25	30	30	0	Apo-Furosemide 80mg	Physician, Kroll	Rxs Filled in Error
6						1303178	1303178	02438259	06/04/2017	25	30	30	0	Ran-Duloxetine 30mg	Physician, Kroll	
7	Extens	ion				1303151	1303151	02414783	24/03/2017	38	1	1	0	Abbott-Levetiracetam 750mg	Pharmacist, Kroll	Suspended Rxs
8	Refusi	al To Fill				9212468	9212469	02417642	03/02/2017	87	1	30	30	Nat-Alprazolam 0.5mg	Physician, Kroll	Filter Profile Rxs
9	Inact (Copied)				1302984	1302984	02414783	27/01/2017	94	1	1	0	Abbott-Levetiracetam 750mg	Physician, Kroll	
10	Inact					1302983	1302983	02242837	27/01/2017	94	30	30	0	Apo-Lithium Carbonate 150mg	Physician, Kroll	Perform Clinical Analysis
11	Inact (Copied)				1302982	1302982	02415542	27/01/2017	94	30	30	0	Apo-Azithromycin Z 250mg	Physician, Kroll	View
12						1302980	1302980	00707570	27/01/2017	94	30	30	0	Apo-Furosemide 80mg	Physician, Kroll	Alternate Addresses

2. Right-click on the highlighted Rx(s) or press the **Extra Functions** button and select **Extend Rx by Pharmacist**.

File Edit Recent Patient Vie	w Profile	Network	Reports	Utilities NH	I Caro	ds Ses	ision Help	Version 10				
F3 - Patient F5 - Dri	ug	F7 - Doct	or	9 - Workflow		F10 - I	Pickup	F11 - Drop-off	F12 - New Rx	Alt+X - Start		
Last Name Kroll		First	Name Kk			Salu	itation	-	OK 🔗 Save	X Cancel	[⊗] Profile	
		_		ESC - Bac	k to Pa	tient	F - Refill	R - Reprint	D - Detail		All Rxs	
Profile - All Rxs (124)								ify C - Cancel	I - Inactivate	Extra Functions V	Active R	xs
# Status	Orig Rx	RxNum	DIN	Date	Ago (Qty	Auth Rem	BrandName	Doc	tor 🔺	Active R	xs w/Passtimes
1 Extension	1303256			21/04/2017	10	30	30 0	Apo-Azithromy	Fill			Rxs
2 Unfilled (Extension)	1303255			21/04/2017	10	7	7 7	Mint-Hydrochl	Modify			rofile
3	9212477			06/04/2017	25	30 30	30 0 30 0	Sublinox 10mg				/OTC Rxs
4	1303181 1303180			06/04/2017 06/04/2017	25 25	30	30 0	Wellbutrin SR Apo-Furosemi	Cancel			
6	1303178			06/04/2017	25	30	30 0	Ran-Duloxetin	Reprint			in Error
7 Extension	1303151			24/03/2017	38	1	10	Abbott-Levetin	Detail			ed Rxs
8 Refusal To Fill	9212468			03/02/2017	87	1	30 30	Nat-Alprazolar	Inactivate Rx			file Rxs
9 Inact (Copied)	1302984	1302984	02414783	27/01/2017	94	1	1 0	Abbott-Levetir	View Workflow Deta	ils		Clinical Analysis
10 Inact	1302983			27/01/2017	94	30	30 0	Apo-Lithium C				Liinical Analysis
11 Inact (Copied)	1302982			27/01/2017	94	30	30 0	Apo-Azithromy	Counsel			
12	1302980	1302980	00707570	27/01/2017	94	30	30 0	Apo-Furosemi	Add to Doctor Callb	acks		Addresses
•									Add to Manual NH 8	Batch		
	Add Drug) (F	2 Ins Del	General	Family Nu	rsina H	ome	Comm <u>u</u> nica	tions Other	Add To Ry To Do Lis	+		
Panthenol Analogues			TAKE 1	TABLET ONC	E DAIL	<u> </u>			AutoFill			
* Cipro			Active	Alt. Last I	Name	-						
* Lincosamides					varrie				NH Emergency Fill			rds
* Macrobid			Patient Ty	pe Human		-			Create Delivery Orde	er		nts (0)
More			Deceased	On					Change Next Fill Par	ameters		ILS (U)
Medical Conditions (0)	L.	2 Ins Del	Prescript	ions					Copy to New Num a	and Make Unfilled		
			Delivery T		Dickup)				Display Therapeutic	Equivalents	Ctrl+F5	ations
			Delivery R		пскар)			i [Adapt Rx by Pharma			nal Services (3)
			Price Grou					——————————————————————————————————————	Extend Rx by Pharma	acist		eling History
	(7		Drug line		Prand -	20	efault (Gener	ic)	Fax Doctor(s)			
<u>G</u> roups (0)	E	2 Ins Del	-	ount Not Requ		0	erault (Gener	•	Toggle Batch Fill Sta	itus (Hold)		ms
								`]]	Transfer Rx to Anoth	ner Store		lers
				oll Care 📃 No liance Calenda					Reactivate Rx			
			comp						Suspend			
				Us	ser KP	(Kroll1	Pharmacist)	Resume			01/05/2017 16:29:03.





The Extend Rx(s) form displays

♥ Extend Rx(s)	-	100 Jac 100 Jac	an providence i here	
Rx Summary				
Rx Num	Orig Rx Num	Drug	Doctor	Status
1303180	1303180	Apo-Furosemide 80mg	Dr. Physician, Kroll	OK to Extend
		Extend Eligible Rxs	X Cancel	
		Extend Eligible Rxs	A cancer	

3. Click **Extend Eligible Rxs**. The Rx Extension screen displays.

▼ 1-(local):SK1010-Patient - Kroll, Kk		
File Edit Professional Service View Profile Utilities NH Cards Session Help	v Ver <u>s</u> ion 10	
F3 - Patient F5 - Drug F7 - Doctor F9 - Workflow	F10 - Pickup F11 - Drop-off F12 - New R	Alt+X - Start
Rx Extension	Consent Provided by Kroll, Kk	F2 Service
	killi, kk	Select Doctors for Letter
S Patient Kroll, Kk Bi	rth 30/05/1979 37 years Female	Phone View <u>F</u> ollow Ups
Address	ient ID 105123374	Plan SPDP View
	onditions (0)	Patient Charting
Panthenol Analogues		Patient <u>D</u> ocuments (0)
Lincosamides		Patient Professional Services (4)
Macrobid		Profile
Rxs Additional Info		All Rxs
		Active Rxs
Rationale <not answered=""></not>		Active Rxs w/Passtimes
Rxs to Extend		Pricing Profile
Furosemide 80mg Disp Qty 30 TAB	+ Rem Qty = Auth Qty 30 TAKE	1 TABLET ONCE Not Disp/OTC Profile
(Apo-Furosemide) Days Supply 30	Unlimited Refills	
Sig *1		
Jig 1		
L		
X Abort		O Next
User KP	(Kroll1 Pharmacist)	PIP 🖾 0 NUM 01/05/2017 16:33:51 🔬





4. Click the down arrow adjacent to the '**Rationale**' field. Select the most appropriate reason for extending the Rx(s). Enter any other data elements that required changing.

<u>File Edit Professional Service View</u>	P <u>r</u> ofile <u>U</u> tilities <u>N</u> H <u>C</u> ards Session	<u>H</u> elp Ver <u>s</u> ion 10									
F3 - Patient F5 - Drug	F7 - Doctor F9 - Workflow	F10 - Pickup	F11 - Drop-off	F12 - New R	Alt+X - Start]					
Rx Extension		Consent	Provided by Kroll,	Kk	F2	[⊗] Service					
			· ·			Select Doctors for Letter					
💿 Patient Kroll, Kk		Birth 30/05/197	79 37 years	Female	Phone	View Eollow Ups					
Address		Client ID 10512337	4		Plan SPDP	[⊗] View					
Allergies (7)		Conditions (0)				Patient Charting					
Panthenol Analogues	▲ ■					Patient Documents (0)					
Cipro Lincosamides		J				Patient Professional Services (4)					
Macrobid	-					FDB Info					
Rxs Additional Info						Print Kroll Care					
Additional 2nd						Rx Refill History					
Rationale Extending refill(s) during	physician absence 👻					Profile					
Rxs to Extend						All Rxs					
Furosemide 80mg	Disp Qty 7 TAB	+ Rem Qty	= Auth Qty 7	TAKE	1 TABLET ONCE	Active Rxs					
(Apo-Furosemide)			nited Refills	DAIL		Active Rxs w/Passtimes					
(Apo-Furosemide)	Days Supply 7	Uniin				Pricing Profile					
	Sig *1					Not Disp/OTC Profile					
¥ Abort ♥											
	Licor	KP (Kroll1 Pharmacis	-0			UM 01/05/2017 16:37:37					
	User	NF (NIOIR) Pharmacis	sų –			UT/05/2017 16:37:37					

5. Click **Next** or click on the '**Additional Info**' tab. The Additional Info screen displays. Enter any appropriate notes/comments that you wish to have documented.

<u>File Edit Professional Service View Profile Utilities NH Cards Session</u>	<u>H</u> elp Ver	r <u>s</u> ion 10						
F3 - Patient F5 - Drug F7 - Doctor F9 - Workflow	F10 -	Pickup	F11 - Drop-off	F12 - New F	kx [Alt+X - Start		
Rx Extension		Consent Pr	ovided by Krol	KF.			F2	[⊗] Service
		Consent Pi	conded by Ron	,			12	Select Doctors for Letter
💌 Patient 🛛 Kroll, Kk	Birth	30/05/1979	37 years	Female	Phone	•		View <u>F</u> ollow Ups
Address	Client ID	105123374			Plan	SPDP		∀View
Allergies (7)	Conditio	ons (0)						Patient Charting
Panthenol Analogues								Patient Documents (0)
Cipro								Patient Professional Services (4)
Macrobid								Profile
Rxs Additional Info								All Rxs
Consent received and provided verbally								Active Rxs
								Active Rxs w/Passtimes
Patient to contact their physician's office to make an appointment to review the	neir drug	therapy withir	the next 72 hou	urs 🔻				Pricing Profile
Will contact patient in 3 days								Not Disp/OTC Profile
Follow-up Plan and Results								
Patient Communication								
							-1	
Comments								
X Abort					P8 Fir	alize Extensior		
Follow-up Plan and Results User	KP (Kroll1	l Pharmacist)			PIP 🖂	30	NU	JM 01/05/2017 16:39:43

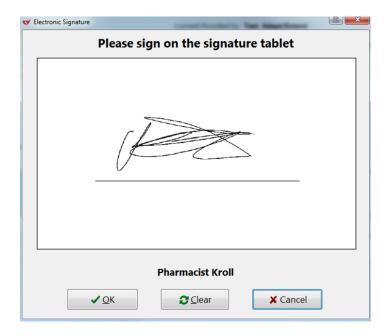




- 6. Click Finalize Extension.
- 7. Pharmacy is prompted 'Would you like to claim a professional service fee?'. Select an option.

Professional Service Fee Billing	×
Would you like to claim a professional service fee?	
 O Claim Fee Now O Claim Fee Later O Do Not Claim Fee 	
✓ <u>O</u> K Cancel	

- Claim Fee Now: After the Rx extension is completed, the system will return you to the F12 screen and automatically complete de necessary fields for the professional service.
- **Claim Fee Later:** Will place the fee for service Rx into the ToDo queue so that you can complete it later.
- **Do Not Claim Fee:** Will complete the Rx extension and not create a fee for service Rx.
- 8. If you have a signature capture pad and have electronic signatures enabled for professional services, you will be prompted to sign the electronic signature tablet.



9. The Send Letter to Doctors form displays.





10. From here, you can select which prescriber(s) and their location(s) are to receive the Pharmacist Prescription Extension Notification.

Send Letter to Doctors			
Select / deselect all doctors	0/2 doctor(s) s	elected	Ins
Physician, Kroll	1 Rx 🗐 Office - Phone: (306) 451-5422	Print Letter	to 123 Quincy Way / Regina
Doctor (Physician)	No Rxs 🔲 hospital - Phone: (306) 888-8888	Print Letter	to Grey Nuns / Saskatoon
Dr. Physician, ConformMeth Doctor (Physician)	No Rxs Office	Print Letter	to N/A
Show letter print/fax options when s	ending		
Show letter print/fax options when s	ending	21	

NOTE: To enable the Fax Letter option, there must be a fax number associated to the doctor in that specific location. Otherwise, only the '**Print Letter**' option is available and will appear read-only in the **Send Letter to Doctors** form.

11. Make a selection OR click Ins to add more. Click Ok.

Send Letter to Doctors					
Select / deselect all doctors	1/2 doctor(s)	doctor(s) selected			
Physician, Kroll	1 Rx 🗹 Office - Phone: (306) 451-5422	Print Letter	to 123 Quincy Way / Regina		
Doctor (Physician)	No Rxs 🔲 hospital - Phone: (306) 888-8888	Print Letter	to Grey Nuns / Saskatoon		
Dr. Physician, ConformMeth Doctor (Physician)	No Rxs Office	Print Letter	to N/A		
✓ Show letter print/fax options when	sending	cel			





12. If you enable the Show letter print/fax options when sending, when you click OK, the Professional Services Doctor Letter form displays.

NOTE: Leaving this option disabled will use the options previously selected and will skip this form, automatically printing or faxing the report.

✓ Send Letter to Doctors			
Select / deselect all doctors		1/2 doctor(s) selected	Ins
Physician, Kroll	1 Rx 📝 <u>Office</u> - Phone: (3	06) 451-5422 Print Letter	to 123 Quincy Way / Regina
Doctor (Physician)	No Rxs 🔲 hospital - Phone: (3	06) 888-8888 Print Letter	to Grey Nuns / Saskatoon
Dr. Physician, ConformMeth Doctor (Physician)	No Rxs Office	Print Letter	to N/A
✓ Show letter print/fax options when	sending	X Cancel	

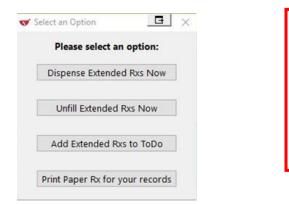
13. Make the appropriate selections and click on the **Print** of **Fax**, if available. The Notification form is either generated or faxed via Kroll FaxRx.

a.						
То	Dr. Physician, 123Quincy Wa Regina SK A1A 1A1	у	F	rom	Kroll Computer S 123Dispensary v Saskatoon SK A1A1A1	vay
Date	Tel: (306) 451- 01-May-2017	5422	P	harmacist	Tel: (306) 555-4 Fax:N/A Pharmacist, Kroll	
Patient	Kroll, Kk SK		G	ate of Birth iender lealth Card #	30-May-1979 Female 105123374	
Macrolic	nol Analogues: (Cipro; Lincosamides; Macrob SAIDS (Non-Steroidal Anti- licylates		onditions skPatient		
			CONFIDENTI	AL		
Dear Dr	. Kroll Physician					
		-May-2017 and extended				rea ana proviaca
RATIO	NALE	n nhysician absence				
RATIO Extendi	NALE ng refill(s) durin Prescription Inf	e 80mg (Apo-Furosemid Kroll	2)		Disp Qty Total Auth Qty First Fill Last Fill	30 TAB 30 TAB 06-Apr-2017 06-Apr-2017
RATIO Extendi Original	NALE ng refill(s) durin Prescription Inf Furosemid Dr. Physician, TAKE 1 TABLE cist Extended Pr	sormation 80mg (Apo-Furosemid froll r ONCE DAILY escription Information 80mg (Apo-Furosemid			Total Auth Qty First Fill	30 TAB 06-Apr-2017
RATIO Extendi Original Pharma I have i Pharm	NALE ng refill(s) durin Prescription Inf Furosemidd Dr. Physician, TAKE 1 TABLE dist Extended Pr Furosemidd TAKE 1 TABLE nstructed the p.	ormation 2 SOmg (Apo-Furosemid roll FONCE DAILY escription Information 2 SOmg (Apo-Furosemid r ONCE DAILY stient to call your office to r natomments:	:)	therapy withi	Total Auth Qty First Fill Last Fill Disp Qty Total Auth Qty	30 TAB 06-Apr-2017 06-Apr-2017 7 TAB 7 TAB
RATIO Extendi Original Pharma I have i Pharm Wil con	NALE ng refil(s) durin Prescription Inf Furosemide Dr. Physician, ; TAKE 1 TABLE istExtended Pi Furosemide Furosemide nstructed the pi acist'sadditio tact patient in 3 ave any question	ormation 2 SOmg (Apo-Furosemid roll FONCE DAILY escription Information 2 SOmg (Apo-Furosemid r ONCE DAILY stient to call your office to r natomments:	eview their drug		Total Auth Qty First Fill Last Fill Disp Qty Total Auth Qty n the next 72 hour	30 TAB 06-Apr-2017 06-Apr-2017 7 TAB 7 TAB
RATIO Extendi Original Pharma I have ii Pharma Will con If you h Sincerel	NALE grefil(s) durin Prescription Int Furoscemidi Dr. Physician, TAKE 1 TABLE cist Extended Pr Furoscemidi TAKE 1 TABLE nstructed the patient in 3 ave any questic y, harmacist(D9	estion of the second seco	eview their drug		Total Auth Qty First Fill Last Fill Disp Qty Total Auth Qty n the next 72 hour	30 TAB 06-Apr-2017 06-Apr-2017 7 TAB 7 TAB





14. Once the report prints, click **Close**. The pharmacist is then presented with a number of options. Click **Dispense Extended Rxs Now**.



Select Dispense Extended Rxs Now if the R.	x(s) is to be dispensed immediately.
Select Unfill Extended Rx Now if the Rx is to b	be dispensed some time in the future.
Select Add Extended Rx to ToDo if the F	Rx is to be placed into Workflow.
Select Print Paper Rx for your records if a required for Rx process	

15. The '**Prescription Extension**' report prints.

	ſ	Prescription Ex	tension		
ExtendedBy	Mrs. Pharmacist, Kroll (Reg #: 123Dispensary way SaskatoonSK A1A1A1 Tel: (306) 555-4566 Fax:N/A	D9993)	Date	01-May-20	17
Patient	Kroll, Kk SK		Date of Birth Gender Health Care Num	30-May-1979 Female ber 105123374)
	Furosemide 80mg (Apo-Furosemide) TAKE 1 TABLET ONCE DAILY		Disp Qty Total Au	th Qty 7 TAB	
	т	HERE IS 1 ITEM ON	THIS PAGE		
Pharmacist \$	ignatureKroll Ph	armadist (D9993)	Date		





NOTE: If you do not have electronic signature capture enabled, an extended prescription order will print for you to sign pen to paper and then scan back into the system. Otherwise, an electronic version of the prescription image of the extended Rx(s) is automatically attached to the Rx(s) and viewable by clicking the on the **View Script** Image button in the right panel.

16. Click **Dispense Extended Rxs Now**. The **F12 Rx** screen displays with the extended Rx information displayed.

<u>File Edit Recent Rx View Labels Profile Repo</u>	rts Networ <u>k U</u> tilities	<u>NH C</u> ards Sess <u>i</u> on <u>H</u> elp	Version 10				
F3 - Patient F5 - Drug F7 - Doct	or F9 - Workflor		- Drop-off	F12 - Fill R	x][.	Alt+X - Start	
New Rx Pending Adj (Extension)		Rx Start Date Latest 01/05/2017 0 06/04/	ill-Copy		🖌 Looku	p 🗙 Cancel	[⊗] Rx
							Make Rx Unfilled
Priority Default Wait Time	secs Forward Rx	F2 Work Order 2156	F2 Delivery	Pickup	•		🔞 Make Rx Not Dispensed
Patient Search	Drug Search	Pack 100	▼ Doc Sear		Loc (Office 👻	🛞 Make Rx Stock Transfer
Name Kroll, Kk Age: 37	Brand Apo-Furose		Name	Mrs. Pharmacist, H			🐰 Adapt Rx
Address Female City Prov SK	Generic Furosemide Pack 100 Form		Ap Address City	123 Dispensary was Saskatoon	ау	Prov SK	🛱 Add Rx Image
Phone Phone		12.00 OnHand -37	Phone	(306) 555-4566			Transfer Rx From Another Store
Plan SPDP Client ID 105123374	DIN 00707570	Min Qty 0	Lic#	D9993	Alt. Li	# D8888	Call Doctor
							Sounsel Patient on Pickup
Allergies (7)	<u>S</u> ig *1		F2 Init	KP	Auth Qty	7 1	C Owe Quantity
Panthenol Analogues	TAKE 1 TABLET ONCE	DAILY	Disp <u>Q</u> ty	7 <u>R</u> efills(+)	Rem Qty	7 1	∛ View
Сірго			Days	7	G.P. %	92.82	🕞 Rx Images
More (See Patient) Conditions (0)			Prod Sel	3 - Pharmacis 👻	Acq Cost Cost	\$0.85 \$0.84	 Clinical Interactions
		0.1	0/W	Written 👻	Markup	\$0.04	🚛 Plan Information
	Route of Admin	Oral	Labels	1 F2	Fee	\$10.75	👆 Patient Plan Information
	Dosage Form	Tablet	-		Total	\$11.84	E Generic Equivalents
Plans Pricing Dates Comments Indications Im	ages Other	Unit Dose (Ctrl-U): Disabled					🔁 Unit Dose Info
Rx Plans Plan Pays Extra Info (F2 Edits)		Warnings					t> Work Order
SPDP Not Adjud. SKPIP Not Adjud. DUE Only		This is a Pharmacist Pres		Order will be ser	nt		Rx Counseling History
Cash V Not Adjud. Doe Only		Rx was refilled 5 days ea	ly				Workflow
inter Adjuar Deduca soloo		To Do: Rx Extension Delivery Label will be priv	tod				V Send Rx to Trouble
		Cenvery Laber will be prin	leu				🚛 View Workflow Detail
Next Disp Qty 0 Min Interval	Enable Auto-Refill						Workflow Push Queues
	Rx Comments (0)						Rx's In Progress
	<u>^</u>						Pickup Completion
	L	Jser KP (Kroll1 Pharmacist)		•	PIP 🖂 0	NU	JM 01/05/2017 16:50:51 at





17. Click **F12-Fill Rx** to continue adjudication on the extended prescription. Pharmacist Rx Electronic copy prints. If claiming a fee the **SK Enhanced Prescriptive Authority** will automatically entered into the Rx filling screen to be adjudicated to SPDP.

<u>File Edit Recent Rx View Labels Profile R</u>	e <u>p</u> orts Networ <u>k</u> <u>U</u> tilities	<u>NH</u> <u>C</u> ards Session <u>H</u> elp	Version 10				
F3 - Patient F5 - Drug F7 - D	F9 - Workflo	w F10 - Pickup F1	1 - Drop-off	F12 - Fill Rx	IA (t+X - Start	
New Rx Pending Adj		Rx Start Date Latest Fill 01/05/2017 0	Qty	Init	🖌 Lookup	X Cancel	[⊗] Rx
							🖶 Add Rx I <u>m</u> age
riority Default Wait Time 🔹 F2 Due in 19 mins Forward Rx F2 Work Order 2156 F2 Delivery Pickup 👻							👔 Transfer Rx From Another Store
Patient Search	Drug Search	1 -	Pack Doc Sea	ch	Loc Of	fice 🔻	Call Doctor
Name Kroll, Kk Age: 3		d Prescriptive Authori	Name	Mrs. Pharmacist, Kr			La Counsel Patient on Pickup
Address Femal		Access Supplies	Address City	123 Dispensary way Saskatoon		Prov SK	
City Prov SK	Pack 1 Form SK Lowest		- 1 ·	(306) 555-4566		Prov SK	View
Plan SPDP Client ID 105123374	DIN 00951078	\$6.00 OnHand 0 No ima Min Qty 0	Lic#	D9993	Alt. Lic#	D8888	V
							📰 Plan Information
							Patient Plan Information
Allergies (7)	Sig Rx Extension Fee		F2 Init		Auth Qty	1 1	- · ·
Panthenol Analogues Cipro	RX EXTENSION FEE		Disp <u>Q</u> ty		Rem Qty	1 1	C Unit Dose Info
Сфю			Days	-	G.P. %	100	♦ Work Order
More (See Patient) Conditions (0)			Prod Sel	5 • Pharmacis •	Acq Cost	\$0.00	Rx Counseling History
	T		0/W	Written	Cost Markup	\$6.00 \$1.80	Workflow
	Route of Admin		<u>Labels</u>	1 [50]	Fee	\$10.75	V Send Rx to Trouble
	Dosage Form		w		Total	\$18.55	View Workflow Detail
Plans Pricing Dates Comments Indications	Images Other	Unit Dose (Ctrl-U): Disabled					Workflow Push Queues
Rx Plans Plan Pays Extra Info (F2 Edit)	Warnings					Rx's In Progress
SPDP 👻 Not Adjud.		👎 The clinical plan was ren	noved for this	fee for service			Pickup Completion
Cash 👻 Not Adjud. Deduct: \$0.00		V Structured Sig Warning:	Unconfigured	Sig Code: Rx; Und	onfigured	Sig Code: E	<u> </u>
(More Plans Available)		To Do: Rx Extension					
	1 This is a Fee for Service	Prescription					
		🕇 Delivery Label will be pr	inted				
Next Disp Qty Min Interval	Enable Auto-Refill						
·	Rx Comments (0)						
	<u>^</u>						
	~						
	L	Jser KP (Kroll1 Pharmacist)		0	PIP 🖾 0	NU	JM 01/05/2017 16:55:00.

- 18. Click on F12-Fill Rx to adjudicate the Fee.
- 19. Prescription label prints **Prescriptive Authority**.





Rx: 1303325 Mrs. Pharmacist, Kroll 1 1 SK Enhanced Prescrij Unable ToAccess Suppi DN: 00951078 RX. EXTENSION FE	KP 01-May-2017 Mrs. Ph otive Authority 1 SK E les Unable DIN: 00	Send To: Kroll, Kk 1303325 Kroll, Kk armacist, Kroll KP 01-May-2017 ToAccess Supplies 951078 XTENSION FEE
Rx:1303325 Kroll, Kk	Mon 01-May-2017 16:58 KP	
SK SPDP: 105123374	DOB: 30-May-1979(37 y)	
1 SK Enhanced Prescri Unable To Access Suppl	ptive Authority O/W: Written ies).00/1 On Hand: Days: 1	
Mrs. Pharmacist, Kroll 123Dispensary way Saskatoon SK A1A 1A1 Phone: (306) 555-4566	Doc# 76:D9993 Prescriptive Authority	
RX EXTENSION FEE		
OrigRx:1303325 Cost6.00 Mkup:1.80 Pat0.00 T.P.:6.00-SPDP(6.00)	Auth:1 Rem:0 Fee:10.75 Total18.55 Disc12.55	
DD Counsei: □ In Person □ VB NOT Counsei: □ Pat Refued ⊡	Phone ⊡Agent Language ⊡Delivered ⊡Cancei	Kroll, Kk 7 Apo-Furosemide 80mg 01-May-17 1303324 TAKE 1 TABLET ONCE DALLY Rep: 0 30 Apo-Azthromycin Z 250mg 21-Apr-17 1303256 TAKE 1 TABLET ONCE DALLY Rep: 0 30 Apo-Azthromycin Z 250mg 21-Apr-17 1303255-U TAKE 1 TABLET ONCE DALLY Rep: 1 30 Sublinox 10mg 06-Apr-17 9212477 TAKE 1 TABLET ONCE DALLY Rep: 0 Rep: 0 1303255-U
Unable To Access Suppl DIN:00951078 Mrs. Pharmacist, Kroll Total: 6.00 Thin SPDP Information Sent: 01-May-20176:58:3	Days: 1 Doc# 76:D9993 d Party 6.00 Patient Pays: 0.00	Patient Counselling Messages SK Enhanced Prescriptive Authority DIN: 00951078 No counseling information available

Viewing the Extension Details

1. To view the details of the extended prescription(s), display the Patient card. From the **View** menu or ribbon bar, select **All Rxs** to display the profile.

<u>File Edit Recent</u> Patient <u>V</u> ie	w Pr <u>o</u> file Networ <u>l</u>	<u>k R</u> eports <u>U</u> tilities <u>N</u> I	H <u>C</u> ards Sess <u>i</u> on <u>H</u> elp	Version 10		
F3 - Patient F5 - Dru	ig F7 - Doc	tor F9 - Workflow	v F10 - Pickup	F11 - Drop-off F12 - New Rx	Alt+X - Start	
Last Name Kroll	First	t Name Kk	Salutation	- OK 🖉 Sav	/e 🗙 Cancel	[⊗] Profile
			has Betleval in Defil	D. Descript D. Destrill		All Rxs
Profile - All Rxs (124)			k to Patient F - Refill	R - Reprint D - Detail	Extra Functions V	Active Rxs
		space- ma	rk multiple Rxs M- Modi	fy C - Cancel I - Inactivate		
# Status	Orig Rx RxNum	DIN Date	Ago Qty Auth Rem	BrandName E	octor 🔺	Active Rxs w/Passtimes
1 Prescriptive Authority	1303325 1303325	5 00951078 01/05/2017	0 1 1 0	SK Enhanced Prescriptive Authority F	harmacist,Kroll	Refillable Rxs
2 Extension	1303324 1303324	4 00707570 01/05/2017	0 7 7 0	Apo-Furosemide 80mg F	harmacist,Kroll	Pricing Profile
3 Extension	1303256 1303256	6 02415542 21/04/2017	10 30 30 0	Apo-Azithromycin Z 250mg F	harmacist,Kroll	Pricing Profile
4 Unfilled (Extension)	1303255 1303255	5 02426218 21/04/2017	10 7 7 7	Mint-Hydrochlorothiazide 50mg F	harmacist, Kroll	Not Disp./OTC Rxs
5	9212477 9212477	7 02370433 06/04/2017	25 30 30 0	Sublinox 10mg P	hysician, Kroll	Rxs Filled in Error
6	1303181 1303181	1 02237824 06/04/2017	25 30 30 0	Wellbutrin SR 100mg P	hysician, Kroll	
7 Inact (Copied)	1303180 1303180	0 00707570 06/04/2017	25 30 30 0	Apo-Furosemide 80mg F	hysician,Kroll	Suspended Rxs
8	1303178 1303178	8 02438259 06/04/2017	25 30 30 0	Ran-Duloxetine 30mg P	hysician, Kroll	Perform Clinical Analysis
9 Extension	1303151 1303151	1 02414783 24/03/2017	38 1 1 0	Abbott-Levetiracetam 750mg P	harmacist, Kroll	
10 Refusal To Fill	9212468 9212469	9 02417642 03/02/2017	87 1 30 30	Nat-Alprazolam 0.5mg F	hysician, Kroll	View
11 Inact (Copied)	1302984 1302984	4 02414783 27/01/2017	94 1 1 0	Abbott-Levetiracetam 750mg F	hysician, Kroll	Alternate Addresses
12 Inact	1302983 1302983	3 02242837 27/01/2017	94 30 30 0	Apo-Lithium Carbonate 150mg P	'hysician, Kroll 👻	Batches





NOTE: There will always be two Rx records in an Rx extension scenario: the original with a status of **Inact (Copied)** and the extended Rx that was dispensed to the patient with a Status of **Extension**. Optionally, a fee for service transaction may also appear.

2. From View menu or ribbon bar, select **Professional Services.**

F2	tion t	55 David		F9 - Wo		rds Session <u>H</u>			F12 - N		Alt+X - Start	٦	
F3 - Pa	tient	F5 - Drug	F7 - Docto	r F9 - Wo	rktiow	F10 - Pickup	F11 - L	rop-off	F12 - N	ew KX	Alt+X - Start		
ast Name	Kroll		First N	lame Kk		Salutation		▼ 0	< C	🖉 Save	X Cancel		[⊗] Profile
Address 1				Phone Number	s (0)	F2 Ins De	Birthdate	30/05/197	0			1	All Rxs
Address 2				Description	Phone		Age	37 years	,			L	Active Rxs
							Gender						Active Rxs w/Passtimes
lity			Prov SK -					Female		No ima	ge available	I	Refillable Rxs
ostal		Country	•				Language	English				ľ	Pricing Profile
mail			Send	Family Doctor			Height					ľ	Not Disp./OTC Rxs
uick Code						F2 Clear	Weight			Load	Delete		Rxs Filled in Error
Profess	ional Se	ervices										ľ	Suspended Rxs
N - New	P - P	Print/Reprint	E - I	Call up	C - Car	ncel Claim		Show Revers	als				Perform Clinical Analysis
		harmacist Decline		Patient Refused	W - Fol	llow-ups					Egtra Functions 🔻		View
ltems (4)											F2 Ins I		Alternate Addresses
ype						itatus		Fee Status		Created	Completed	<u>i</u>	Batches
Rx Extension Rx Extension						Completed Electro Completed Electro		Claimed Declined By			17 01/05/2017 17 21/04/2017	lŀ	Charting
x Extension						Completed Electro		Declined By Declined By			17 21/04/2017	lŀ	Consents
& Extension						Completed Electro		Declined By			17 24/03/2017	lŀ	Credit Cards
												ł	Documents (0)
												lŀ	
												lŀ	History
													Immunizations
												ų	Professional Services (4)
													Rx Counseling History
													Rx Notes
												ſ	To Do Items
												ľ	Work Orders
						N 44 - 114 - 124 -	1.0					•	
					User KF	^o (Kroll1 Pharma	cist)					NUN	M 01/05/2017 17

On the highlighted record, select/press **F2** to display the details.





🐨 Profession	al Service View				-							• X
Rx Exte	nsion											🗙 Close
Created	01/05/2017 16:37	Status	Comp	leted Ele	ctronic		Fee Status	Claimed			Fee Rx	1303325
Started	01/05/2017 16:37	Reviewed By	Kroll1	Pharma	cist							
Completed	01/05/2017 16:58	Consent Provided by	Kroll,	Kk								
Duration	2m 44s								Vi	ew Signature	s	<u>P</u> rint
Rxs 4	dditional Info											
Rationale	Extending refill(s)	during physician abs	ence									
Rxs to Ex	tend											
Furosei	nide 80mg	Disp Qty	7	TAB	+ Rem	Qty	= Auth C	2ty 7		TAKE 1 TA	ABLET ON	ICE
(Apo-Furo	osemide)	Days Supply				Unlimit	ted Refills			DAILY		
		Sig	*1									
			_			_		-	_	_		

Rx Extension from Network Patient Profile

1. The pharmacist makes the decision to extend an Rx that was filled at another location. Pharmacist displays the Network patient profile and highlights the Order to extend.

V (Network) Patient Profile			EX
Patient Kroll, Hh	Female DOB: 02	2-Jul-1982	HSN: 105123331
Profile (69) Allergies (12)			E Ctrl
Status (All)	Advance Advance	ced 📝 Filter	r 🛛 🕅 Reset
▼Last Filled Picked Up Status Doctor ↑ Last Qty Drug Directions	Code Stop Date	PIP Order # Manufacturer Fillable	Order Date Local Auth Rem
N 05-Apr-2017 02-May-2017 Active Physician, Kroll 30 TAB APO-ROSUVASTATIN 10 MG TABLET X TAKE 1 TABLET ONCE DAILY	02337983	00006QT8 APOTEX	05-Apr-2017 No 30 0(0)
N 05-Apr-2017 02-May-2017 Active Physician, Kroll 30 TAB ACH-EZETIMIBE 10 MG TABLET TAKE 1 TABLET ONCE DAILY	02425610	00006QT6 ACCORD	05-Apr-2017 No 30 0(0)
 05-Apr-2017 10-Apr-2017 Active Kroll, Pharmacist12 30 CAP APO-GEMFIBROZIL 300 MG CAP TAKE 1 CAPSULE ONCE A DAY 	01979574 05-Apr-2018	00006J7H APOTEX	05-Apr-2017 Yes 30 0(0)
Solution of the second se	02417936 05-Apr-2018	00006J71 DR. ✓	05-Apr-2017 Yes 30 0(0) ₊
Detail Extra Functions		🗙 Can	icel 🗸 OK





2. Right click on the highlighted Rx and select **Create Local Rx**.

a	(Ne	twork) Patient Profile				EX
F	Patie	nt Kroll, Hh	Fema	ale DOB:	02-Jul-1982	HSN: 105123331
E	⊇rofi	le (69) Allergies (12)				🗲 Ctrl 📑
	<u>S</u> ta	atus (All)		🔳 <u>A</u> dva	nced 🛛 🖉 F	Filter 🛛 🔀 Reset
	D	▼Last Filled Picked Up Status Doctor		4	PIP Order	r# Order Date
	A T A	Last Qty Drug		Code	Manufactu	
	-	Directions		Stop Date	Fillable	Auth Rem
	E T	05-Apr-2017 02-May-2017 Active Physician, Kroll 30 TAB APO-ROSUVASTATIN 10 MG TABLET	Create Local Rx		00006QT8	05-Apr-2017 ^ No
	ĸ	TAKE 1 TABLET ONCE DAILY	Refusal to Fill			30 0(0)
	N E	05-Apr-2017 02-May-2017 Active Physician, Kroll	Release (Resume	e) Rx	6	05-Apr-2017
E	ī.	30 TAB ACH-EZETIMIBE 10 MG TABLET	Hold (Suspend)	Rx	þ	No
	ĸ	TAKE 1 TABLET ONCE DAILY	Revoke Dispensi	ng Permission		30 0(0)
	S Y	05-Apr-2017 10-Apr-2017 Active Kroll, Pharmacist12	Stop (Abort) Rx		Н	05-Apr-2017
E	C	30 CAP APO-GEMFIBROZIL 300 MG CAP	Add Note			Yes
	Ē	TAKE 1 CAPSULE ONCE A DAY	Retract			30 0(0)
	S Y	05-Apr-2017 10-Apr-2017 Active Kroll, Pharmacist12	Detail			05-Apr-2017
	C	30 TAB REDDY-ATORVASTATIN 10 MG TAB	Refresh		F5	Yes
	E D	TAKE 1 TABLET ONCE DAILY	()5-Apr-201	3 🗸	30 0(0) 🚽
	D	etail E <u>x</u> tra Functions			×	Cancel 🗸 OK

3. The 'PIP 'Create Local Rx' Validation' window opens displaying a message that this order belongs to another location. Select **Continue.**

or PIP	"Create Local Rx"	Validation			
		Please review the validation results	s below. Or	nly checked items will be processed.	
	Order #	Drug	Status	Message	
V 🗸	7 00006QT8	APO-ROSUVASTATIN 10 MG TABLET	Active	This order currently belongs to another location.	
		Continue		X Cancel	





4. The Transfer Rx from other store screen displays. Fill in the other store information and then select **OK**.

Transfer Rx from other st	tore	-	No. in case of	
	/pe its name, address, or other in	formation		
ph				Select
Store Name Kroll ot	her pharmacy 106			
Chain				
Address				
City	P	Prov		
Postal				
Phone				
Fax		Edit		
	Store is clos	sed down 📃		
Rx information from	other store			
First fill date	05/04/2017			
Last fill date	05/04/2017		No Image Available	
Rx #				
Total original fills	1			
Pharmacist Name	Sean			
Comments	- Con			
Comments				
			·	
	🗸 ок		X Cancel	

5. When all the fields are populated on the Rx, select **Make Rx Unfill** and then press **F12-Unfill Rx**.

<u>File Edit Rx View Labels Profile Reports Ne</u>	twor <u>k U</u> tilities <u>N</u> H	<u>C</u> ards Sess <u>i</u> on <u>H</u> el	p Ver <u>s</u> ion 10						
F3 - Patient F5 - Drug F7 - Doo	ctor F9 - Workflo	ow F10 - Picku	p F11 - D	rop-off	F12	- Unfill Rx	A	lt+X - Start	
New Rx Unfilled (Transferred In)		Rx Start Date La 05/04/2017 27	atest Fill Qty		Init	-	/ Lookup	X Cancel	×Rx
							Cookap		Make Rx Unfilled
Priority Default Wait Time - F2 Due in 1	L9 mins Forward R	F2 Work Order	r 0 F2	Delivery	Pickup	•			😡 Make Rx Not Dispensed
Patient Search	Drug Search	Pack	100 👻	Doc Sear	ch		Loc Of	fice 🔻	🛞 Make Rx Stock Transfer
Name Kroll, Hh Age: 34	Brand Apo-Rosuva	statin	10mg		Dr. Physic				🐰 Adapt Rx
Address 22 Stamps lane Female	Generic Rosuvastatin		APX (Apo		123 Quine	cy Way		-	Gt Add Rx Image
City Regina Prov SK	Pack 100 Form	TAB Sched 1 50.46 OnHand 0		City Phone	Regina (306) 451-	.5477		Prov SK	
Plan SPDP Client ID 105123331	DIN 02337983	Min Qty 0	No image	Lic#	99998	- 5422	Alt. Lic#	¥	Call Doctor
	02337303	wini Qey u							👌 Counsel Patient on Pickup
									✓ View
Allergies (4)	Sig TAKE 1 TABLET 1	TIME EVERY DAY FOR	30 DAYS F2	Init	KP	A	uth Qty	30 1	Clinical Interactions
Deanol(2-Dimethylaminoethanol, DMAE) Factor X	TAKE 1 TABLET 1 TIM	E EVERY DAY FOR 30 D	DAYS	Disp <u>Q</u> ty	30 <u>F</u>	<u>R</u> efills(+) R	em Qty	30 1	🚛 Plan Information
ractor A	1			Days	30	-	.P. %	0	👆 Patient Plan Information
More (See Patient) Conditions (0)				Prod Sel	3 - Pharm		cq Cost	\$0.00	E) Generic Equivalents
	1			o/w			ost Iarkup	\$0.00 \$0.00	Ma Transfer In Details
	Route of Admin	Oral	v	Labels	1	-	ee	\$0.00	🚰 Unit Dose Info
	Dosage Form	Tablet	Ţ]			otal	\$0.00	¢ Work Order
Plans Pricing Dates Comments Indications Ir	mages Other	Unit Dose (Ctrl-U):	Disabled	Rx Counseling History					
Rx Plans Plan Pays Extra Info (F2 Edits)		Warnings							Workflow
SPDP Not Adjud.		👎 Rx has been a	djudicated. Yo	View Workflow Detail					
SKPIP O.00 DUE Only		🔻 Rx is being Ur	nfilled						
Cash Not Adjud. Deduct: \$0.00		ToDo Drug Name: APO-ROSUVASTATIN 10 MG TABLET							Workflow Push Queues
(More Plans Available)	ToDo Doc Na		Rx's In Progress						
		This rx is linke							Pickup Completion
Next Disp Qty Min Interval	Enable Auto-Refill	Delivery Label							
	Rx Comments (0)	This Rx was tr	ansferred in fro	om the sto	ore "Kroll	other ph	armacy 1	06"	
	A								
	-								
		User KP (Kroll1 Pha	rmacist)			⊖ P	(P 🖾 0	N	JM 02/05/2017 12:54:51 .:





6. From the Patient Profile, click on **All Rxs.** Highlight the Unfill and right click and choose **Extend Rx by Pharmacist.**

File Edit Recent Patient View	w Profile	Network	Reports	Utilities NH	H Ca	rds Ses	ision He	lp Version 10					-
F3 - Patient F5 - Dru	g	F7 - Docto	r 🛛	9 - Workflow	v][F10 - I	Pickup	F11 - Drop-off	F12 - N	ew Rx	Alt+X -	Start	
ast Name Kroll		First N	lame Hh			Salu	itation		ок	🖉 Save	×	Cancel	[⊗] Profile
				ESC - Bac	k to F	Intiant	F - R	efill R - Reprint	D - D	atail (All Rxs
rofile - All Rxs (149)								lodify C - Cancel		activate	E <u>x</u> tra Fund	tions 🔻	Active Rxs
Status	Orig Rx	RxNum [DIN	Date	Ago	Qty	Auth R	m BrandName		Doc	tor	*	Active Rxs w/Passtimes
Unfilled (Transferred In)	1303326	1303326 0		02/05/2017	0		30	Fill					Refillable Rxs
Med Assessment	1303311	1303311 0		01/05/2017	1		30	Modify					Pricing Profile
Unfilled (Inact) (Adapted)	1303310 1303309	1303309 0		01/05/2017 01/05/2017	1		30	Cancel					Not Disp./OTC Rxs
contract (chart) (charters)	1303275			26/04/2017	6	30	30	Reprint					Rxs Filled in Error
Unfilled	1303191			10/04/2017	22	30	30	Detail					Suspended Rxs
Unfilled	1303187			10/04/2017	22	30 30	30 : 30 i	Inactivate Rx					
	1303186 1303175			10/04/2017 05/04/2017	22	30	30						Filter Profile Rxs
	1303175			05/04/2017	27	30	30	View Workflow De	tails				Perform Clinical Analysis
	1303171	1303171 0	0628115	04/04/2017	28	30	30 (Counsel					View
	1303033	1303170 0	0755877	04/04/2017	28	30	90 :	Add to Doctor Ca	lbacks				Alternate Addresses (1)
								Add to Manual N	H Batch			F.	Batches
	Add Drug) (F2	Ins Del (Family Nu				dd To Rx To Do	List			E Ctrl 📑	Charting
Deanol(2-Dimethylaminoethano Factor X	, DMAE)		TAKE 1	TABLET 1 TIN	VE EVI	ERY DAY	FOR 30	AutoFill					
Factor X Gadolinium-Containing Contrast	A A L LCL		Active	Alt. Last	Name			NH Emergency Fi					Consents
Erythropoietin Analogues	Iviedia		Dationt To	pe Human		_	_	Create Delivery Or					Credit Cards
crythropoletin Analogues			Deceased			*		Change Next Fill F					Documents (0)
Medical Conditions (0)	(F2	Ins Del						Copy to New Nur		-CII1		-	History
			Prescript				_					•	Immunizations
			Delivery T	/pe Default (Pickup))		Display Therapeut		5	Ctrl+F5	•	Professional Services (1)
			Delivery R	oute				Adapt Rx by Phar					
			Price Grou	p tiered m	arkup		Ļ	Extend Rx by Phar	macist			206	Rx Counseling History
Groups (0)	E	[]Ins][Del]	Drug line	1 Default		▼ 2 D	efault	Fax Doctor(s)				043.26	Rx Notes
2100b3 (0)			- Double C	ount Not Reg	uired			Toggle Batch Fill :				eset	To Do Items
								Transfer Rx to And	other Store				Work Orders
				oll Care 📃 No				Reactivate Rx				51	
			Comp	liance Calenda	ar on L	abel		Suspend					
				U	ser KF	(Kroll1	Pharm	Resume				N	JM 02/05/2017 12:57:

7. Follow the steps as outlined in **Rx Extension from Local Patient profile** to complete the renewal.