



Rx Adaptation and Extension

Saskatchewan

September 2020

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Introduction

Prescription adaptation and extensions use a wizard to walk you through the process of creating a new Rx, informing the original prescriber, creating a fee for service transaction when appropriate and recording a separate professional service entry on the patient file that maintains a record of the work performed. A new Rx can be adapted using a paper prescription, a prescription on the provincial Drug Information System (DIS) network where available or from an existing prescription on the patient's local profile.

One or more prescriptions on the patient's local profile can be extended at the same time with all of them being consolidated on a single report in order to inform the original prescriber.

This document shows the processes for a system that is not integrated to a provincial DIS. If your system is integrated, you may want to refer to the adaptation/extension documentation that is specific to your provincial DIS.

Rx Adaptation

A new Rx can be adapted using a paper prescription or an eRx (prescription on the network).

Rx Adaptation of Paper Rx from the Rx filling screen

1. Use the following steps when a patient presents with a new prescription that needs to be adapted. That is, the Rx does not already exist on your system.
2. From the start screen, select **F12-New Rx**. The Rx screen displays.
3. Enter all of the fields on the F12 – Rx screen using the Original Rx from the prescriber for the initial data entry.

The screenshot shows the 'New Rx Pending Adj' screen. The 'Drug Search' section is highlighted in green, showing 'Teva-Amoxicillin 500mg' and 'Amoxicillin Trihydrate 500mg'. The 'Dose' is '500 Form CAP' and 'Pack' is '1'. The 'Route of Admin' is 'Oral' and 'Dosage Form' is 'Capsule'. The 'DIN' is '00406716'. The 'Unit Dose (Ctrl-U): Disabled' section shows 'TAKE 1 CAPSULE 3 TIMES A DAY'. The 'Warnings' section shows 'Delivery Label will be printed' and 'Counsel Patient on Pickup'. The 'Actions' list on the right includes 'Make Rx Unfilled', 'Make Rx Not Dispensed', 'Make Rx Stock Transfer', 'Adapt Rx', 'Add Rx Image', 'Transfer Rx From Another Store', 'Call Doctor', 'Counsel Patient on Pickup', 'Owe Quantity', 'View', 'Clinical Interactions', 'Plan Information', 'Patient Plan Information', 'Generic Equivalents', 'Unit Dose Info', 'Work Order', 'Rx Counseling History', 'Workflow', 'View Workflow Detail', 'Workflow Push Queues', 'Rx's In Progress', and 'Pickup Completion'.

The family doctor prescribed Amoxicillin 500mg capsules to a patient who is positive for Strep Throat.

Patient has indicated that they are having difficulty swallowing.

Pharmacist decides that the liquid would be better and decides to adapt the Rx.

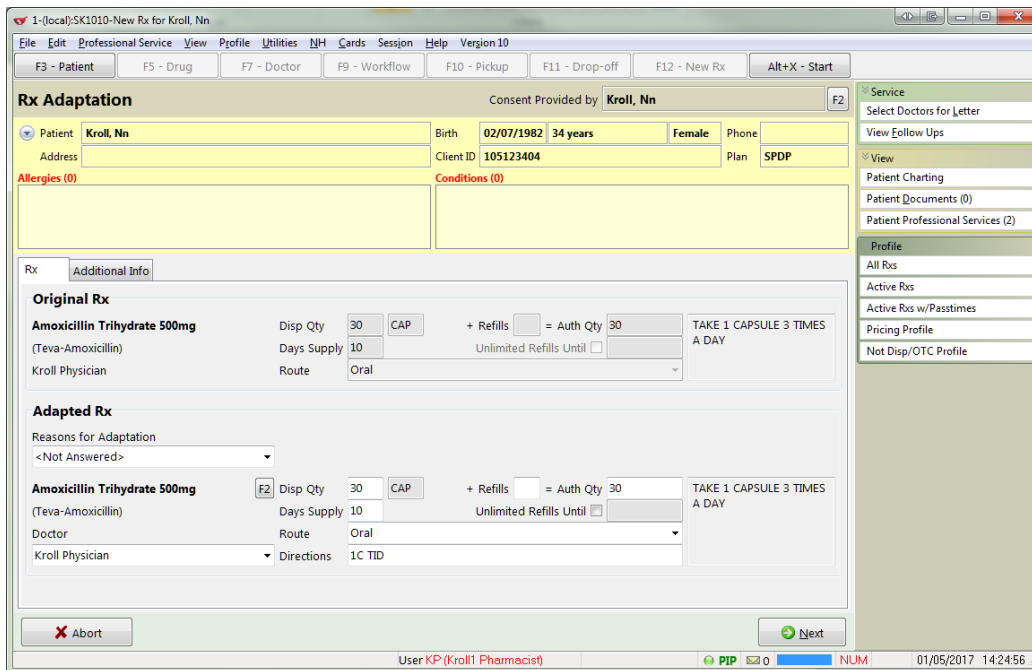
After completing the initial data entry,

4. Pharmacist then Clicks the **Adapt Rx** button on the right side Navigation Bar.

The data entered remains, however the pharmacist is presented with an activated **Adapt Rx** button, the function key **F12** is now labelled **F12- Adapt Rx** and a warning message displays indicating that the pharmacist will be prompted to 'Adapt the Rx'.

NOTE: For an Electronic (eRx) prescription, go the Network Patient profile, right click the Order to **Create Local Rx** and then choose **Adapt Rx** on the Rx filling screen.

5. Click/Press **F12 – Adapt Rx**. Create Rx order message is sent to the network and then Rx Adaptation Screen displays.



6. Click the down arrow on the **'Reasons for Adaptation'** field. Select the appropriate option.
7. If necessary, click on the F2 button that is adjacent to the highlighted drug name to initiate the drug search. Select the appropriate drug card.
8. If necessary, edit any of the remaining fields, **Disp Qty**, **Days Supply**, **Refills**, **Route** and **Directions** that are reflective of that drug and/or the adaptation being performed.
9. If you are not the pharmacist performing the adaptation, click the down arrow on the **Doctor** field and select the pharmacist who is adapting the Rx.

1-(local):SK1010-New Rx for Kroll, Nn

File Edit Professional Service View Profile Utilities NH Cards Session Help Version 10

F3 - Patient F5 - Drug F7 - Doctor F9 - Workflow F10 - Pickup F11 - Drop-off F12 - New Rx Alt+X - Start

Rx Adaptation Consent Provided by **Kroll, Nn** F2

Patient **Kroll, Nn** Birth **02/07/1982** 34 years Female Phone
 Address Client ID **105123404** Plan **SPDP**

Allergies (0) Conditions (0)

Original Rx
 Amoxicillin Trihydrate 500mg Disp Qty 30 CAP + Refills = Auth Qty 30 TAKE 1 CAPSULE 3 TIMES A DAY
 (Teva-Amoxicillin) Days Supply 10 Unlimited Refills Until
 Krroll Physician Route Oral

Adapted Rx
 Reasons for Adaptation
 Formulation or dosage form modification
 Amoxicillin Trihydrate 250mg/5ml F2 Disp Qty 300 ML + Refills = Auth Qty 300 TAKE 2 TEASPOONFUL 3 TIMES A DAY
 (Novamoxin Oral Susp) Days Supply 10 Unlimited Refills Until
 Doctor Krroll1 Pharmacist (KP) Route Oral
 Directions **T 2 TSP TID**

Abort Next

User KP (Kroll1 Pharmacist) PIP 0 NUM 01/05/2017 14:26:47

10. Click **Next** or the **Additional Info** tab. The **Addition info** screen displays.

11. Enter any appropriate notes/comments that you wish to have documented.

1-(local):SK1010-New Rx for Kroll, Nn

File Edit Professional Service View Profile Utilities NH Cards Session Help Version 10

F3 - Patient F5 - Drug F7 - Doctor F9 - Workflow F10 - Pickup F11 - Drop-off F12 - New Rx Alt+X - Start

Rx Adaptation Consent Provided by **Kroll, Nn** F2

Patient **Kroll, Nn** Birth **02/07/1982** 34 years Female Phone
 Address Client ID **105123404** Plan **SPDP**

Allergies (0) Conditions (0)

Additional Info

Consent received and provided verbally

Patient to contact their physician's office to make an appointment to review their drug therapy within the next week

Will contact patient in 3 days tp evaluate product dispensed.

Patient Communication

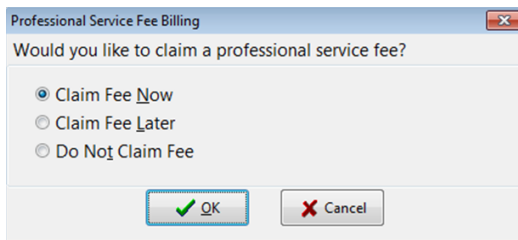
Patient presented with an Rx fro Amoxicillin 500mg Capsules, 1 cap TID for 10 days. Patient confirmed that diagnosis was Strep Throat. She indicated that she was experiencing difficulty in swallowing. Decided to Adapt the Rx and provide the liquid formulation.

Abort Finalize Adaptation

Comments User KP (Kroll1 Pharmacist) PIP 0 NUM 01/05/2017 14:30:38

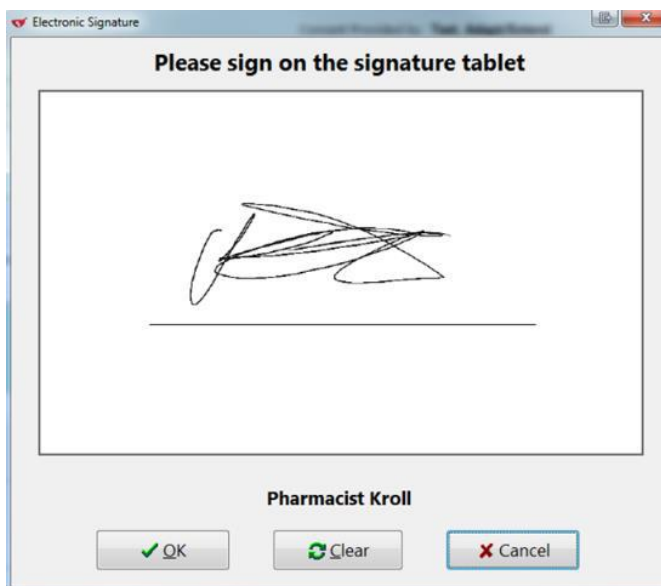
12. Click **Finalize Adaptation**.

13. Pharmacist is prompted if they would like to claim a profession service fee?



- **Claim Fee Now:** After the new adapted Rx is completed, the system will return you to the F12 screen and automatically complete the necessary fields for the professional service.
- **Claim Fee Later:** Will place the fee for service Rx into the ToDo queue so that you can complete it later.
- **Do Not Claim Fee:** Will complete the adapted Rx and not create a fee for service Rx.

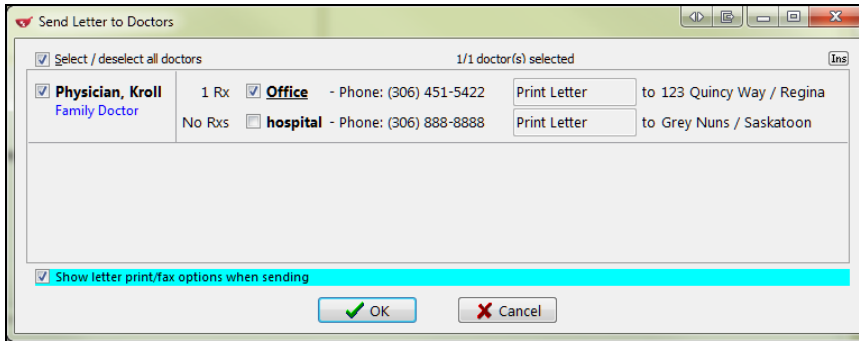
14. If you have a signature capture pad and have electronic signatures enabled for professional services, you will be prompted to sign the electronic signature tablet.



15. The Send Letter to Doctors form displays.

16. From here, you can select which prescriber and their location is to receive the Pharmacist Prescription Adaptation Notification.

NOTE: The contents of this list are dependent upon the prescriber noted on the original prescription.



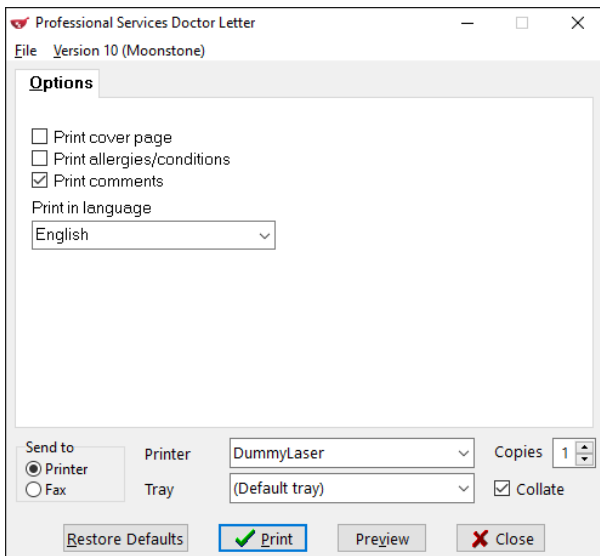
If the pharmacist wishes to send the Notification form to more physicians, they can click on **Ins** which will launch a prescriber search.

They then search and then select the appropriate prescribers. The selected prescribers will then be included on the Send Letter to Doctors form.

NOTE: To enable the Fax Letter option, electronic signature capture must be enabled, there must be a fax number associated to the doctor in that specific location and the doctor must not have the **No Professional Service Faxes** option enabled. Otherwise, only the **'Print Letter'** option is available and will appear read-only in the **Send Letter to Doctors** form.

17. If you enable the Show letter print/fax options when sending, when you click OK, the Professional Services Doctor Letter form displays.

NOTE: Leaving this option disabled will use the options previously selected and will skip this form, automatically printing or faxing the report.




18. Make the appropriate selections and click on **Print** or **Fax**, if available.

19. The notification form is either generated or faxed via Kroll FaxRx.

NOTE: If Kroll Fax is available, ensure Sent to = Fax.

20. Click **Print**. The **Pharmacist Prescription Adaptation Notification** form is either generated or faxed via Kroll Fax.



Pharmacist Prescription Adaptation Notification

To Dr. Physician, Kroll 123 Quincy Way Regina SK S1A 1A1 Tel: (306) 451-5422	From Kroll Computer Systems Inc. 123 Dispensary way Saskatoon SK S1A 1A1 Tel: (306) 555-4566 Fax: N/A	
Date 01-May-2017	Pharmacist Pharmacist, Kroll (D9993)	
Patient Kroll, Nn SK	Date of Birth 02-Jul-1982 Gender Female Health Card # 105123404	
Allergies Ask Patient	Conditions Ask Patient	

CONFIDENTIAL

Dear Dr. Kroll Physician

I adapted the following medications prescribed for Nn Kroll on 01-May-2017. Patient consent received and provided verbally.

COMMENTS
Patient presented with an Rx for Amoxicillin 500mg Capsules, 1 cap TID for 10 days. Patient confirmed that diagnosis was Strep Throat. She indicated that she was experiencing difficulty in swallowing. Decided to Adapt the Rx and provide the liquid formulation.

REASON
Formulation or dosage form modification

Original Prescription Information Amoxicillin Trihydrate 500mg (Teva-Amoxicillin) Dr. Kroll Physician (Reg #: 99998) / 123 Quincy Way / Regina TAKE 1 CAPSULE 3 TIMES A DAY	<table border="0"> <tr><td>DispQty</td><td>30 CAP</td></tr> <tr><td>Total AuthQty</td><td>30 CAP</td></tr> <tr><td>Route</td><td>Oral</td></tr> </table>	DispQty	30 CAP	Total AuthQty	30 CAP	Route	Oral
DispQty	30 CAP						
Total AuthQty	30 CAP						
Route	Oral						
Pharmacist Adapted Prescription Information Amoxicillin Trihydrate 250mg/5ml (Novamoxin OraSusp) TAKE 2 TEASPOONFUL 3 TIMES A DAY	<table border="0"> <tr><td>DispQty</td><td>300 ML</td></tr> <tr><td>Total AuthQty</td><td>300 ML</td></tr> <tr><td>Route</td><td>Oral</td></tr> </table>	DispQty	300 ML	Total AuthQty	300 ML	Route	Oral
DispQty	300 ML						
Total AuthQty	300 ML						
Route	Oral						

I have instructed the patient to call your office to review their drug therapy within the next week.

Pharmacist's additional comments:
Will contact patient in 3 days to evaluate product dispensed.

If you have any questions or concerns, I would be pleased to speak with you further.
Sincerely,

Kroll Pharmacist (D9993)
Pharmacist

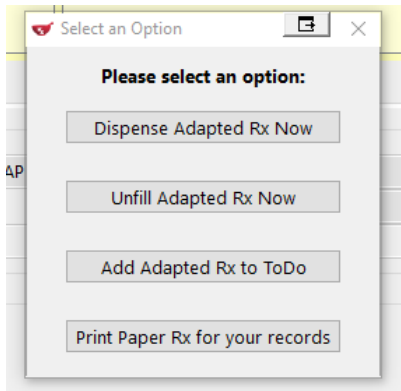
FOR YOUR RECORDS. NO RESPONSE REQUIRED.
THIS IS A COPY OF A CONFIDENTIAL AND INTENDED TO BE RECEIVED BY THE ADDRESSEE ONLY.
IF THE ADDRESSEE IS NOT THE INTENDED RECIPIENT OF YOUR MESSAGE, PLEASE ADVISE THAT
ANY DISSEMINATION, DISTRIBUTION OR COPYING OF THIS FACSIMILE IS **STRICTLY PROHIBITED**

Printed on: 01/05/2017 14:36 Page 1 of 1

NOTE: If you do not have electronic signature capture enabled, the form will print for you to sign pen to paper and then manually fax to the prescriber.

21. Click **Close** on the report form.

22. You are then presented with a number of options:



Select **Dispense Adapted Rx Now** if the Rx is to be dispensed immediately

Select **Unfill Adapted Rx Now** if the Rx is to be dispensed some time in the future.

Select **Add Adapted Rx to ToDo** if the Rx is to be placed into Workflow.


Select **Print Paper Rx for your records** if a paper copy of the adapted Rx is required for Rx processing and filing

23. Click **Dispense Adapted Rx Now**. The F12 Rx screen displays with the adapted Rx information displayed.

Adapted Prescription

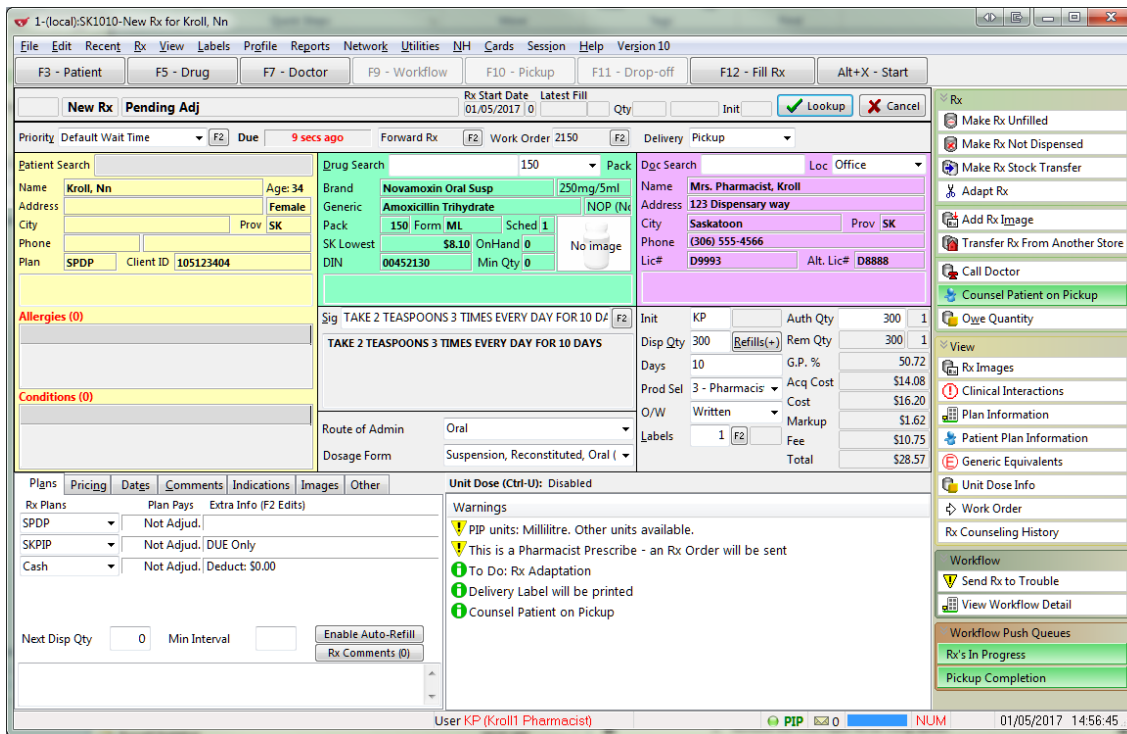
Patient	Kroll, Nn SK	Date of Birth	02-Jul-1982
		Gender	Female
		Health Care Number	105123404
Original Prescriber	Dr. Physician, Kroll (Reg #: 99998) 123 Quincly Way Regina SK A1A 1A1 Tel: (306) 451-5422 Fax: N/A	Original Rx Written Date	01-May-2017
Adapted By	Mrs. Pharmacist, Kroll (Reg #: D9993) 123 Dispensary way Saskatoon SK A1A 1A1 Tel: (306) 555-4566 Fax: N/A	Date Rx Adapted	01-May-2017

Original Prescription Information			
Amoxicillin Trihydrate 500mg (Teva-Amoxicillin)	DispQty	30	CAP
Dr. Kroll Physician (Reg #: 99998) / 123 Quincly Way / Regina	Total AuthQty	30	CAP
TAKE 1 CAPSULE 3 TIMES A DAY	Route		Oral
Pharmacist Adapted Prescription Information			
Amoxicillin Trihydrate 250mg/5ml (Novamoxin Oral Susp)	DispQty	300	ML
TAKE 2 TEASPOONFUL 3 TIMES A DAY	Total AuthQty	300	ML
	Route		Oral

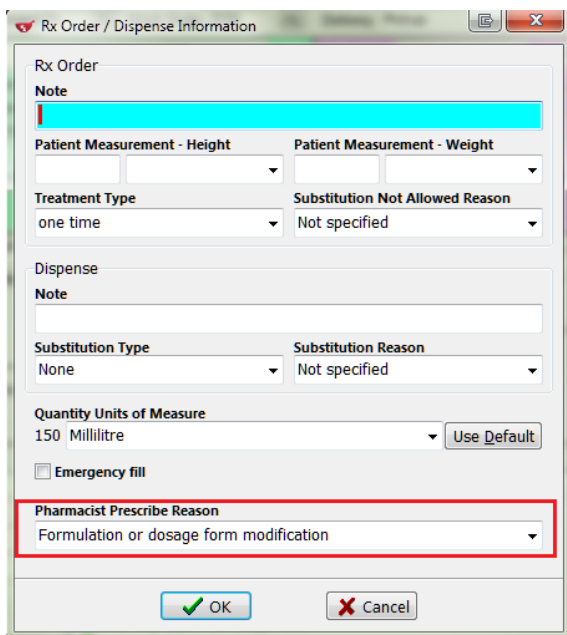
Pharmacist Signature _____ Date _____ 

Printed on: 01/05/2017 14:40 Kroll Pharmacist (D9993)

24. The F12 Rx screen displays with the adapted Rx information displayed.



The Pharmacist Prescribe reason is automatically entered on the Rx Order /Dispense information window.



25. Click **F12-Fill Rx** to continue processing the adapted prescription.

26. Electronic Copy for the Pharmacist Rx prints.

Kroll, Pharmacist12

KROLL, NN (02-Jul-1982) - Female
REGINA Saskatchewan S0H3E0 SK HSN: 105123404

PIP Order #: 00006QHN Status: Active
Previous PIP Order #: 00006QHM
Date Prescribed: 01-May-2017
NOVAMOXIN 250 MG/5 ML SUSP (Oral Suspension) DIN:00452130
AMOXICILLIN TRIHYDRATE 250 Milligram
TAKE 2 TEASPOONS 3 TIMES EVERY DAY FOR 10 DAYS

Pharmacist Prescribe Reason: Formulation or dosage form modification

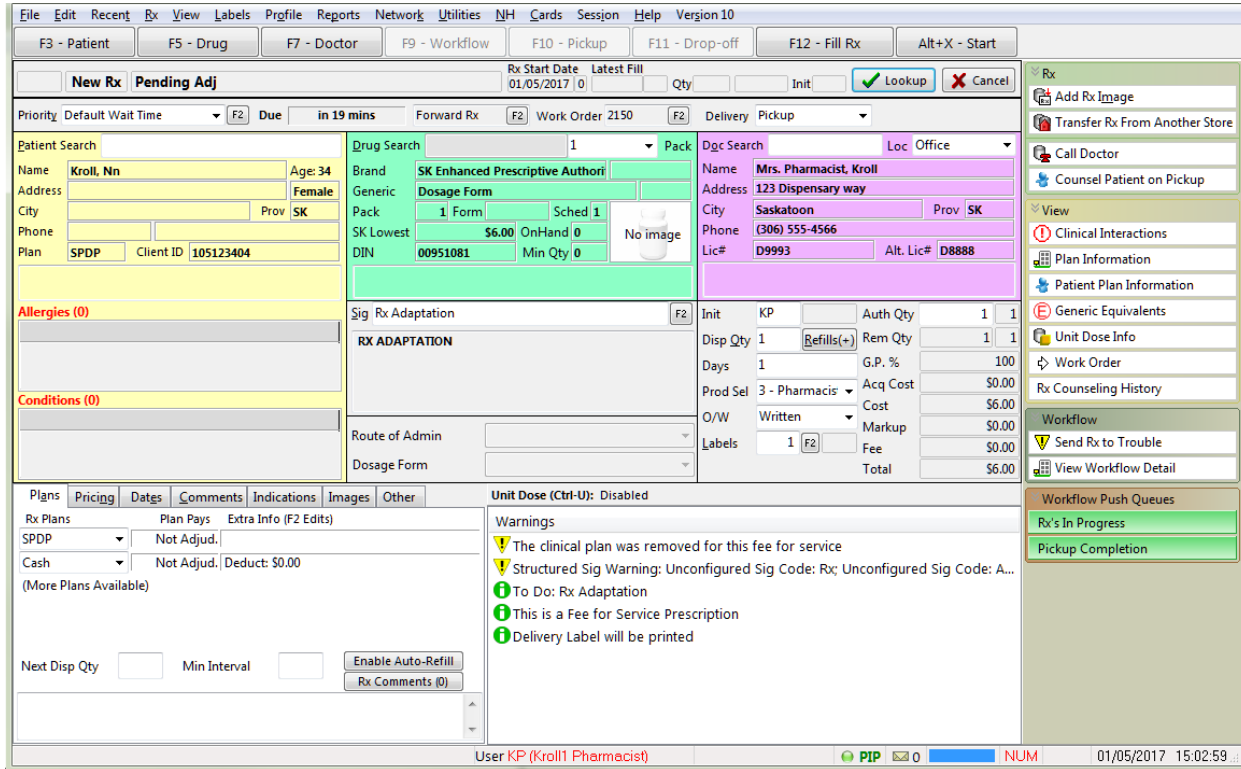
StartDate: 01-May-2017 Last fill expiry date: 01-May-2018
Route: Oral
Dispense quantity: 300 Millilitre
Refills: 0
Total prescribed quantity: 300 Millilitre (1 fill) Total days supply: 10

Signature: _____

*****Non-authoritative/For information purposes only*****

Printed: 01-May-2017 at Kroll Computer Systems Inc., 9622 42nd Avenue NW- Suite 313, Regina SK...

27. The **SK Enhanced Prescriptive Authority Fee** is now automatically entered for billing to SPDP. Press F12 to complete sending to SPDP. A Med Assessment Label will print when complete.



The screenshot shows the pharmacy software interface with the following details:

- Menu Bar:** File, Edit, Recent, Rx, View, Labels, Profile, Reports, Network, Utilities, NH, Cards, Session, Help, Version 10.
- Function Keys:** F3 - Patient, F5 - Drug, F7 - Doctor, F9 - Workflow, F10 - Pickup, F11 - Drop-off, F12 - Fill Rx, Alt+X - Start.
- Buttons:** New Rx, Pending Adj, Rx Start Date: 01/05/2017, Latest Fill: 0, Qty, Init, Lookup, Cancel.
- Search Fields:** Patient Search (Name: Kroll, Nn, Age: 34, Female), Drug Search (Brand: SK Enhanced Prescriptive Authority, Dosage Form, Pack: 1 Form, Sched 1, SK Lowest: \$6.00, OnHand: 0, No image), Dgc Search (Name: Mrs. Pharmacist, Kroll, Address: 123 Dispensary way, City: Saskatoon, Prov: SK, Phone: (306) 555-4566, Lic#: D9993, Alt. Lic#: D8888).
- Prescription Details:** Sig Rx Adaptation, RX ADAPTATION, Route of Admin, Dosage Form.
- Quantity and Refills:** Init: KP, Auth Qty: 1, 1, Days: 1, Refills(+), Rem Qty: 1, 1, G.P. %: 100, Prod Sel: 3 - Pharmacist, Acq Cost: \$0.00, Cost: \$6.00, O/W: Written, Markup: \$0.00, Labels: 1, Fee: \$0.00, Total: \$6.00.
- Plans and Pricing:** Rx Plans, Pricing, Dates, Comments, Indications, Images, Other. Unit Dose (Ctrl-U): Disabled. Warnings: The clinical plan was removed for this fee for service. Structured Sig Warning: Unconfigured Sig Code: Rx: Unconfigured Sig Code: A...
- Workflow and Status:** Workflow Push Queues, Rx's In Progress, Pickup Completion.
- Footer:** User KP (Kroll Pharmacist), PIP, NUM, 01/05/2017 15:02:59.

Send To: Kroll, Nn

SK

Rx: 1303317

Kroll, Nn

Mrs.Pharmacist,Kroll KP 01-May-2017
1 SK Enhanced Prescriptive Authority
Dosage Form
DIN: 00951081
RX ADAPTATION

Rx: 1303317

Kroll, Nn

Mrs.Pharmacist,Kroll KP 01-May-2017
1 SK Enhanced Prescriptive Authority
Dosage Form
DIN: 00951081
RX ADAPTATION

Rx:1303317

Mor01-May-2017 15:04

Kroll, Nn KP

SK DOB:02-Jul-1982(34y)

SPDP: 105123404

1 SK Enhanced Prescriptive Authority O/W:Written
Dosage Form

DIN: 00951081 0.00/1 On Hand: Days: 1

Mrs.Pharmacist/Kroll Doc#6:D9993
123 Dispensaryway **Med Assessment**
Saskatoon SK A1A 1A1
Phone(306)555-4566

RX ADAPTATION

OrigRx:1303317 Auth:1 Rem:0
Cost:0.00 Mkup:0.00 Fee:0.00 Total:6.00
Pat:0.00
T.P.:6.00-SPDP(6.00)

DD Counsel: In Person Via Phone Agent
NOT Counsel: Pat Refused Language Delivered Cancel

Kroll, Nn

300 Novamotin Oral Susp 250mg/5ml 01-May-17 1303316
TAKE2 TEASPOONS 3 TIMES EVERY DAY FOR 10 DAYS Rep:0
30Auro-Finasteride 1mg 28-Apr-17 1303302
TAKE1 TABLET ONCE DAILY Rep:5
15Ursodiol Tablets 250mg 28-Apr-17 1303300
TAKE1 TABLET ONCE DAILY Rep:0
1Aerochamber, Max Adult Mask 13-Mar-17 1303107-U
ASDIRECTED Rep:1

Rx: 1303317

KP

D9993

Kroll, Nn Mon 01-May-2017

SK

Med Assessment for SK Enhanced Prescriptive Authority
Dosage Form **NEW RX**

DIN: 00951081 Days: 1

Mrs.Pharmacist/Kroll Doc#6:D9993

Total: 6.00 Third Party 6.00

Patient Pays: 0.00

SPDP Information

Sent: 01-May-2017 15:04:51 Pat Approved Amount: 0.00
Approve Cost: 6.00 Total Submitted Cost: 6.00

Patient Counselling Messages

SK Enhanced Prescriptive Authority DIN: 00951081
No counselling information available

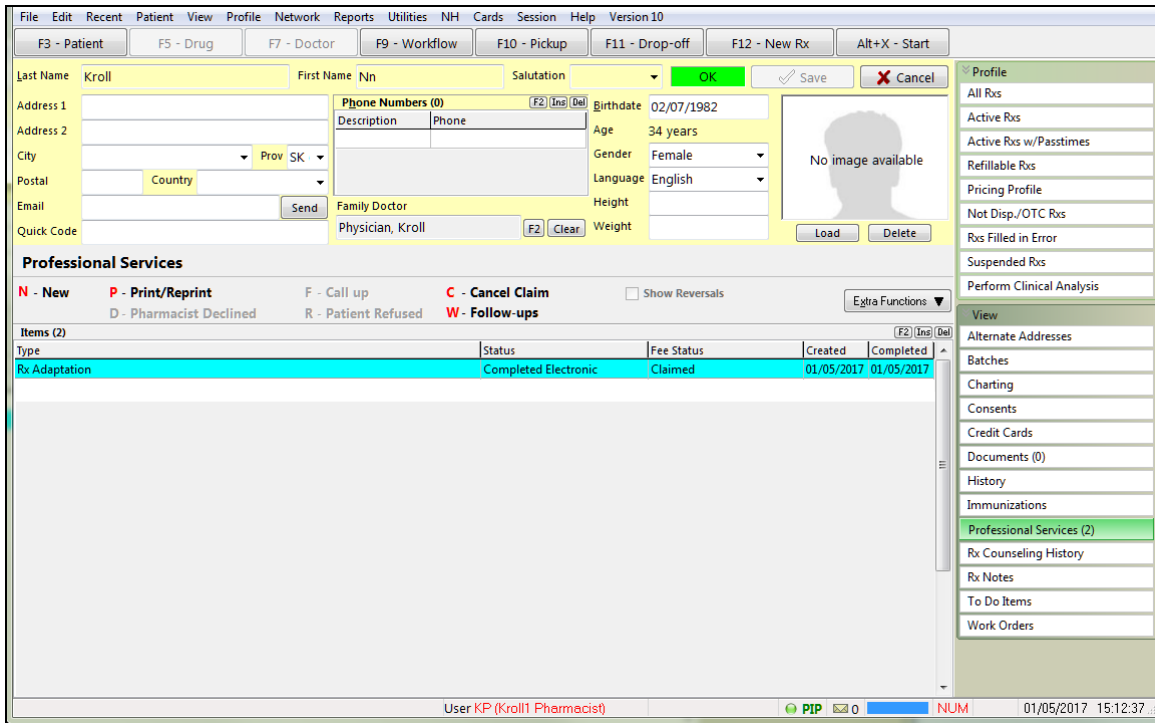
Viewing adaptation details

1. To view the details of the Adapted Prescription, display the Patient card.
 - a. From the **View** menu or ribbon bar, select **All Rxs** to display the profile.

#	Status	Orig Rx	RxNum	DIN	Date	Ago	Qty	Auth	Rem	BrandName	Doctor
1	Med Assessment	1303317	1303317	00951081	01/05/2017	0	1	1	0	SK Enhanced Prescriptive Authority	Pharmacist, Kroll
2	Unfilled (Inact) (Adapted)	1303316	1303316	00452130	01/05/2017	0	300	300	0	Novamoxin Oral Susp 250mg/5ml	Pharmacist, Kroll
3	Unfilled (Inact) (Adapted)	1303315	1303315	00406716	01/05/2017	0	30	30	30	Teva-Amoxicillin 500mg	Physician, Kroll
4	Transferred In	1303302	1303302	02428148	28/04/2017	3	30	180	150	Auro-Finasteride 1mg	Physician, Kroll
5	Prescriptive Authority	1303301	1303301	00951078	28/04/2017	3	1	1	0	SK Enhanced Prescriptive Authority	Pharmacist, Kroll
6	Extension	1303300	1303300	02426900	28/04/2017	3	15	15	0	Ursodiol Tablets 250mg	Pharmacist, Kroll
7	Unfilled (Inact) (Copied) (Transfer	1303299	1303299	02426900	28/04/2017	3	30	30	30	Ursodiol Tablets 250mg	Physician, Kroll
8	Unfilled	1303107	1303107	96899994	13/03/2017	49	1	1	1	Aerochamber, Max "Adult" Mask	Physician, Kroll
9	Unfilled	1303106	1303106	02425483	13/03/2017	49	1	1	0	Invokana 100mg	Physician, Kroll
10	Inact (Transferred Out)	1303103	1303103	02165503	13/03/2017	49	1	7	6	Prevacid 15mg	Physician, Kroll
11	Inact	1303102	1303102	02423235	13/03/2017	49	1	1	0	Jamp-Ezetimibe 10mg	Physician, Kroll
12	Inact (Transferred Out)	1303099	1303099	02418231	13/03/2017	49	1	7	6	Jamp-Irbesartan/HCTZ 300/12.5mg	Physician, Kroll

There will always be two Rx records in an Rx Adaptation scenario: The original from the prescriber with a Status=Unfilled (Inact) (Adapted) and the Adapted Rx that was dispensed to the patient. Optionally, a fee for service transaction may also appear.

- b. From the **View** menu or ribbon bar, select **Professional Services**.



File Edit Recent Patient View Profile Network Reports Utilities NH Cards Session Help Version 10

F3 - Patient F5 - Drug F7 - Doctor F9 - Workflow F10 - Pickup F11 - Drop-off F12 - New Rx Alt+X - Start

Last Name: Kroll First Name: Nn Salutation: OK Save Cancel

Address 1: Address 2: City: Postal: Email: Quick Code: Send

Phone Numbers (0): Description: Phone: Birthdate: 02/07/1982 Age: 34 years Gender: Female Language: English Height: Weight: Family Doctor: Physician, Kroll F2 Clear

No image available Load Delete

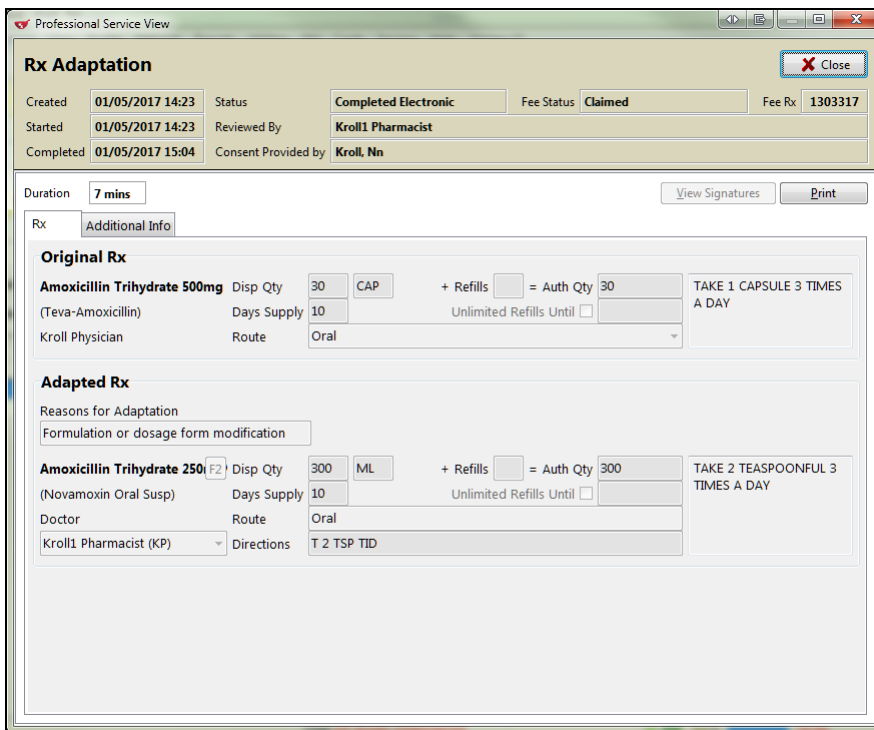
Professional Services

N - New P - Print/Reprint F - Call up C - Cancel Claim Show Reversals Extra Functions
 D - Pharmacist Declined R - Patient Refused W - Follow-ups

Type	Status	Fee Status	Created	Completed
Rx Adaptation	Completed Electronic	Claimed	01/05/2017	01/05/2017

User: KP (Kroll1 Pharmacist) PIP 0 NUM 01/05/2017 15:12:37

c. On the highlighted record, select/press **F2** to display the details.



Professional Service View

Rx Adaptation Close

Created: 01/05/2017 14:23 Status: Completed Electronic Fee Status: Claimed Fee Rx: 1303317
 Started: 01/05/2017 14:23 Reviewed By: Kroll1 Pharmacist
 Completed: 01/05/2017 15:04 Consent Provided by: Kroll, Nn

Duration: 7 mins View Signatures Print

Rx Additional Info

Original Rx

Amoxicillin Trihydrate 500mg Disp Qty: 30 CAP + Refills: = Auth Qty: 30 TAKE 1 CAPSULE 3 TIMES A DAY
 (Teva-Amoxicillin) Days Supply: 10 Unlimited Refills Until:
 Kroll Physician Route: Oral

Adapted Rx

Reasons for Adaptation: Formulation or dosage form modification

Amoxicillin Trihydrate 250 Disp Qty: 300 ML + Refills: = Auth Qty: 300 TAKE 2 TEASPOONFUL 3 TIMES A DAY
 (Novamoxin Oral Susp) Days Supply: 10 Unlimited Refills Until:
 Doctor: Kroll1 Pharmacist (KP) Route: Oral Directions: T 2 TSP TID

Adaptation from the local Patient Profile

The pharmacist also has the ability to initiate the Adaptation process from the Patient Profile.

NOTE: This requires that the Rx to be adapted has been entered into the system prior to initiating the adaptation.

1. Display the local patient profile.
2. Highlight the Rx to be adapted and right-click or select the **Extra Functions** button.

#	Status	Orig Rx	RxNum	DIN	Date	Qty	Auth	Rem	BrandName	Doctor
1	Unfilled	1303269	1303269	02084090	25/04/2017	6	30	30	Apo-Minocycline 50mg	Pharmacist, Kroll
2		1303268	1303268	00545678	25/04/2017	6	20	20	Apo-Erythro-S 250mg	Pharmacist, Kroll
3		1302969	1303165	02150328	04/04/2017	27	30	210 150	Aspirin - Tablets 325mg	Physician, Kroll
4		1303164	1303164	00585114	04/04/2017	27	30			
5		1303163	1303163	02242924	04/04/2017	27	1			
6	Inact (Copied)	1303097	1303097	02242924	09/03/2017	53	1			
7	Cancelled (Inact)	1303094	1303094	02242924	09/03/2017	53	30			
8	Inact (Copied)	1303093	1303093	02242924	09/03/2017	53	30			
9	Inact (Copied)	1302970	1302970	00585114	26/01/2017	95	30			
10		1302968	1302968	00074500	26/01/2017	95	30			
11		1302967	1302967	00716839	26/01/2017	95	15			
12		1302941	1302941	02295261	24/01/2017	97	30			

3. Select Adapt Rx by Pharmacist.
4. The **Rx Adaptation** form immediately appears with the original prescription information already shown. Continue the adaptation process from that step on, shown in the previous section.

Rx Extension

Rx Extension from the Local Patient profile

If you need to extend one or more prescriptions due to the refill authorizations being exhausted, this can be performed directly from the local patient profile.

1. From the patient card, display the patient profile and tag one or more prescriptions that need to be extended.

#	Status	Orig Rx	RxNum	DIN	Date	Ago	Qty	Auth	Rem	BrandName	Doctor
1	Extension	1303256	1303256	02415542	21/04/2017	10	30	30	0	Apo-Azithromycin Z 250mg	Pharmacist,Kroll
2	Unfilled (Extension)	1303255	1303255	02426218	21/04/2017	10	7	7	7	Mint-Hydrochlorothiazide 50mg	Pharmacist,Kroll
3		9212477	9212477	02370433	06/04/2017	25	30	30	0	Sublinox 10mg	Physician,Kroll
4		1303181	1303181	02237824	06/04/2017	25	30	30	0	Wellbutrin SR 100mg	Physician,Kroll
5		1303180	1303180	00707570	06/04/2017	25	30	30	0	Apo-Furosemide 80mg	Physician,Kroll
6		1303178	1303178	02438259	06/04/2017	25	30	30	0	Ran-Duloxetine 30mg	Physician,Kroll
7	Extension	1303151	1303151	02414783	24/03/2017	38	1	1	0	Abbott-Levetiracetam 750mg	Pharmacist,Kroll
8	Refusal To Fill	9212468	9212468	02417642	03/02/2017	87	1	30	30	Nat-Alprazolam 0.5mg	Physician,Kroll
9	Inact (Copied)	1302984	1302984	02414783	27/01/2017	94	1	1	0	Abbott-Levetiracetam 750mg	Physician,Kroll
10	Inact	1302983	1302983	02242837	27/01/2017	94	30	30	0	Apo-Lithium Carbonate 150mg	Physician,Kroll
11	Inact (Copied)	1302982	1302982	02415542	27/01/2017	94	30	30	0	Apo-Azithromycin Z 250mg	Physician,Kroll
12		1302980	1302980	00707570	27/01/2017	94	30	30	0	Apo-Furosemide 80mg	Physician,Kroll

2. Right-click on the highlighted Rx(s) or press the **Extra Functions** button and select **Extend Rx by Pharmacist**.

#	Status	Orig Rx	RxNum	DIN	Date	Ago	Qty	Auth	Rem	BrandName	Doctor
5		1303180	1303180	00707570	06/04/2017	25	30	30	0	Apo-Furosemide 80mg	Physician,Kroll

Extra Functions

- Fill
- Modify
- Cancel
- Reprint
- Detail
- Inactivate Rx
- View Workflow Details
- Counsel
- Add to Doctor Callbacks
- Add to Manual NH Batch
- Add To Rx To Do List
- AutoFill
- NH Emergency Fill
- Create Delivery Order
- Change Next Fill Parameters
- Copy to New Num and Make Unfilled
- Display Therapeutic Equivalents
- Adapt Rx by Pharmacist
- Extend Rx by Pharmacist
- Fax Doctor(s)
- Toggle Batch Fill Status (Hold)
- Transfer Rx to Another Store
- Reactivate Rx
- Suspend
- Resume

The **Extend Rx(s)** form displays

Rx Num	Orig Rx Num	Drug	Doctor	Status
1303180	1303180	Apo-Furosemide 80mg	Dr. Physician, Kroll	OK to Extend

Buttons:

Rx's that have no restrictions will have their Status highlighted in Green.

Rx's previously prescribed by a Pharmacist will have their status highlighted in Orange

Rx's that have restrictions and cannot be extended will have their status highlighted in Red.

3. Click **Extend Eligible Rxs**. The Rx Extension screen displays.

Consent Provided by **Kroll, Kk**

Patient: **Kroll, Kk** Birth: 30/05/1979 (37 years) Female

Client ID: 105123374

Allergies (7): Panthenol Analogues, Cipro, Lincosamides, Macrobid

Conditions (0)

Rationale: <Not Answered>

Rxs to Extend	Disp Qty	Days Supply	Sig	Auth Qty	Instructions
Furosemide 80mg (Apo-Furosemide)	30	30	*1	30	TAKE 1 TABLET ONCE DAILY

Buttons:

User: KP (Kroll1 Pharmacist) | 01/05/2017 16:33:51

- Click the down arrow adjacent to the **'Rationale'** field. Select the most appropriate reason for extending the Rx(s). Enter any other data elements that required changing.

The screenshot shows the 'Rx Extension' window for patient Kroll, Kk. The 'Rationale' dropdown is set to 'Extending refill(s) during physician absence'. The 'Rxs to Extend' table shows:

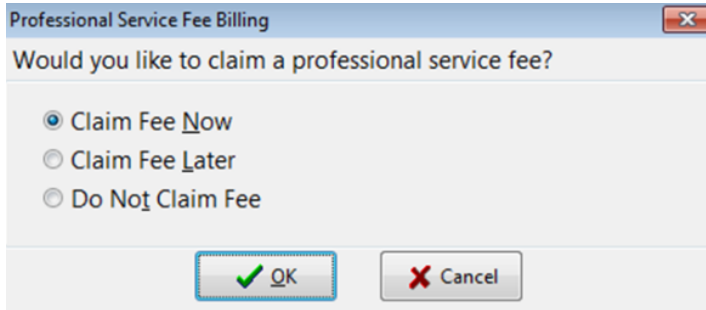
Rx	Disp Qty	Days Supply	Sig	Auth Qty	Refills	Instructions
Furosemide 80mg (Apo-Furosemide)	7	7	*1	7	Unlimited Refills	TAKE 1 TABLET ONCE DAILY

The 'Next' button is highlighted with a red box.

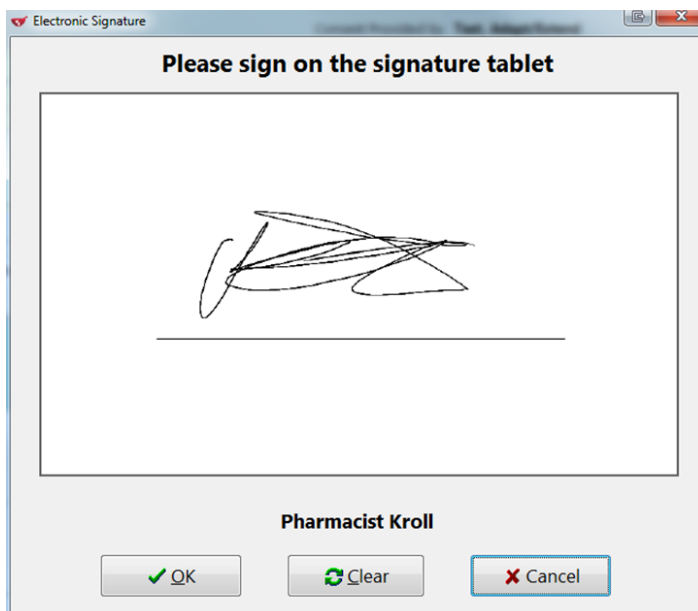
- Click **Next** or click on the **'Additional Info'** tab. The Additional Info screen displays. Enter any appropriate notes/comments that you wish to have documented.

The screenshot shows the 'Additional Info' tab in the 'Rx Extension' window. The 'Consent received and provided' dropdown is set to 'verbally'. The 'Patient to contact their physician's office to make an appointment to review their drug therapy within the next' dropdown is set to '72 hours'. The text 'Will contact patient in 3 days' is highlighted in blue. The 'Follow-up Plan and Results' section is highlighted in cyan.

6. Click Finalize Extension.
7. Pharmacy is prompted 'Would you like to claim a professional service fee?'. Select an option.



- **Claim Fee Now:** After the Rx extension is completed, the system will return you to the F12 screen and automatically complete the necessary fields for the professional service.
 - **Claim Fee Later:** Will place the fee for service Rx into the ToDo queue so that you can complete it later.
 - **Do Not Claim Fee:** Will complete the Rx extension and not create a fee for service Rx.
8. If you have a signature capture pad and have electronic signatures enabled for professional services, you will be prompted to sign the electronic signature tablet.



9. The Send Letter to Doctors form displays.

10. From here, you can select which prescriber(s) and their location(s) are to receive the Pharmacist Prescription Extension Notification.

NOTE: The contents of this list are dependent upon the prescriber(s) notes on the original prescription(s).

The screenshot shows a window titled "Send Letter to Doctors" with a status bar indicating "0/2 doctor(s) selected". The window contains a table with the following data:

Doctor (Physician)	Rx Count	Location	Phone	Action	Address
<input type="checkbox"/> Physician, Kroll	1 Rx	<input type="checkbox"/> Office	(306) 451-5422	<input type="button" value="Print Letter"/>	to 123 Quincy Way / Regina
	No Rx	<input type="checkbox"/> hospital	(306) 888-8888	<input type="button" value="Print Letter"/>	to Grey Nuns / Saskatoon
<input type="checkbox"/> Dr. Physician, ConformMeth	No Rx	<input type="checkbox"/> Office		<input type="button" value="Print Letter"/>	to N/A

At the bottom of the window, there is a checkbox for "Show letter print/fax options when sending" (unchecked) and two buttons: "OK" and "Cancel".

If you wish to send the Notification form to more physicians, click on **Ins** which will launch a prescriber search.

Search and select the appropriate prescribers. The selected prescribers will then be included on the **Send Letter to Doctors** form.

NOTE: To enable the Fax Letter option, there must be a fax number associated to the doctor in that specific location. Otherwise, only the 'Print Letter' option is available and will appear read-only in the **Send Letter to Doctors** form.

11. Make a selection OR click **Ins** to add more. Click **Ok**.

The screenshot shows the same "Send Letter to Doctors" window, but now with "1/2 doctor(s) selected". The checkboxes for "Physician, Kroll" and "Dr. Physician, ConformMeth" are now checked. The "OK" button is highlighted in green.

Doctor (Physician)	Rx Count	Location	Phone	Action	Address
<input checked="" type="checkbox"/> Physician, Kroll	1 Rx	<input checked="" type="checkbox"/> Office	(306) 451-5422	<input type="button" value="Print Letter"/>	to 123 Quincy Way / Regina
	No Rx	<input type="checkbox"/> hospital	(306) 888-8888	<input type="button" value="Print Letter"/>	to Grey Nuns / Saskatoon
<input checked="" type="checkbox"/> Dr. Physician, ConformMeth	No Rx	<input type="checkbox"/> Office		<input type="button" value="Print Letter"/>	to N/A

The "Show letter print/fax options when sending" checkbox is now checked. The "OK" button is highlighted in green.

12. If you enable the Show letter print/fax options when sending, when you click OK, the Professional Services Doctor Letter form displays.

NOTE: Leaving this option disabled will use the options previously selected and will skip this form, automatically printing or faxing the report.

Select / deselect all doctors		1/2 doctor(s) selected	
<input checked="" type="checkbox"/> Physician, Kroll Doctor (Physician)	1 Rx <input checked="" type="checkbox"/> Office - Phone: (306) 451-5422	Print Letter	to 123 Quincy Way / Regina
	No Rxs <input type="checkbox"/> hospital - Phone: (306) 888-8888	Print Letter	to Grey Nuns / Saskatoon
<input type="checkbox"/> Dr. Physician, ConformMeth Doctor (Physician)	No Rxs <input type="checkbox"/> Office	Print Letter	to N/A

Show letter print/fax options when sending

OK Cancel

13. Make the appropriate selections and click on the **Print of Fax**, if available. The Notification form is either generated or faxed via Kroll FaxRx.

Pharmacist Prescription Extension Notification

To: Dr. Physician, Kroll
123 Quincy Way
Regina SK
S1A 1A1
Tel: (306) 451-5422

From: Kroll Computer Systems Inc.
123 Dispensary way
Saskatoon SK
S1A 1A1
Tel: (306) 555-4566
Fax: N/A
Pharmacist, Kroll (D9993)

Date: 01-May-2017

Patient: Kroll, Kk
SK

Date of Birth: 30-May-1979
Gender: Female
Health Card #: 105123374

Allergies: Penicillin Analogues; Cipro; Lincosamides; Macrolid; Macrolide Antibiotics; NSAIDS (Non-Steroidal Anti-Inflammatory Drug); Salicylates

Conditions: Ask Patient

CONFIDENTIAL

Dear Dr. Kroll Physician

I met with Kk Kroll on 01-May-2017 and extended the following medications. Patient consent received and provided verbally.

RATIONALE
Extending refill(s) during physician absence

Original Prescription Information	Disp Qty	Total Auth Qty
Furosemide 80mg (Apo-Furosemide) Dr. Physician, Kroll TAKE 1 TABLET ONCE DAILY	30 TAB	30 TAB
	First Fill	06-Apr-2017
	Last Fill	06-Apr-2017

Pharmacist Extended Prescription Information	Disp Qty	Total Auth Qty
Furosemide 80mg (Apo-Furosemide) TAKE 1 TABLET ONCE DAILY	7 TAB	7 TAB

I have instructed the patient to call your office to review their drug therapy within the next 72 hours.

Pharmacist's additional comments:
Will contact patient in 3 days

If you have any questions or concerns, I would be pleased to speak with you further.

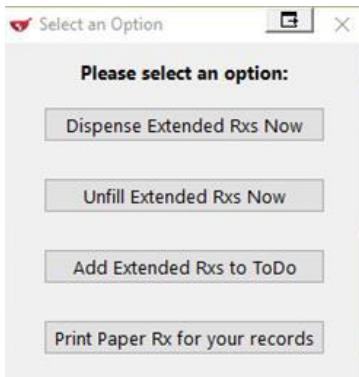
Sincerely,

Kroll Pharmacist (D9993)
Pharmacist

FOR YOUR RECORDS. NO RESPONSE REQUIRED.
THIS IS A COPY OF A CONFIDENTIAL AND INTENDED OR RECEIVED BY THE ADDRESSEE ONLY.
IF THE READER IS NOT THE INTENDED RECIPIENT OF THIS MESSAGE, PLEASE ADVISE THAT
ANY DISSEMINATION, DISTRIBUTION OR COPYING OF THIS MESSAGE IS **STRICTLY PROHIBITED**

Printed on: 01/05/2017 16:45 Page 1 of 1

14. Once the report prints, click **Close**. The pharmacist is then presented with a number of options. Click **Dispense Extended Rx's Now**.



Select an Option

Please select an option:

Dispense Extended Rx's Now

Unfill Extended Rx's Now

Add Extended Rx's to ToDo

Print Paper Rx for your records

Select **Dispense Extended Rx's Now** if the Rx(s) is to be dispensed immediately.

Select **Unfill Extended Rx Now** if the Rx is to be dispensed some time in the future.

Select **Add Extended Rx to ToDo** if the Rx is to be placed into Workflow.

Select **Print Paper Rx for your records** if a paper copy of the extended Rx is required for Rx processing and filing.

15. The 'Prescription Extension' report prints.


Prescription Extension

ExtendedBy	Mrs. Pharmacist, Kroll (Reg #: D9993) 123Dispensary way SaskatoonSK A1A 1A1 Tel: (306) 555-4566 Fax: N/A	Date	01-May-2017
Patient	Kroll, Kk SK	Date of Birth	30-May-1979
		Gender	Female
		Health Care Number	105123374

Furosemide 80mg (Apo-Furosemide) TAKE 1 TABLET ONCE DAILY	Disp Qty	7 TAB
	Total Auth Qty	7 TAB

THERE IS 1 ITEM ON THIS PAGE

Pharmacist Signature _____
Date _____

Printed on: 01/05/2017 16:47 Kroll Pharmacist (D9993) 

NOTE: If you do not have electronic signature capture enabled, an extended prescription order will print for you to sign pen to paper and then scan back into the system. Otherwise, an electronic version of the prescription image of the extended Rx(s) is automatically attached to the Rx(s) and viewable by clicking the on the **View Script Image** button in the right panel.

16. Click **Dispense Extended Rx's Now**. The **F12 Rx** screen displays with the extended Rx information displayed.

The screenshot displays the 'F12 Rx' screen with the following details:

- Menu:** File, Edit, Recent, Rx, View, Labels, Prgrfile, Reports, Network, Utilities, NH, Cards, Session, Help, Version 10
- Buttons:** F3 - Patient, F5 - Drug, F7 - Doctor, F9 - Workflow, F10 - Pickup, F11 - Drop-off, F12 - Fill Rx, Alt+X - Start
- Header:** New Rx, Pending Adj (Extension), Rx Start Date: 01/05/2017, Latest Fill-Copy: 06/04/2017, Qty: 30, \$3.66, Init: KP, Lookup, Cancel
- Patient Search:** Name: Kroll, KK, Age: 37, Female, Address, City, Phone, Plan: SPDP, Client ID: 105123374
- Drug Search:** Brand: Apo-Furosemide, 80mg, Generic: Furosemide, Pack: 100 Form TAB, SK Lowest: \$12.00, OnHand: 37, DIIN: 00707570, Min Qty: 0
- Pharmacy Search:** Name: Mrs. Pharmacist, Kroll, Address: 123 Dispensary way, City: Saskatoon, Phone: (306) 555-4566, Lic#: D9993, Alt. Lic#: D8888
- Prescription:** Sig: *1, TAKE 1 TABLET ONCE DAILY, Route of Admin: Oral, Dosage Form: Tablet
- Right Panel (Rx):** Make Rx Unfilled, Make Rx Not Dispensed, Make Rx Stock Transfer, Adapt Rx, Add Rx Image, Transfer Rx From Another Store, Call Doctor, Counsel Patient on Pickup, Owe Quantity, View: Rx Images, Clinical Interactions, Plan Information, Patient Plan Information, Generic Equivalents, Unit Dose Info, Work Order, Rx Counseling History, Workflow: Send Rx to Trouble, View Workflow Detail, Workflow Push Queues: Rx's In Progress, Pickup Completion
- Warnings:**
 - ⚠ This is a Pharmacist Prescribe - an Rx Order will be sent
 - ⚠ Rx was refilled 5 days early
 - ℹ To Do: Rx Extension
 - ℹ Delivery Label will be printed
- Plans/Pricing:** SPDP, Not Adjud., SKPIP, Not Adjud. DUE Only, Cash, Not Adjud. Deduct: \$0.00
- Next Disp Qty:** 0, Min Interval, Enable Auto-Refill, Rx Comments (0)
- Status Bar:** User KP (Kroll1 Pharmacist), PIP, 0, NUM, 01/05/2017 16:50:51

- Click **F12-Fill Rx** to continue adjudication on the extended prescription. Pharmacist Rx Electronic copy prints. If claiming a fee the **SK Enhanced Prescriptive Authority** will automatically entered into the Rx filling screen to be adjudicated to SPDP.

The screenshot shows a pharmacy software interface with the following details:

- Menu Bar:** File, Edit, Recent, Rx, View, Labels, Prgfile, Reports, Network, Utilities, NH, Cards, Session, Help, Version 10
- Navigation:** F3 - Patient, F5 - Drug, F7 - Doctor, F9 - Workflow, F10 - Pickup, F11 - Drop-off, F12 - Fill Rx, Alt+X - Start
- Form Fields:**
 - Patient Search:** Name: Kroll, Kk, Age: 37, Female, Address, City, Phone, Plan: SPDP, Client ID: 105123374
 - Drug Search:** Brand: SK Enhanced Prescriptive Authority, Generic: Unable To Access Supplies, Pack: 1 Form, Sched: 1, SK Lowest: \$6.00, OnHand: 0, DIN: 00951078, Min Qty: 0
 - Dgc Search:** Name: Mrs. Pharmacist, Kroll, Address: 123 Dispensary way, City: Saskatoon, Phone: (306) 555-4566, Lic#: D9993, Alt. Lic#: D8888
 - Prescription Details:** Sig: Rx Extension Fee, Route of Admin, Dosage Form
 - Dispensing:** Disp Qty: 1, Refills(+), Days: 1, Prod Sel: 3 - Pharmacist, O/W: Written, Labels: 1
 - Costs:** Acq Cost: \$0.00, Cost: \$6.00, Markup: \$1.80, Fee: \$10.75, Total: \$18.55
- Warnings:**
 - The clinical plan was removed for this fee for service
 - Structured Sig Warning: Unconfigured Sig Code: Rx; Unconfigured Sig Code: E...
 - To Do: Rx Extension
 - This is a Fee for Service Prescription
 - Delivery Label will be printed
- Footer:** User KP (Kroll1 Pharmacist), PIP, NUM, 01/05/2017 16:55:00

- Click on **F12-Fill Rx** to adjudicate the Fee.

- Prescription label prints **Prescriptive Authority**.

Send To: Kroll, Kk
SK

Rx: 1303325 Kroll, Kk
Mrs. Pharmacist, Kroll KP 01-May-2017
1 SK Enhanced Prescriptive Authority
Unable To Access Supplies
DIN: 00951078
RX EXTENSION FEE

Rx: 1303325 Kroll, Kk
Mrs. Pharmacist, Kroll KP 01-May-2017
1 SK Enhanced Prescriptive Authority
Unable To Access Supplies
DIN: 00951078
RX EXTENSION FEE

Rx: 1303325 Mon 01-May-2017 16:58
Kroll, Kk KP
SK
SPDP: 105123374 DOB: 30-May-1979(37 y)

1 SK Enhanced Prescriptive Authority O/W: Written
Unable To Access Supplies
DIN: 00951078 0.00/1 On Hand: Days: 1

Mrs. Pharmacist, Kroll Doc# 76:D9993
123 Dispensary way **Prescriptive Authority**
Saskatoon SK A1A 1A1
Phone: (306) 555-4566

RX EXTENSION FEE

Orig Rx: 1303325 Auth: 1 Rem: 0
Cost: 5.00 Mkup: 1.80 Fee: 10.75 Total: 18.55
Pat: 0.00 Disc: 12.55
T.P.: 6.00-SPDP(6.00)

DID Counsel: in Person Via Phone Agent
NOT Counsel: Pat Refused Language Delivered Cancel

Kroll, Kk

7 Apo-Furosemide 80mg	01-May-17	1303324
TAKE 1 TABLET ONCE DAILY		Rep: 0
30 Apo-Azithromycin Z 250mg	21-Apr-17	1303256
TAKE 1 TABLET ONCE DAILY		Rep: 0
7 Mint-Hydrochlorothiazide 60mg	21-Apr-17	1303265-U
TAKE 1 TABLET DAILY		Rep: 1
30 Sublinox 10mg	06-Apr-17	9212477
TAKE 1 TABLET ONCE DAILY		Rep: 0

Rx: 1303325 KP D9993
Kroll, Kk Mon 01-May-2017
SK
Prescriptive Authority for SK Enhanced Prescriptive Authority
Unable To Access Supplies
DIN: 00951078 Days: 1 **NEW RX**
Mrs. Pharmacist, Kroll Doc# 76:D9993
Total: 6.00 Third Party 6.00
Patient Pays: 0.00

SPDP Information
Sent: 01-May-2017 16:58:38 Pat Approved Amount: 0.00
Approved Cost: 6.00 Total Submitted Cost: 18.55

Patient Counselling Messages
SK Enhanced Prescriptive Authority DIN: 00951078
No counseling information available

Viewing the Extension Details

- To view the details of the extended prescription(s), display the Patient card. From the **View** menu or ribbon bar, select **All Rxs** to display the profile.

#	Status	Orig Rx	RxNum	DIN	Date	Ago	Qty	Auth	Rem	BrandName	Doctor
1	Prescriptive Authority	1303325	1303325	00951078	01/05/2017	0	1	1	0	SK Enhanced Prescriptive Authority	Pharmacist, Kroll
2	Extension	1303324	1303324	00707570	01/05/2017	0	7	7	0	Apo-Furosemide 80mg	Pharmacist, Kroll
3	Extension	1303256	1303256	02415542	21/04/2017	10	30	30	0	Apo-Azithromycin Z 250mg	Pharmacist, Kroll
4	Unfilled (Extension)	1303255	1303255	02426218	21/04/2017	10	7	7	7	Mint-Hydrochlorothiazide 50mg	Pharmacist, Kroll
5		9212477	9212477	02370433	06/04/2017	25	30	30	0	Sublinox 10mg	Physician, Kroll
6		1303181	1303181	02237824	06/04/2017	25	30	30	0	Wellbutrin SR 100mg	Physician, Kroll
7	Inact (Copied)	1303180	1303180	00707570	06/04/2017	25	30	30	0	Apo-Furosemide 80mg	Physician, Kroll
8		1303178	1303178	02438259	06/04/2017	25	30	30	0	Ran-Duloxetine 30mg	Physician, Kroll
9	Extension	1303151	1303151	02414783	24/03/2017	38	1	1	0	Abbott-Levetiracetam 750mg	Pharmacist, Kroll
10	Refusal To Fill	9212468	9212468	02417642	03/02/2017	87	1	30	30	Nat-Alprazolam 0.5mg	Physician, Kroll
11	Inact (Copied)	1302984	1302984	02414783	27/01/2017	94	1	1	0	Abbott-Levetiracetam 750mg	Physician, Kroll
12	Inact	1302983	1302983	02242837	27/01/2017	94	30	30	0	Apo-Lithium Carbonate 150mg	Physician, Kroll

NOTE: There will always be two Rx records in an Rx extension scenario: the original with a status of **Inact (Copied)** and the extended Rx that was dispensed to the patient with a Status of **Extension**. Optionally, a fee for service transaction may also appear.

2. From View menu or ribbon bar, select **Professional Services**.

The screenshot shows a patient profile for 'Kroll, Kk' with various personal and contact details. Below the profile, there is a 'Professional Services' section with a table of items. The first row is highlighted in cyan.

Type	Status	Fee Status	Created	Completed
Rx Extension	Completed Electronic	Claimed	01/05/2017	01/05/2017
Rx Extension	Completed Electronic	Declined By User	21/04/2017	21/04/2017
Rx Extension	Completed Electronic	Declined By User	21/04/2017	21/04/2017
Rx Extension	Completed Electronic	Declined By User	24/03/2017	24/03/2017

On the right side of the interface, a ribbon bar contains various menu options. The 'Professional Services (4)' option is highlighted with a red box.

On the highlighted record, select/press **F2** to display the details.

Professional Service View

Rx Extension Close

Created: 01/05/2017 16:37 Status: Completed Electronic Fee Status: Claimed Fee Rx: 1303325
 Started: 01/05/2017 16:37 Reviewed By: Kroll1 Pharmacist
 Completed: 01/05/2017 16:58 Consent Provided by: Kroll, Kk

Duration: 2m 44s View Signatures Print

Rxs: Additional Info

Rationale: Extending refill(s) during physician absence

Rxs to Extend

Furosemide 80mg (Apo-Furosemide)	Disp Qty: 7 Days Supply: 7 Sig: *1	TAB + Rem Qty = Auth Qty 7 Unlimited Refills <input type="checkbox"/>	TAKE 1 TABLET ONCE DAILY
--	--	--	--------------------------

Rx Extension from Network Patient Profile

1. The pharmacist makes the decision to extend an Rx that was filled at another location. Pharmacist displays the Network patient profile and highlights the Order to extend.

(Network) Patient Profile

Patient: **Kroll, Hh** Female DOB: 02-Jul-1982 HSN: 105123331

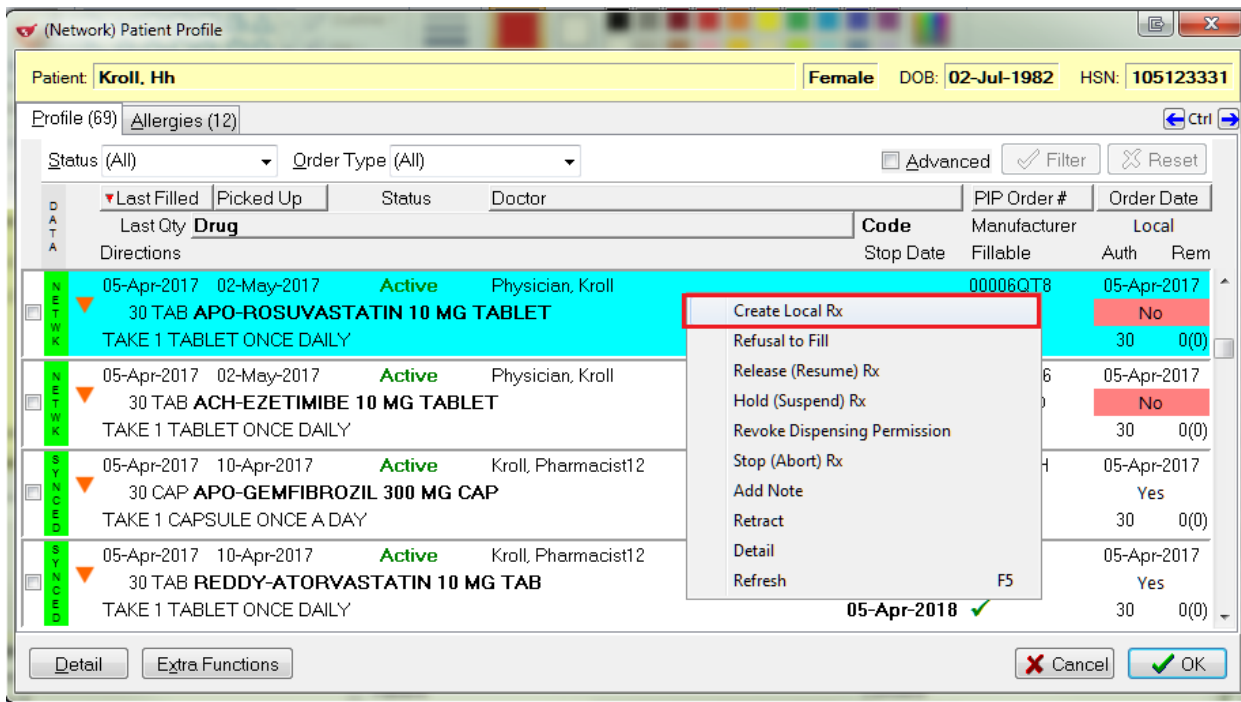
Profile (69) Allergies (12) Ctrl

Status (All) Order Type (All) Advanced Filter Reset

DATA	Last Filled	Picked Up	Status	Doctor	Code	Manufacturer	Local	Auth	Rem
<input type="checkbox"/>	05-Apr-2017	02-May-2017	Active	Physician, Kroll	02337983	APOTEX	No	30	0(0)
<input type="checkbox"/>	05-Apr-2017	02-May-2017	Active	Physician, Kroll	02425610	ACCORD	No	30	0(0)
<input type="checkbox"/>	05-Apr-2017	10-Apr-2017	Active	Kroll, Pharmacist12	01979574	APOTEX	Yes	30	0(0)
<input type="checkbox"/>	05-Apr-2017	10-Apr-2017	Active	Kroll, Pharmacist12	02417936	DR.	Yes	30	0(0)

Detail Extra Functions Cancel OK

- Right click on the highlighted Rx and select **Create Local Rx**.



(Network) Patient Profile

Patient: **Kroll, Hh** Female DOB: **02-Jul-1982** HSN: **105123331**

Profile (69) Allergies (12)

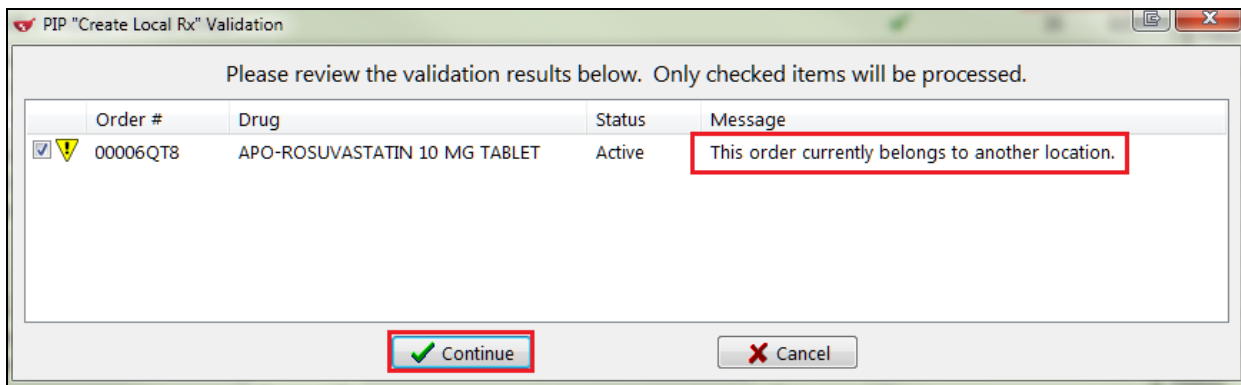
Status (All) Order Type (All) Advanced Filter Reset

DATA	Last Filled	Picked Up	Status	Doctor	PIP Order #	Order Date
	Last Qty	Drug	Code	Manufacturer	Local	
	Directions	Stop Date	Fillable	Auth	Rem	
<input checked="" type="checkbox"/>	05-Apr-2017	02-May-2017	Active	Physician, Kroll	00006QT8	05-Apr-2017
	30 TAB APO-ROSUVASTATIN 10 MG TABLET					No
	TAKE 1 TABLET ONCE DAILY					30 0(0)
<input checked="" type="checkbox"/>	05-Apr-2017	02-May-2017	Active	Physician, Kroll		05-Apr-2017
	30 TAB ACH-EZETIMIBE 10 MG TABLET					No
	TAKE 1 TABLET ONCE DAILY					30 0(0)
<input checked="" type="checkbox"/>	05-Apr-2017	10-Apr-2017	Active	Kroll, Pharmacist12		05-Apr-2017
	30 CAP APO-GEMFIBROZIL 300 MG CAP					Yes
	TAKE 1 CAPSULE ONCE A DAY					30 0(0)
<input checked="" type="checkbox"/>	05-Apr-2017	10-Apr-2017	Active	Kroll, Pharmacist12		05-Apr-2017
	30 TAB REDDY-ATORVASTATIN 10 MG TAB					Yes
	TAKE 1 TABLET ONCE DAILY					30 0(0)

05-Apr-2018 ✓

Detail Extra Functions Cancel OK

- The 'PIP 'Create Local Rx' Validation' window opens displaying a message that this order belongs to another location. Select **Continue**.



PIP "Create Local Rx" Validation

Please review the validation results below. Only checked items will be processed.

	Order #	Drug	Status	Message
<input checked="" type="checkbox"/>	00006QT8	APO-ROSUVASTATIN 10 MG TABLET	Active	This order currently belongs to another location.

Continue Cancel

4. The Transfer Rx from other store screen displays. Fill in the other store information and then select **OK**.

5. When all the fields are populated on the Rx, select **Make Rx Unfill** and then press **F12-Unfill Rx**.

- From the Patient Profile, click on **All Rxs**. Highlight the Unfill and right click and choose **Extend Rx by Pharmacist**.

The screenshot shows a medical software interface with a patient profile for 'Kroll'. The 'All Rxs (149)' section is active, displaying a list of prescriptions. The first prescription is highlighted in red. A right-click context menu is open over this prescription, and the option 'Extend Rx by Pharmacist' is highlighted in red. The interface includes a menu bar at the top, a toolbar with buttons like 'OK', 'Save', and 'Cancel', and a sidebar on the right with various options like 'Profile', 'All Rxs', 'Active Rxs', etc. The bottom status bar shows 'User KP (Kroll) Pharm' and the date '02/05/2017 12:57:57'.

#	Status	Orig Rx	RxNum	DIN	Date	Ago	Qty	Auth	Rem	BrandName	Doctor
1	Unfilled (Transferred In)	1303326	1303326	02337983	02/05/2017	0	30	30			
2	Med Assessment	1303311	1303311	00951081	01/05/2017	1	1	1			
3		1303310	1303310	00406716	01/05/2017	1	30	30			
4	Unfilled (Inact) (Adapted)	1303309	1303309	00406716	01/05/2017	1	30	30			
5		1303275	1303275	02301482	26/04/2017	6	30	30			
6	Unfilled	1303191	1303191	02216248	10/04/2017	22	30	30			
7	Unfilled	1303187	1303187	00707570	10/04/2017	22	30	30			
8		1303186	1303186	00628115	10/04/2017	22	30	30			
9		1303175	1303175	01979574	05/04/2017	27	30	30			
10		1303174	1303174	02417936	05/04/2017	27	30	30			
11		1303171	1303171	00628115	04/04/2017	28	30	30			
12		1303033	1303170	00755877	04/04/2017	28	30	90			

- Follow the steps as outlined in **Rx Extension from Local Patient profile** to complete the renewal.