



Information for Life.



**Assyst Rx-A  
Care Notes  
User Guide**

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**INTRODUCTION**..... 5

**CARE NOTES**..... 5

    Viewing a Care Note..... 5

    Modifying an existing Care Note ..... 7

    Adding a new Care Note ..... 8

    Deleting a new Care Note ..... 9

**REPORTS**..... 10

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## INTRODUCTION

In addition to patient notes which allow tracking of generalized patient information care notes allows a pharmacist to easily document and track patient care, patient's disease states and overall patient health.

## CARE NOTES

### Viewing a Care Note

Accessing care notes is available from within the Prescription Process window by clicking on the **notes icon (Ctrl+Alt+P)** in the patient section and selecting care notes.



The following screen will display, if no notes have been added to the patient only the pharmacist initials and Patient information box will be populated.

The screenshot shows the 'Prescription Process' window with the 'Patient Care Notes' sub-window open. The sub-window contains the following sections:

- Pharmacist Initials:** A text field containing 'SYS'.
- Patient Information:** A section with the following data:
 

Age:	73 Years
PHN#:	123456789
Doctor:	SMITH, ROBERT
Rx:	AMOX CLAV 200/5ML EDS AMOXICI
- Notes Table:** A table with columns 'Date', 'Type', and 'Note'.
 

Date	Type	Note
2015/12/10	Efficacy	sample 2 Efficacy of Therapy note
2015/12/10	Intervention	sample 1 INTERVENTIONS
2015/12/10	Doctor	sample 1 MEDICAL DOCTOR VISIT
2015/12/10	Patient	sample 1 PATIENT KNOWLEDGE
2015/12/10	Efficacy	sample 1 Efficacy of therapy note yo
- General Notes:** A text area containing 'sample 1 general note'.
- Toxicity:** A text area containing 'sample 1 toxicity note'.
- Efficacy of Therapy:** A text area containing 'sample 2 Efficacy of Therapy note'.
- Patient Knowledge:** A text area containing 'sample 1 PATIENT KNOWLEDGE'.
- Medical Doctor Visits:** A text area containing 'sample 1 MEDICAL DOCTOR VISIT'.
- Interventions:** A text area containing 'sample 1 INTERVENTIONS'.

The care notes window is separated into the following sections:

- **Pharmacist Initials** - The initial entered here will be attached as the editor of the notes being added or modified
- **Patient Information** - This area displays the age, PHN, Family doctor and most current Rx of the patient for which the care notes are being displayed.

- Notes Grid** -The grid on this screen will list all care notes for the selected patient in the order in which they were entered, you may also click on the **Type** header field to sort them by care note type or on the **Note** header in the grid to sort by the first few lines words in the notes that exist. The most recent note each type displays in the boxes below the grid and patient information sections, if you wish to access a previous note simply find it in the grid and click on it to view.

Pharmacist Initials:

Date	Type	Note
2015/12/10	Efficacy	sample 2 Efficacy of Therapy note
2015/12/10	Intervention	sample 1 INTERVENTIONS
2015/12/10	Doctor	sample 1 MEDICAL DOCTOR VISIT
2015/12/10	Patient	sample 1 PATIENT KNOWLEDGE
2015/12/10	Efficacy	sample 1 Efficacy of therapy note yo

**Patient Information**

Age: 73 Years  
 PHN#: 123456789  
 Doctor: SMITH, ROBERT  
 Rx: AMOX CLAV 200/5ML EDS AMOXICI

**General Notes**

**Toxicity**

**Efficacy of Therapy**

**Patient Knowledge**

**Medical Doctor Visits**

**Interventions**

- General Notes:** This section can be used to log general Care Notes quickly, or used for notes that do not fit into one of the other note sections.
- Efficacy of Therapy:** This section can be used to log Care Notes regarding the effectiveness of drug therapy.
- Medical Doctor Visits:** Care Notes are logged here regarding disease related doctor visits.
- Toxicity:** This section can be used to log Care Notes regarding the side effects and complications resulting from drug therapy.
- Patient Knowledge:** Refers to the patient's overall knowledge of their disease. For example, if the patient is an asthmatic, do they know how to use their inhaler?
- Interventions:** This section can be used to log Care Notes on pharmacist initiated interventions relating to drug therapy and disease states.

## Modifying an existing Care Note

When the note is displayed on the screen you can make changes to the note by tabbing to or clicking in the appropriate care note box. The box will then be extended and you will see **(Modify)** next to the care note type header indicating you are changing a previously entered note. When you are finished modifying the note simply tab to the next box or exit the screen to save your changes.

Patient Care Notes
✕

🚫 📄 ✖ 📧 ?
📄 Report

Pharmacist Initials:

**Patient Information**

Age: 73 Years  
 PHN#: 123456789  
 Doctor: SMITH, ROBERT  
 Rx: AMOX CLAV 200/5ML EDS AMOXICI

Date	Type	Note
2015/12/10	Efficacy	sample 2 Efficacy of Therapy note
2015/12/10	Intervention	sample 1 INTERVENTIONS
2015/12/10	Doctor	sample 1 MEDICAL DOCTOR VISIT
2015/12/10	Patient	sample 1 PATIENT KNOWLEDGE
2015/12/10	Efficacy	sample 1 Efficacy of therapy note yo

**General Notes(Modify)**

sample 1 general note

**Toxicity**

sample 1 toxicity note

**Medical Doctor Visits**

sample 1 MEDICAL DOCTOR VISIT

**Interventions**

sample 1 INTERVENTIONS

### Adding a new Care Note

When a new note needs to be entered and no notes of that care type have been entered before you can simply navigate to the empty box for that care type and begin typing your new note.

If previous notes exists navigate to that care type and click the **Add New (Ctrl+N)** icon.

This will again expand the care note box for the type you are in and you will see **(Add)** to the care note type header.

When you are finished adding the new note simply tab to the next box or exit the screen to save your changes.

Patient Care Notes
Repo

Pharmacist Initials:

Date	Type	Note
2015/12/10	Patient	patient knowledge sample 2
2015/12/10	Efficacy	sample 2 Efficacy of Therapy note
2015/12/10	Intervention	sample 1 INTERVENTIONS
2015/12/10	Doctor	sample 1 MEDICAL DOCTOR VISIT
2015/12/10	Patient	sample 1 PATIENT KNOWLEDGE

**Patient Information**

Age: 73 Years  
 PHN#: 123456789  
 Doctor: SMITH, ROBERT  
 Rx: AMOX CLAV 200/5ML EDS AMOXICI

**General Notes**

sample 1 general note

**Toxicity**

sample 1 toxicity note

**Efficacy of Therapy**

sample 2 Efficacy of Therapy note

**Patient Knowledge(Add)**

this is a longer patient knowledge note, this box is used to make notes on how knowlegable the patient is regarding any medical conditions that they may have. For example if they are diabetic do they know how to test thier own insulin levels or do they need assistance.

**Medical Doctor Visits**

sample 1 MEDICAL DOCTOR VISIT

## Deleting a Care Note

To delete a care note that is no longer needed or was entered in error, select that note from the grid to bring it up on the screen and click the **Delete (Ctrl+D)** icon.

The following window will display the first section of the note to confirm you are deleting the intended note and have not accidentally selected the wrong note. The note box will also remain highlighted behind the message when it appears on the screen. Once you confirm you have selected the appropriate note and you have not changed your mind about deleting it you can select the yes option and the note will be gone forever.

The screenshot shows the 'Patient Care Notes' application window. At the top, there is a toolbar with icons for undo, redo, delete, print, and help, along with a 'Report' button. Below the toolbar, the 'Pharmacist Initials' field is set to 'SYS'. A table displays a list of notes with columns for Date, Type, and Note. The selected note is 'this is a longer patient knowledge note, this box is used to' from 2015/12/10, Type 'Patient'. Below the table, there are sections for 'Patient Information', 'General Notes', 'Efficacy of Therapy', 'Medical Doctor Visits', and 'Interventions'. A confirmation dialog box titled 'Care Notes' is overlaid on the screen, asking 'Delete This Care Note?' with 'Yes' and 'No' buttons. The 'No' button is highlighted.

Date	Type	Note
2015/12/10	Patient	this is a longer patient knowledge note, this box is used to
2015/12/10	Patient	patient knowledge sample 2
2015/12/10	Efficacy	sample 2 Efficacy of Therapy note
2015/12/10	Intervention	sample 1 INTERVENTIONS
2015/12/10	Doctor	sample 1 MEDICAL DOCTOR VISIT

**Patient Information**  
 Age: 73 Years  
 PHN#: 123456789  
 Doctor: SMITH, ROBERT  
 Rx: AMOX CLAV 200/5ML EDS AMOXICI

**General Notes**  
 sample 1 general

**Efficacy of Therapy**  
 sample 2 Efficacy of Therapy note

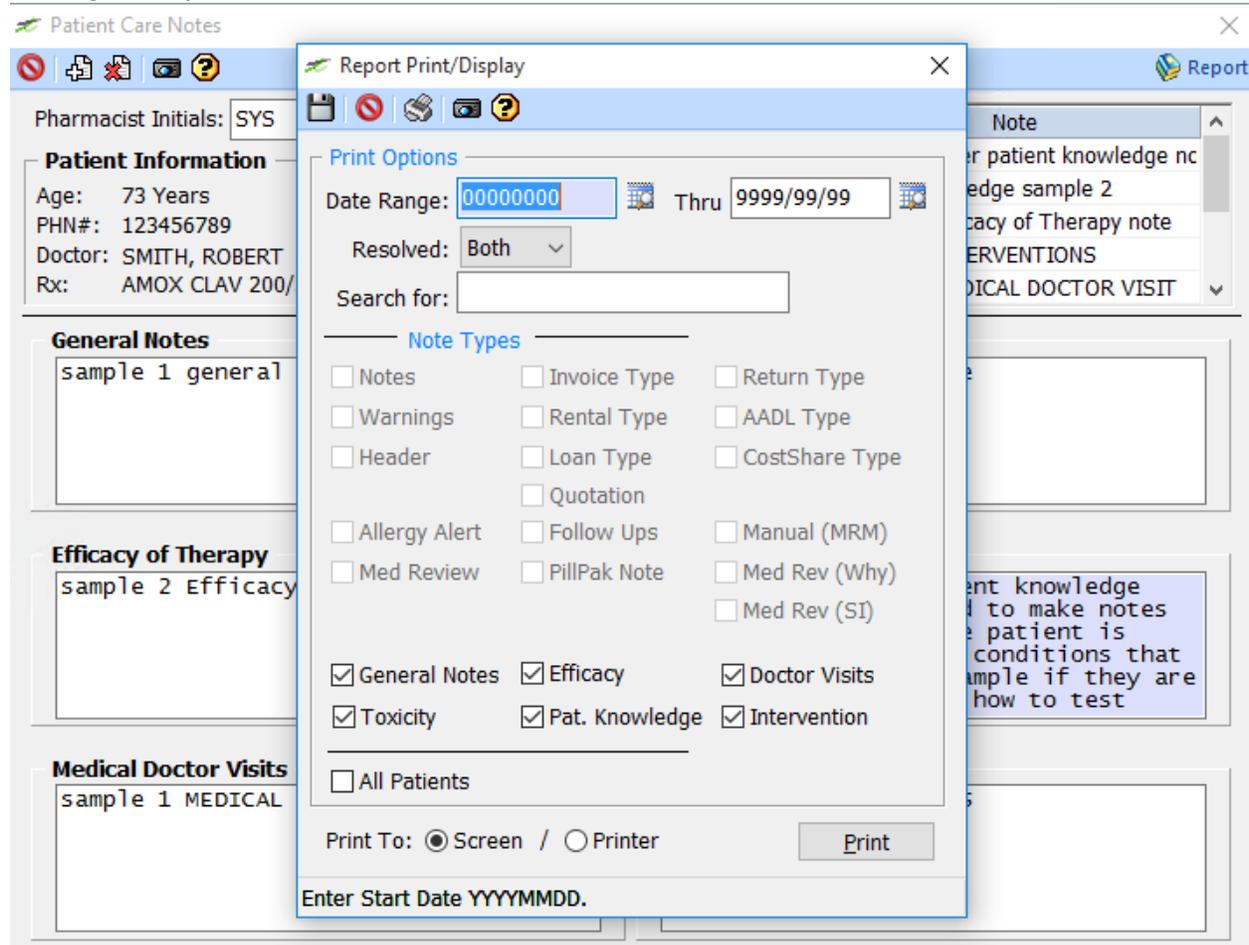
**Medical Doctor Visits**  
 sample 1 MEDICAL DOCTOR VISIT

**Interventions**  
 sample 1 INTERVENTIONS

**Care Notes Confirmation Dialog:**  
 ? "this is a longer patient knowledge note, this box is used to"  
 Delete This Care Note?  
 Yes No

## REPORTS

Clicking the **Report** button a



at the top of the screen allows you to print/display all the care notes for the selected patient or all patients within a specified date range.

Within the Report window you can specify the following:

- **Date Range:** Enter a start and end range for which you wish to display/print. By default a start date of 00000000 will show all notes in the given criteria since the very first note entered in the system and an end date of 99999999 will include everything from the start date until present.
- **Resolved:** This field should be set to yes or both for care notes.
- **Search for:** enter specific text you are looking to find in each note you display/print. The text must match exactly but is not case sensitive. For example searching for *patient* will bring up all notes within the other given parameters that contain the word patient or PATIENT but not notes where an abbreviation such as Pat. has been used.
- **General Notes:** Check this box to have this note type included in the search or uncheck it to exclude this type of note.
- **Efficacy** Check this box to have this note type included in the search or uncheck it to exclude this type of note.

- **Doctor Visits** Check this box to have this note type included in the search or uncheck it to exclude this type of note.
- **Toxicity** Check this box to have this note type included in the search or uncheck it to exclude this type of note.
- **Pat. Knowledge** Check this box to have this note type included in the search or uncheck it to exclude this type of note.
- **Intervention** Check this box to have this note type included in the search or uncheck it to exclude this type of note.
- **All Patients** Check this box to have the system display/print the report for all patients that have care notes. Uncheck the box to only include the currently selected patient.

Sample Report:

DECEMBER 10, 2015		15:30	Windows 10 QA Server	PAGE: 1
Care Notes Report				
Date Range: 00/00/00 TO 99/99/99				
Patient Name		Address		Phone
CARE NOTE, PATIENT		123 Some Street		555 5555
15/12/10 15:07	SYS	*** CARE-PAT. KNOWLEDGE	***	<< RESOLVED >>
this is a longer patient knowledge note, this box is used to make notes on how knowlegable the patient is regarding any medical conditions that they may have. For example if they are diabetic do they know how to test thier own insulin levels or do they need assistance.				
15/12/10 15:03	SYS	*** CARE-PAT. KNOWLEDGE	***	<< RESOLVED >>
patient knowledge sample 2				
15/12/10 14:45	SYS	*** CARE-EFFICACY	***	<< RESOLVED >>
sample 2 Efficacy of Therapy note				
15/12/10 14:28	SYS	*** CARE-INTERVENTION	***	<< RESOLVED >>
sample 1 INTERVENTIONS				
15/12/10 14:28	SYS	*** CARE-DOCTOR VISIT	***	<< RESOLVED >>
sample 1 MEDICAL DOCTOR VISIT				
15/12/10 14:27	SYS	*** CARE-PAT. KNOWLEDGE	***	<< RESOLVED >>
sample 1 PATIENT KNOWLEDGE				
15/12/10 14:27	SYS	*** CARE-EFFICACY	***	<< RESOLVED >>
sample 1 Efficacy of therapy note you can see how the note has changed when i click on the grid.				
15/12/10 14:27	SYS	*** Undefined	***	<< RESOLVED >>
sample 1 toxicity note				
15/12/10 14:27	SYS	*** CARE-GENERAL	***	<< RESOLVED >>
sample 1 general note				